



# The CJI Bulletin



**Official Newsletter of the Criminal Justice Institute  
A Division of the University of Arkansas System**

*Maintaining Quality and Excellence in Arkansas Law Enforcement*

## **Message from the Director Dr. Lee Colwell**

On January 11, 1999, our 82<sup>nd</sup> Arkansas General Assembly will convene at our state capitol. This year there are at least 54 new members of the House of Representatives. It is up to us, as law enforcement professionals, to make our Representatives aware of the unique and special problems challenging our profession today. Please take the time out of your busy schedule to personally meet with your Representative and inform them of your needs. It is up to us to make sure our elected officials are fully educated on all aspects facing law enforcement today. In this endeavor, please do not hesitate to call upon us if you need information gathered for your local legislator or would like any other information.

This is an exciting time for the Criminal Justice Institute. We are nearing our fourth anniversary and are reflecting upon those that have made our progress possible over the years. Our progress could not have been possible without the support of law enforcement throughout the state, such as yourself. We strive to seek feedback from law enforcement on a continual basis to ensure that the Institute is meeting the needs of the profession and is offering services that are beneficial. I appreciate your suggestions and contributions that have led to the success of the Criminal Justice Institute, and it is in this spirit that I say, simply but sincerely—thank you.

## **Forensic Sciences Education and Training Center**

The primary goal of the Forensic Sciences Education and Training Center (FSETC) is to develop and implement needed education and training in the forensic sciences for law enforcement. Thus far this fiscal year, the Forensic Center has successfully delivered seven different courses. Most recently, *Recovery of Human Remains*, a 40-hour hands-on program was delivered. Seventeen representatives of 13 federal, state or local agencies were in attendance. The student evaluations reflected the value of our incorporating mock surface and burial recoveries in the curriculum.

Beginning in January 1999, the FSETC will be offering, for the first time, a Crime Scene Tech-

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## Law Enforcement Management Center

### School of Law Enforcement Supervision

The School of Law Enforcement Supervision is sponsored by the Criminal Justice Institute, University of Arkansas System. We have worked very hard to ensure this session is a success. The issues and complexities facing the law enforcement executive have never been greater. In our changing world, the soci-economic developments in the past year are only a small predicate of further accelerating change.

Representing the most visible arm of government, law enforcement remains on the cutting edge of, all too often, conflict



involving social change. Although we are charged with enforcing the law, historically, this may bring our organizations into conflict with those whom we are charged to protect.

We have set standards in the School of Law Enforcement Supervision, standards that focus law enforcement supervisors on leadership, education, advancement of our profession, development, enthusiasm and research. The program we have prepared for you will hopefully stimulate your interest to the point where you will want to further pursue study in the subject matter on your own.

The Criminal Justice Institute, University of Arkansas System, recently began Session XIII of the School of Law Enforcement Supervision. Students will receive six hours of either undergraduate or graduate credit for successfully completing the course. College credit is being awarded by the Univer

sity of Central Arkansas. Session XIII is scheduled for September 14-18, October 12-16, November 9-13 and December 11-15, 1998. The graduation ceremony will be held on December 15, 1998 at the Little Rock Hilton Inn, 925 So. University Avenue, Little Rock, Arkansas, at 11:30 a.m.

The following individuals are students of Session XIII: Kelly W. Baggett of the Jonesboro Police Department; Randall L. Balch of the Barling Police Department; Doug Belcher the Sherwood Police Department; David Blair of the Little Rock Police Department; Greg Bolin of the Jefferson County Sheriff's Office; David D. Bone of the Benton Police Department; Nathaniel Clark of Pine Bluff Police Department; C. E. Falwell of the Russellville Police Department; Richard S. Farris of the Springdale Police Department; John E. Ferguson of the Magnolia Police Department; Jill A. Garrard of the Little Rock Police Department; Brian A. Gaskins of the Arkansas Game and Fish Commission-Little Rock; Edwin L. Gibson of the Mena Police Department; Kelvin R. Hobbs of the Siloam Springs Police Department; Earl D. Hyatt COP of the Eureka Springs Police Department; Cecil M. Knox of the Mena Police Department, Dustin Robertson of the Little Rock Police Department, M. Dale Saffold of the Arkansas State Police-Warren; Robert B. Scott of the North Little Rock Police Department; Rick Simmons of the Camp Robinson Department of Public Safety; Dewayne Watson of Paragould Police Department; Todd H. Wetzel of the Arkansas Highway Police-Little Rock; Keith Wilson of the Sherwood Police Department and Richard D. Wingard of the White Hall Police Department.

