Criminal Justice Institute
Course Schedule
(July 1, 2011 – June 30, 2012)

Forensic Sciences • Law Enforcement Management • School Safety
Illicit Drug Initiatives • Traffic Safety • Computer Training
Certificate and Degree Programs

www.cji.edu
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General Information

Who We Are
The Criminal Justice Institute (CJI) was established to meet the unfulfilled advanced educational needs of Arkansas law enforcement leaders. Designing practical programs and curricula, CJI quickly became an acknowledged source of premier continued education and professional development for law enforcement agencies.

In 1993, the Arkansas General Assembly designated CJI as the coordinator of all supervisory, managerial, and executive education for Arkansas law enforcement agencies. Legislation in 1997 established CJI as a separate educational division of the University of Arkansas System and directed the Institute to also provide forensic and computer education and training for Arkansas law enforcement personnel.

Today, the Criminal Justice Institute continues to provide unparalleled support to the Arkansas law enforcement community by offering:

- **Quality law enforcement education and training**—free of charge and at accessible locations
- **Specialized programs** designed to enhance the job performance of law enforcement personnel
- **Opportunities to complete academic certificates and associate degrees** in Crime Scene Investigation and Law Enforcement Administration
- **Educational resources** to assist in law enforcement research and professional development
- **Free publications** designed to keep law enforcement personnel aware of the latest news, management trends, and legal decisions in the Arkansas criminal justice community

CJI’s Education and Training Center
The Criminal Justice Institute’s Education and Training Center provides courses and programs designed to enhance the knowledge and skills of Arkansas law enforcement in a variety of specialized fields, including Law Enforcement Management, Forensic Sciences, Computer Applications, Traffic and Occupant Safety, Methamphetamine Initiatives, and School Safety. Our desire is to provide you with an educational experience that emphasizes both classroom-based instruction and practical, hands-on application. Every effort is made to ensure that courses are scheduled throughout the state so that all Arkansas law enforcement officers have the opportunity to attend.

For more information about CJI’s Education and Training Center, contact the following:

**Dr. Cheryl P. May**, Director
cpmay@cji.edu or (501) 570-8052

**Forensic Sciences and Computer Education Division**
Mira Frosolono
mafrosolono@cji.edu or (501) 570-8072

**Law Enforcement Management Division**
Doug Newcomb
rdnewcomb@cji.edu or (501) 570-8092

**Traffic Safety Programs**
Neil Pennick
nvpennick@cji.edu or (501) 570-8081

**Arkansas Methamphetamine Education and Training Initiatives**
Mira Frosolono
mafrosolono@cji.edu or (501) 570-8072

**Safe Schools Initiative Division**
Larance Johnson
lmjohnson@cji.edu or (501) 570-8084

Find Us On Facebook
Course Eligibility
Courses and programs of the Criminal Justice Institute are available exclusively to sworn Arkansas law enforcement professionals. In the event that a CJI course or program will be available to additional professionals within the criminal justice community, notification will be provided within the course or program description.

Officer Dress Code
To consistently communicate the professionalism of Arkansas law enforcement, it is imperative that law enforcement personnel dress in a manner that best represents their agency and Arkansas law enforcement as a whole. As such, please dress professionally when attending courses and programs of the Criminal Justice Institute.

CJI’s Library Services
CJI’s Library Services features one of the most comprehensive collections of law enforcement resources in the State. The library provides reference materials to Arkansas law enforcement practitioners who need information on criminal justice-related topics. The library houses numerous books, journals, periodicals, training manuals, and videotapes that can be utilized by law enforcement agencies across the State for in-house training, research, and professional development.

Books and videos are loaned for a two-week period and can be requested and renewed by phone or email. For those who cannot visit the library in person, items can be mailed with the understanding that the requesting party will be responsible for the return postage only. Purchases for the library are selected for their relevance to the law enforcement community and by the recommendations of law enforcement personnel, CJI Advisory Board members and CJI staff. If you have any recommendations for resources to be added to the CJI Library, please send them to Dodye Yancey at djyancey@cji.edu.

Hours: Monday–Friday, 8:00 a.m. to 5:00 p.m.
Library Phone Number: 501-570-8066

Emergency Closings and Inclement Weather Policy
With the exception of regularly scheduled holidays, the Criminal Justice Institute will be open for business from 8:00 a.m. to 5:00 p.m., Monday through Friday. Circumstances beyond our control—such as inclement weather, a national crisis, or other emergencies—do occur. On such occasions, the Institute may close for all or part of a regularly scheduled workday.