## Upcoming LEMC Courses

Check the CJI Schedule of Courses for location and dates.

### November 1998

Non-Verbal Communications for Officers  
 Successful Grant Writing  
 Communicating With Difficult People, II  
 Line of Duty Death Analysis  
 School of Law Enforcement Supervision  
 Managing the Interview & Interrogation Process  
 Stress Management  
 Update of Arkansas Legal Decisions  
 Arkansas Search and Seizure Law  
 Non-Verbal Communications for Officers  
 Background Investigations for Police Applicants  
 Fair Labor Standards Act

### December 1998

Managing a Child Molestation Investigation  
 Courtroom Testimony  
 Line of Duty Death Analysis  
 School of Law Enforcement Supervision  
 Principles of Jail Supervision  
 Update of Arkansas Legal Decisions

For a copy of the CJI Schedule of Courses, call (501) 570-8000 or (800) 635-6310 or pick up a copy at the Institute.

## Upcoming Forensic Science Courses

### November 1998

Bloodstain Pattern Interpretation

### December 1998

Bloodstain Evidence



### January 1999

Death Investigations  
 Crime Scene Photography

## Forensic Sciences, Continued...

nician Certificate program. The deadline for submission of required letters of application from chiefs and sheriffs is November 1, 1998. Notification letters for those applicants chosen will be sent no later than mid-November.

If you have any questions concerning this program or wish to register for upcoming forensic sciences courses, please contact Dr. Cheryl May at (501) 570-8052. Tom Canady, 570-8053, or Brian Johnson, 570-8060, can also assist you with your registration needs.

## Grant Announcements

Arkansas Department of Health, Bureau of Alcohol and Drug Abuse Prevention grant funds are available to prevent violence in and around schools and to strengthen programs that coordinate efforts with other State and community programs to prevent the illegal use of alcohol, tobacco, and other drugs. Public agencies and 501(c)3 organizations (e.g., parent groups; community action, job training, community-based, and private non-profits; or any combination of these) can apply. Grant applications will be accepted until 4:00 PM January 15, 1999. An application development workshop is scheduled for 10:00 AM – 1:00 PM, Tuesday, December 1<sup>st</sup>, at the Arkansas Department of Health Auditorium, 4815 W. Markham, Little Rock. For additional information, please call: Willie Adams-Mitchem 501-280-4523.

COPS in Schools Program is offering \$60 million to local law enforcement agencies to help hire community policing officers to work in schools. Grants will be awarded to provide for a designated portion of the salary and benefits of each new officer over three years. The maximum is \$125,000 per officer; any remainder is paid with state or local funds. For more information please call the U. S. Department of Justice Response Center at 1-800-421-6770, visit the COPS website at [www.usdoj.gov/cops/](http://www.usdoj.gov/cops/) or call the grant advisor for Arkansas at 202-616-8124.

## RLEC Services

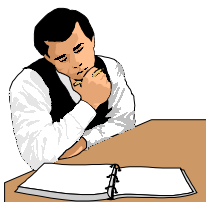
### Job Analysis/Job Description Formation

A job analysis results in the development of job descriptions for each position in the agency. For more information on getting a job analysis of your agency, call Harold Stuart, (501) 570-8064.