The Institute will close for inclement weather when the University of Arkansas at Little Rock (UALR) closes. All radio and television stations in central Arkansas will be notified through the UALR Office of Communications when the University is closed. On days declared to be covered by the inclement weather policy, an announcement of a delayed opening will be issued from UALR. If you have any questions regarding the status of a course, please contact us at (501) 570-8000. Your personal safety is of utmost importance, and careful judgment should be used anytime inclement weather creates hazardous road conditions.

Smoking Policy/Tobacco Use Policy
The Criminal Justice Institute is committed to providing a safe, clean, and healthy environment for our employees and visitors. It is, therefore, CJI policy to provide a tobacco-free work environment. The use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, or other tobacco products) is prohibited at all times:
1. in all interior space on the CJI campus;
2. on all outside property or grounds of the CJI campus including partially enclosed areas such as walkways, breezeways, and bus shelters; and
3. in CJI vehicles.

This policy applies to all persons, including employees, faculty, students, visitors, contractors, subcontractors, and others on CJI properties. Signs are posted at all building entrances and displayed in prominent, visible areas advising employees and visitors of this policy. Tobacco-free zones apply on the grounds around all CJI facilities, whether or not signs are posted.
Course Registration

Individuals who plan to attend a scheduled course of instruction must enroll in the course by completing a CJI registration form and submitting it to the Institute. For your convenience, a registration form has been provided on page 7 and is also available online at www.cji.edu. Please feel free to make copies and distribute them throughout your agency. Completed forms should be faxed to (501) 565-3081. Please note that enrollments will be taken no sooner than 60 days prior to the scheduled date of each course.

Cancellation Policy

If you are unable to attend a course for which you have registered, please contact the Institute as soon as possible at (501) 570-8000 to ensure proper notification can be given to officers on our waiting list. In many instances, courses offered by the Criminal Justice Institute fill to capacity. When this happens, officers who are not admitted to the course are placed on a waiting list to be notified when vacancies become available. By contacting the Institute in advance when you are unable to attend a course, CJI staff can ensure that those on the waiting list are given the opportunity to participate.

Course Availability

While every effort will be made to ensure that courses are delivered on the scheduled date and at the scheduled location, conflicts may arise. Please check the CJI website regularly for the latest updates on new courses and course cancellations.

Specialized Seminars, Forums, and Symposiums

The Criminal Justice Institute continually seeks grants and other funding to provide specialized seminars, forums, and symposiums that are of interest to law enforcement and other criminal justice professionals. Such activities are currently being planned, but not all are included in this course schedule. Law enforcement agencies will be notified of these events through periodic mailings and through notification on the CJI website.

Testing Requirement

Examinations will be administered in all courses that are included in the Institute’s Academic Certificate and Degree Programs. If you are currently participating or intend to participate in these academic programs, taking these examinations when initially offered is required. See page 8 for more information.

ADA Program Accessibility

Individuals who require special accommodation to participate in any course, seminar, forum, or symposium sponsored by CJI should contact the Institute at least two working days prior to the scheduled event.

For more information:

Forensic Sciences and Computer Education
Judy Johnson
jljohnson@cji.edu or (501) 570-8097
Matthew Modrak
mcmmodrak@cji.edu or (501) 570-8060

Law Enforcement Management
Kimberly Hendricks
kdhendricks@cji.edu or (501) 570-8041
Janet Harris-George
jegeorge@cji.edu or (501) 570-8078

Meth Education and Training Initiatives
Melvin Beavers
mbeavers@cji.edu or (501) 570-8042
Matthew Modrak
mcmmodrak@cji.edu or (501) 570-8060

Safe Schools Initiative
Vicky French
vefrench@cji.edu or (501) 570-8098

Traffic Safety Programs
Pam Mays
pjmays@cji.edu or (501) 570-8035
Stephanie Copeland
scopeland@cji.edu or (501) 570-8036
Please fill out this form as accurately as possible. The information is used to contact you about the status of your request and, if needed, with information about this course or other CJI courses. All information provided is confidential.

Course Name: ________________________________

Course Date: _______________  To  _______________

Name:

Last Name  First Name  MI  Nickname/Preferred Name

Social Security Number: ________________________________

###-##-#### (Required for CLEST)

Date of Birth: _______________  MM/DD/YYYY

Rank/Title: ________________________________

Agency/Department: ________________________________

Troop/Company/Unit: ________________________________

Troop/Company/Unit Address:

P.O. Box and/or Street

Troop/Company/Unit Address:

City  State  Zip Code

Agency Telephone: ________________________________  Extension: ________________________________

Troop/Company/Unit Phone: ________________________________  Fax: ________________________________

Cell Phone: ________________________________  Alternate/Evening Phone: ________________________________

E-mail Address: ________________________________

☐ Check box to receive Training Schedule Notification e-mails.