### Entry-Level and Promotional Testing

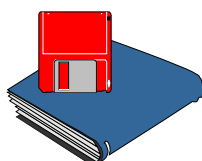
The Criminal Justice Institute conducts entry level and promotional testing for police and sheriff's departments within the State of Arkansas at no cost to the departments.

Entry level includes police officers, deputy sheriffs and correctional officer I positions. Promotional testing encompasses tests for the positions of Corporal, Sergeant, Lieutenant and Captain. Test proctors/examiners are provided by CJJ and are experienced in the field of testing. For more information on how these tests can benefit your employee selection process, call Harold Stuart at (501) 570-8064 or Allison Miles at (501) 570-8061.



### Model Policy Manuals

Model Policy Manuals, Detention Manuals and Dispatcher Manuals may be requested through our website at [www.cji.net](http://www.cji.net) and are available on disk or in hard copy form. For more information on how these Model Policy Manuals can assist you and your officers, contact Jimmy Nobles at (501) 570-8058.



## Crime and Justice Resource Center

The Crime and Justice Resource Center at CJJ has located the following websites regarding grant information.

Bureau of Justice Assistance (BJA) Bulletproof Vest Partnership Grant Act of 1998 updates. The next scheduled update is October 15, 1998.

<http://www.ojp.usdoj.gov/BJA/html/upvest.htm>

Bureau of Justice Assistance Grant Announcements and News

[http:// www.ojp.usdoj.gov/BJA/html/new.htm](http://www.ojp.usdoj.gov/BJA/html/new.htm)

Office of Community Oriented Policing Services (COPS)

<http://www.usdoj.gov/cops/>

US Department of Justice Agencies: Justice Grants

<http://www.ncjrs.org/fedgrant.htm>

Federal Grants Management Information: A Guide to the Office of Management and Budget (OMB) Circulars and Related Documents (includes standard forms for downloading)

<http://www.whitehouse.gov/WH/EOP/OMB/Grants/>

## Upcoming Computer Courses

### November 1998

Windows '95  
Introduction to Computers



### December 1998

Introduction to the Internet  
Introduction to Computer Hardware

### January 1998

Introduction to Computers

## CJI License Plates

CJI License Plates are available for **\$7.50**. The license plates are aluminum and have both the CJI and NCRLE and logos. Please send checks, **payable to University of Arkansas Foundation/CJI, to:**

**Criminal Justice Institute  
Attn: Stephanie Chudy  
7723 Asher Avenue, Suite B  
Little Rock, AR 72204**



## The CJI Bulletin

*The CJI Bulletin* is published for law enforcement officials throughout Arkansas.



"Where Management Theory  
Ends and Leadership Begins"

### Mailing Address:

Criminal Justice Institute  
7723 Asher Avenue, Suite B  
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If you have news about interesting events occurring in Arkansas law enforcement, please contact Stephanie Chudy at 501-570-8000.

All material submitted is subject to approval and space availability.

## CJI Directory

**Website:** <http://www.cji.net>  
**Switchboard Number:** 501-570-8000  
**Fax Number:** 501-565-3081

**Director's Office** 501-570-8021  
 Special Project Requests

**Law Enforcement Management Center** 501-570-8041  
 Course Scheduling and Registration  
 Special Education Requests  
 DWI/DRE Course Coordinator

**Rural Law Enforcement Center** 501-570-8061  
 Policy and Procedures Development / Assistance  
 Entry and Promotional Testing Administration  
 Job Task Analysis  
 Job Description Formation

**National Center for Rural Law Enforcement** 501-570-8044

**Forensic Science Education Center** 501-570-8052  
 Forensic Course Development  
 Forensic Course Registration

**Computer Services Unit** 501-570-8058  
 Management Information Systems

**Crime and Justice Resource Center** 501-570-8072  
 Crime and Justice Statistics  
 Criminal Justice System Research for Law Enforcement  
 Grant Writing and Submission for Law Enforcement

**Learning Resource Center** 501-570-8079  
 Reference Books  
 Educational Video Tapes



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National Center for Rural Law Enforcement  
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