Alternate Contact Information: ________________________________

Training Officer’s Name:

Last Name  First Name

Training Officer’s Telephone: ________________________________

Training Officer’s E-mail Address: ________________________________
Academic Certificate and Degree Programs

The Criminal Justice Institute is collaborating with colleges and universities across the State to expand higher education opportunities for Arkansas law enforcement. Through two unique programs—Crime Scene Investigation and Law Enforcement Administration—law enforcement personnel can now obtain Certificates of Proficiency, Technical Certificates, and Associate of Applied Science Degrees in fields of study specific to the law enforcement profession.

Both programs of study are available exclusively to Arkansas law enforcement officers who are actively employed within a law enforcement agency in the State. To successfully complete a program, participants will be required to take special courses through the Criminal Justice Institute along with general education courses from collaborating colleges and universities.

Although officers will be required to pay all tuition and fees of the college or university, courses completed at the Criminal Justice Institute will be provided free of charge to Arkansas law enforcement personnel, allowing them to complete certificate and degree programs at a fraction of the normal cost. Information concerning financial aid opportunities, including Pell grants, student loans, and workforce improvement grants, can be obtained by contacting the financial aid offices of participating higher education institutions and the Arkansas Department of Higher Education (www.adhe.edu).

Examinations will be administered in all CJI courses that are included in the Academic Certificate and Degree Programs. If you are currently participating or intend to participate in these academic programs, taking these examinations when initially offered is required.

For more information about the Law Enforcement Certificate and Degree Programs, contact Allison Hoffman:

501-570-8061
amanhoffman@cji.edu

Four-Year Institutions
Arkansas State University at Jonesboro
University of Arkansas at Fort Smith
University of Arkansas at Monticello
University of Arkansas at Pine Bluff
University of Central Arkansas

Two-Year Institutions
Arkansas State University at Beebe
Arkansas State University at Mountain Home
Arkansas State University at Newport
Black River Technical College
Cossatot Community College of the UA
North Arkansas College
Northwest Arkansas Community College
* Ouachita Technical College
* Ozarka College
Phillips Community College of the University of Arkansas
Pulaski Technical College
South Arkansas Community College
Southeast Arkansas College
University of Arkansas
Community College at Batesville
University of Arkansas
Community College at Hope
University of Arkansas
Community College at Morrilton

* Does not offer Technical Certificates in either program
** Only offers Law Enforcement Administration program
Crime Scene Investigation

Certificate of Proficiency

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

Criminal Justice Institute
15 Credit Hours

Crime Scene Technician Certificate Program .................. 9
(126 contact hours)

Law Enforcement Certification ...................................... 6
*(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)

* A non-commissioned law enforcement employee currently serving as a Civilian Crime Scene Specialist will be required to complete six credit hours of Criminal Justice from the educational institution to fulfill this requirement.

College/University
3 Credit Hours

College English ................................................................. 3

Technical Certificate

Officers enrolled in this program of study will obtain twenty-seven to thirty degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

Criminal Justice Institute
27–30 Credit Hours

Crime Scene Investigation
Certificate of Proficiency ........................................... 15

Crime Scene Special Topics ............................................ 12
(Number of contact hours noted in parentheses; All courses are required.)

Recovery of Human Remains (35)*
Bloodstain Pattern Analysis (40)
Management of Evidence and Recovered Property (14)
Computer Crime or Cyber Crimes (21 or 24)
Crime Scene Digital Photography And Imaging (28)
Fingerprint Comparison and Identification (21)
Using Forensic Light Sources (21)*
Crime Scene Courtroom Testimony (14)*

Computer Applications ................................................ 3
(Number of contact hours noted in parentheses; Only 45 contact hours needed. Computer Applications can also be completed at a participating college or university.)

Computer Applications (25)
Advanced Computer Electives (20)
Computer Application Electives **

* Offered every other fiscal year

** Courses to be approved by CJI’s Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJI Advisory Board Annually.

College/University
6–9 Credit Hours

College English or
Technical Communication/Writing ......................... 3

College Mathematics .................................................. 3

Computer Applications* ........................................... 3

* May be substituted with “Computer Applications” offered by the Criminal Justice Institute.

Students enrolled in this program of study would obtain the general education degree hours from a participating college or university of their choosing.

Total Program Requirement:
18 Credit Hours

Total Program Requirement:
36 Credit Hours
Associate of Applied Science

Officers enrolled in this program of study will obtain thirty-five to thirty-eight degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

Criminal Justice Institute
35–38 Credit Hours

Crime Scene Investigation
Certificate of Proficiency .............................................. 15

Crime Scene Investigation
Technician Certificate .................................................. 12–15

Advanced Crime Scene Investigation
Technician Certificate* ............................................... 4
(63 contact hours)

Advanced Crime Scene Special Topics ....................... 3
(Number of contact hours noted in parentheses;
Only 45 total contact hours needed.)
   Advanced Management of Evidence
   And Recovered Property (14)*
   Bloodstain Pattern Documentation (21)
   Crime Scene Interpretation and Reconstruction (28)*
   Spanish for Law Enforcement (21)
   Advanced Crime Scene Investigation
   Special Topics** (40 maximum)

College/University
24–27 Credit Hours

College English .......................................................... 3
College Mathematics .................................................... 3
Computer Applications* ............................................. 3
   * May be substituted with “Computer Applications” offered by the
     Criminal Justice Institute.

Additional General Education ................................. 18
Select from the following courses:
   English II or Technical Writing (required) ................. 3
   Social Science (required) ......................................... 3
   Psychology .......................................................... 3
   Introduction to Speech ......................................... 3
   Political Science .................................................. 3
   American National Government ......................... 3
   General Business ................................................ 3
   Introduction to Criminal Justice ......................... 3
   Biological Sciences ............................................ 4

* Offered every other fiscal year

** Courses to be approved by CJI’s Degree Program Committee
   (Director, Assistant Director, Program Coordinators). Degree
   Program will also be reviewed by the CJI Advisory Board
   Annually. Courses may not be offered each fiscal year.

Total Program Requirement:
62 Credit Hours

Students enrolled in this program of study would obtain the
general education degree hours from a participating college or
university of their choosing.
# Law Enforcement Administration

## Certificate of Proficiency

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

<table>
<thead>
<tr>
<th>Criminal Justice Institute</th>
<th>15 Credit Hours</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Administration and Management</td>
<td>6</td>
<td>(Number of contact hours noted in parentheses; Only 90 total contact hours needed.)</td>
</tr>
<tr>
<td>Foundations of Supervision (24)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principles of Supervision (24)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Supervision (24)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crime Prevention (6)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coping with Law Enforcement Stress (6 or 14)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Domestic Violence (7 or 14)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Law Enforcement Administration/Management Electives* (48 maximum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Law Enforcement Communications</td>
<td>3</td>
<td>(Number of contact hours noted in parentheses; Only 45 total contact hours needed.)</td>
</tr>
<tr>
<td>Spanish for Law Enforcement (21)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication Excellence (7)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conflict Resolution (14)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Report Writing (6)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Law Enforcement Communication Electives* (21 maximum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Law Enforcement Certification</td>
<td>6</td>
<td>(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College/University</th>
<th>3 Credit Hours</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College English</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

* Courses to be approved by CJJ’s Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJJ Advisory Board Annually. Courses may not be offered each fiscal year.

## Technical Certificate

Officers enrolled in this program of study will obtain up to twenty-one degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

<table>
<thead>
<tr>
<th>Criminal Justice Institute</th>
<th>21 Credit Hours</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Administration Certificate of Proficiency</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Advanced Law Enforcement Special Topics</td>
<td>6</td>
<td>(Number of contact hours noted in parentheses; Only 90 total contact hours needed.)</td>
</tr>
<tr>
<td>Field Training for the 21st Century (40)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narcotics Officer Certificate Program or Crime Scene Technician Certificate Program (45)</td>
<td></td>
<td></td>
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<tr>
<td>Instructor Development (40)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crisis Negotiations (40)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Narcotics Investigation (35)</td>
<td></td>
<td></td>
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<tr>
<td>Drug Recognition Expert (DRE) (35)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standardized Field Sobriety Testing (SFST) (24)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SFST or DRE Instructor Development (40)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patrol Response to Active Shooter Incidents (6-14)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Managing Interview and Interrogations (14)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Law Enforcement Electives* (21 maximum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Computer Electives* (6 maximum)</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>College/University</th>
<th>15 Credit Hours</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Communication (or higher)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Basic Math (or higher)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Speech</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Business</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Computer Applications</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Students enrolled in this program of study would obtain the general education degree hours from a participating college or university of their choosing.

* Courses to be approved by CJJ’s Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJJ Advisory Board Annually. Courses may not be offered each fiscal year.

## Total Program Requirement:

- **Certificate of Proficiency**: 18 Credit Hours
- **Technical Certificate**: 36 Credit Hours
**Law Enforcement Administration (continued)**

**Associate of Applied Science**

Officers enrolled in this program of study will obtain up to thirty-six degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy.

<table>
<thead>
<tr>
<th><strong>Criminal Justice Institute</strong></th>
<th>36 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Administration Certificate of Proficiency</td>
<td>15</td>
</tr>
<tr>
<td>Law Enforcement Administration Technical Certificate</td>
<td>6</td>
</tr>
<tr>
<td>School of Law Enforcement Supervision</td>
<td>9 (140 contact hours)</td>
</tr>
<tr>
<td>Legal Aspects of Law Enforcement</td>
<td>3 (Number of contact hours noted in parentheses; Only 45 contact hours needed.)</td>
</tr>
</tbody>
</table>
  - Warrantless Search/Seizure (6) |
  - Courtroom Testimony (6) |
  - Search Warrant Update (6) |
  - Update Arkansas Legal Decisions (6) |
  - Use of Force (6) |
  - Case File Preparation (6) |
  - Racial Profiling (3 or 6) |
  - Managing Informants and Cooperative Witnesses (6) |
  - Identity Theft (7) |
  - Policing Emotionally Disturbed and Developmentally Disabled Persons (7 or 14) |

**Integrity in Law Enforcement** | 3 (Number of contact hours noted in parentheses; A total of 45 contact hours are required.) |
- Internal Affairs (40 or 12) |
- Ethics and Public Integrity (7) |
- Public Integrity Investigations (7) |
- Early Intervention Programs (7) |
- Background Investigations of Police Applicants (12) |

<table>
<thead>
<tr>
<th><strong>College/University</strong></th>
<th>27 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select from the following:</td>
<td></td>
</tr>
<tr>
<td>English (required)</td>
<td>6</td>
</tr>
<tr>
<td>Intermediate Math or higher (required)</td>
<td>3</td>
</tr>
<tr>
<td>Computer Applications</td>
<td>3</td>
</tr>
<tr>
<td>Social Science (required)</td>
<td>3</td>
</tr>
<tr>
<td>Speech</td>
<td>3</td>
</tr>
<tr>
<td>General Business</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
</tbody>
</table>

Students enrolled in this program of study would obtain the general education degree hours from a participating college or university of their choosing.

**Total Program Requirement:**

63 Credit Hours
The Criminal Justice Institute will host five distinguished programs designed to provide in-depth education and training to Arkansas officers at all levels of law enforcement.

**ARKANSAS LEADER**—which is available for Chiefs of Police, Sheriffs, and other executive agency heads—equips Arkansas law enforcement leaders with the skills they need to more effectively accomplish the goals and aims of their law enforcement agencies. For first and second line supervisors, the **School of Law Enforcement Supervision** (SLES) is a mid-level management school that covers major aspects of police supervision. SLES is the cornerstone of CJI’s Law Enforcement Administration academic certificate and degree programs.

The **Crime Scene Technician Certificate Program** (CSTCP) provides specialized coursework on the six fundamental components of crime scene investigation. All sessions include lectures on the general theory behind each component and require the completion of practical exercises to reinforce the skills necessary to effectively examine and process a crime scene. CSTCP is the cornerstone of CJI’s Crime Scene Investigation academic certificate and degree programs.

The **Advanced Crime Scene Technician Certificate Program** (ACSTCP) assists CSTCP graduates to build on the essential crime solving skills they acquired in the six-week session. Through intensive hands-on exercises and one-on-one interaction with instructors, graduates are provided with additional skills to enhance their agency’s ability to more effectively investigate crimes against persons.

CJI’s **Narcotics Officer Certificate Program** (NOCP) is the only program of its kind in Arkansas and is designed to assist the law enforcement community in meeting the challenges posed by illegal drug possession, use, production, and distribution. This program provides officers with the fundamental knowledge and skills they need to conduct safe and successful narcotics investigations, and is particularly beneficial to new narcotics officers.
Arkansas Leader

The ARKANSAS LEADER program, which is designed for chiefs, sheriffs, and other upper-level leaders within a law enforcement agency, takes a multi-faceted, dynamic approach to leadership training. Recognizing that attendees are not only leaders of their agencies but also within their communities, the course is designed to advance individual professional development and education that is transferable to their respective organizations and communities.

The ARKANSAS LEADER program is jointly sponsored by the Criminal Justice Institute and the Federal Bureau of Investigation (FBI). The program has been designated a Command College of the FBI.

Session XXI of Arkansas Leader will be held June 10–15, 2012, at the Criminal Justice Institute. Heads of Arkansas law enforcement agencies who wish to attend or nominate a member of upper management within their agency should direct correspondence to Dr. Cheryl May, CJI Director, Criminal Justice Institute, 7723 Colonel Glenn Road, Little Rock, Arkansas 72204. Due to the demand for this course of instruction, agency heads are required to submit their correspondence prior to April 1, 2012.

School of Law Enforcement Supervision

The School of Law Enforcement Supervision (SLES), designed by Arkansas law enforcement leaders to set a standard that focuses on leadership, education and advancement in the law enforcement profession, is a four-week supervisory development course scheduled one week per month over a four-month period. Course topics include: Research Strategies; Organizational and Nonverbal Communication; Challenging Organizational Culture; Stress Management; Social Intelligence; Managing Media Relations; Ethics and Leadership; Civil Liability; and Information Systems and Applications. Officers are required to successfully complete a written exam at the conclusion of each week of instruction. Each exam covers material drawn from the lectures, course texts, and outside reading assignments. In addition, this course requires officers to make oral presentations and prepare a research paper on a topic relevant to law enforcement supervision.

Letters of nomination are required for officers to attend this specialized course. Nominated officers must have reached the minimum rank of sergeant to attend. Heads of law enforcement agencies should direct correspondence and letters nominating their candidates to Dr. Cheryl P. May, Criminal Justice Institute, 7723 Colonel Glenn Road, Little Rock, Arkansas 72204. The deadline for nominations will be thirty days prior to the start of the session. CJI provides free lodging accommodations for participants who reside 50 or more miles outside of the metropolitan Little Rock area.

For more information about these programs, contact Doug Newcomb:

(501) 570-8092 or rdnewcomb@cji.edu
Crime Scene Technician Certificate Program

The Criminal Justice Institute will again offer the Crime Scene Technician Certificate Program (CSTCP)—a series of six fundamental courses that introduce vital components of crime scene investigation.

Participants will be required to attend and successfully pass all six courses to receive their certificate. After successful completion of all six components, officers will have met the minimum requirements necessary for application for certification as a crime scene specialist through the International Association for Identification. Descriptions for each course are located on page 16.

To participate in Session XIV of the Institute’s certificate program, an application letter must be submitted to Dr. Cheryl P. May from your Chief of Police, Sheriff, Department Head or Director. In this letter, he or she should indicate how your participation in this program will benefit your agency and state that he/she will support your attendance as well as ensure, to the best of their ability, your participation in all six courses. In addition, we require each department to provide its agency representative a minimum amount of photography equipment to ensure successful participation in the program.

Applications must be received at CJI by end of business on September 30, 2011. Acceptance letters along with the required acceptance forms will be sent to agency heads by October 14, 2011.

All six courses will be held at the Criminal Justice Institute. A graduation ceremony will also be held at the Criminal Justice Institute on Wednesday, June 20, 2012.

For more information, contact Mira Frosolono:

(501) 570-8072
mafrosolono@cji.edu

Photography skills are critical in crime scene and evidence documentation. The minimum photography equipment required for participation in CSTCP is listed below. If you have any questions concerning the photography equipment requirement, please feel free to contact Mira Frosolono at (501) 570-8072.

Photography Equipment Requirements:
- Adjustable Digital Camera
- Camera Manual
- Tripod
- Detachable Flash
- PC Cord
- Cable Release
- Spare Batteries for Camera and Flash
- Macro lens
- Filters (yellow, orange, red, and polarizing)
WEEK ONE
Crime Scene Photography
This four-day course will cover crime scene management and basic photography techniques as well as general crime scene and forensic evidence photography. Officers will be taught the appropriate techniques to be used in photographing a crime scene and related evidence. To adequately cover the topic of night photography, there will be one evening session conducted one day of this program. A written examination at the end of the course and evaluations of the quality of photographs taken as part of the class will determine successful completion of this component of the certificate program.

January 10–13, 2012

WEEK TWO
Latent Print Processing
In this second component, basic latent print techniques will be emphasized. Officers will be expected to demonstrate the use of proper techniques for using fingerprint powder at crime scenes and also developing fingerprint and footwear impressions (two-dimensional). Several chemical enhancement techniques for use at crime scenes will be demonstrated. Each officer will be required to successfully photograph developed latent crime scene prints. A written examination at the end of the course and evaluation of photography assignments will function to assess individual performance.

February 7–9, 2012

WEEK THREE
Biological and Trace Evidence
In this course, officers will be educated and trained to identify, document, and recover three-dimensional evidence. This will include footwear, tire tracks, and fingerprints from crime scenes. As in the previous courses, evaluation of photography assignments as well as written and practical examinations will function as assessment tools for individual performance.

March 6–8, 2012

WEEK FOUR
Impression Evidence
This course is designed to educate officers in the proper techniques used at crime scenes to identify, document, collect, and preserve bodily fluids and bloodstain pattern evidence. Chemical processing used to enhance blood impression evidence will also be included. Officers will be required to photograph all results and will also be assessed in their ability to identify, document, and collect trace evidence (hairs, fibers, soil, safe insulation, etc.) using appropriate techniques. Photograph evaluations as well as written and practical examinations will be conducted.

April 3–5, 2012

WEEK FIVE
Crime Scene Sketching, Note Taking and Report Writing
The paper documentation phase of crime scene processing will be emphasized in this course. Officers will learn how to take paper notes, complete a comprehensive crime scene report, and produce a quality crime scene sketch. Basic techniques as well as computer applications will be used to accomplish these tasks. Officer evaluations will include written examinations, evaluation of notes taken, sketches, and report writing skills.

May 8–10, 2012

WEEK SIX
Crime Scene Investigation
Crime scene processing protocol will be emphasized in this capstone portion of the certificate program. Officers will be required to use previously acquired knowledge and skills to complete several mock crime scene scenarios, including those that may be conducted at night. Officers will be required to appropriately process all mock crime scenes and provide thorough presentations of their findings. A comprehensive written final examination and evaluation of photographs will function to assess individual performance and determine graduates of the program.

June 5–7, 2012
Advanced Crime Scene Technician Certificate Program

Rapid advances in the forensic sciences require even seasoned crime scene investigators to attend education and training programs designed to provide updated information and new techniques and procedures. To enhance the knowledge and skills acquired by the graduates of our six-month program and continue our educational investments in their agencies and the citizens they serve, we are proud to offer Session VII of the Advanced Crime Scene Technician Certificate Program. This program will be available only to individuals who have received CJI’s Crime Scene Technician Certificate.

To attend, an application letter must be submitted to Dr. Cheryl May from your Chief of Police, Sheriff, Department Head or Director. In this letter, he or she should indicate how the six-month program (CSTCP) has benefited your department and how much experience you have acquired since graduating. He or she should also state that they will, to the best of their ability, ensure your attendance in all three (3) classes and provide you with the required photography equipment. A list of the required photography equipment is provided on page 15.

Applications must be received at CJI by no later than end of business on July 29, 2011. Chosen participants and their agency executives will be notified of acceptance into the program by August 16, 2011. Participants must successfully complete all three components to be awarded the Advanced Crime Scene Technician Certificate. A total of 63 law enforcement contact hours can be earned with the successful completion of this certificate program.

For more information, contact Mira Frosolono:
(501) 570-8072
mafrosolono@cji.edu

WEEK ONE
Advanced Crime Scene Photography
This course will cover advanced photography procedures and methodologies applied to crime scenes and forensic evidence. Included will be the use of forensic light sources and digital photography as well as digital imaging. The objectives of this component will be accomplished using hands-on exercises and instructor feedback. All participants must successfully complete this component prior to beginning component two of the certificate program. Successful completion will be determined by individual performance on skills practicals (in-class & assigned) and written examinations.

September 13–15, 2011

WEEK TWO
Advanced Crime Scene Processing Techniques
This component of the advanced certificate program will focus on advanced latent print procedures and methodologies, with an emphasis placed on chemical techniques of latent print enhancement. A detailed review of crime laboratory procedures and forensic pathology will also be included. As with the previous component, hands-on exercises (in-class and assigned) as well as written examination performance will determine successful component completion.

October 4–6, 2011

WEEK THREE
Crime Scene Reconstruction and Interpretation
Techniques for reconstructing and interpreting the crime scene will be the primary emphasis of this component of the advanced program. Scenarios involving crimes against persons will be emphasized. Interpreting the results of analyses conducted on physical evidence recovered from the crime scene, report writing, and courtroom testimony will also be emphasized in this three-day course. Individual assessments will be conducted to determine successful completion of the program.

November 8–10, 2011
Narcotics Officer Certificate Program

The Narcotics Officer Certificate Program (NOCP) was created to offer Arkansas law enforcement agencies the opportunity to provide specialized training to their narcotics officers. This program provides participants with the fundamental knowledge and skills they need to conduct basic narcotics investigations. NOCP is most appropriate for officers with limited narcotics experience. However, seasoned investigators will find they can also enhance their knowledge and skills by participating in the program.

NOCP consists of five, three-day courses delivered once a month. Participants are required to attend all five components and pass all examinations to successfully complete the program. Core program topics include: Arkansas Drug Laws, Drug Identification and Classification, Methamphetamine, Managing Informants and Cooperative Witnesses, Search and Seizure, Investigative Techniques, Undercover Investigations, Pharmaceutical Diversion, Evidence Collection, Report Writing, Surveillance, Resources, Intelligence, Criminal Defenses, and Courtroom Testimony.

During Fiscal Year 2012, Session XI of the Narcotics Officer Certificate Program will be offered from January through May in Fort Smith. Graduation is scheduled for June 8, 2012.

To participate in the program, an application letter must be submitted to Dr. Cheryl May from the applicant’s Chief of Police, Sheriff, Department Head or Director by December 16, 2011.

For more information, contact Mira Frosolono:

(501) 570-8072
mafrosolono@cji.edu
CJI’s Online Programs

During fiscal year 2012, CJI will expand its online course offerings utilizing both State and Federal funding. We anticipate a minimum of five courses will be available for online delivery. The online courses will be accessible to certified law enforcement officers with an Internet-connected computer. They can access the self-paced course 24 hours per day, 7 days per week for a specified period of time. The time period that the course is available to participating officers varies depending upon the length of the course.

Registration for online courses follows the same process as other CJI classes. Upon completing a standard CJI registration form, officers will be assigned a log-in and password and directed to a special CJI website. Online versions of CJI courses include features such as slides with audio narration, photographs, graphics, videos, review activities, scenarios, and recommended optional reading.

As with all CJI courses, Arkansas Commission on Law Enforcement Standards and Training (ACLEST) approval will be obtained for all online courses. Once the course is completed, officers will be provided information by CJI personnel about reporting course completion to ACLEST.

Some of the comments we have received from participants of recent online trainings include:

- “The instructors were actual Law Enforcement and had real world experience.”
- “I liked the fact that I didn’t have to travel away from home or work to take the class.”
- “The ease of the program makes this course enjoyable.”
- “The educational value as well as the narration supported by pictures and video clips was outstanding.”
- “For a small department, and not having the time to send officers to classes, it’s a great way to get training.”

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For more information about CJI’s Online Programs, contact Mary Deville:

501-570-8076
msdeville@cji.edu
CJi’s Forensic Sciences and Computer Education Division (FSCED) provides training opportunities for Arkansas law enforcement personnel to enhance their knowledge, skills, and abilities through coursework and practical application in forensic science and computer applications.

Through CJi’s Forensic Sciences courses, the Arkansas law enforcement community acquires skills that help them to maximize the administrative and investigative benefits of forensic science technologies, enhance interagency cooperation, and ultimately assist them in solving more crime, thus enhancing the quality of life for the citizens they serve and protect. Forensic courses are designed to emphasize student participation and competency assessment through hands-on exercises and the utilization of state-of-the-art forensic, computer, and educational equipment. The quality of these courses is further enhanced by the case and law enforcement instructional experience of our instructors.

The forensic courses to be offered during FY12 range from introductory level classes such as Basic Crime Scene Processing and Basic Digital Photography to more specialized courses such as Bloodstain Pattern Analysis, Recovery of Human Remains, and Fingerprint Comparison and Identification. The courses will provide in-class activities and mock crime scenes that duplicate the proper procedures and techniques needed in the field. Through these exercises, course instructors provide valuable feedback to assist officers with sharpening their investigative and crime scene skills.

In addition, as more and more agencies implement computer applications to facilitate administrative and case management functions, CJi’s Computer Training courses provide an important avenue for agency heads to ensure their officers receive the training needed to effectively utilize this technology. With proper training, computer technology can decrease the time required to prepare reports and other administrative documents needed by law enforcement personnel such as data compilation and analysis (Microsoft Excel), case management (Microsoft Excel), and communications (Microsoft Word & PowerPoint).

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Forensic Sciences

The Forensic Sciences program at the Criminal Justice Institute was begun in 1996 to enhance the knowledge and skills of Arkansas law enforcement personnel in conducting investigative and crime scene functions in their agencies. Through lecture and practical exercises, officers learn proper procedures and techniques in a controlled learning environment led by instructors who are experts in their fields. Feedback is given during practical exercises to ensure that all officers learn techniques properly.

Our nationally unique training facility contains state-of-the-art education equipment that exposes course participants to cutting-edge technology. Having access to this equipment enables the Institute to offer a wide variety of needed crime scene and death investigation courses.

During fiscal year 2012, the Criminal Justice Institute will again offer a wide variety of courses that focus on the importance of physical evidence and the need for proper evidence identification, collection, preservation, packaging, and storage. Courses offered range from introductory level classes such as Basic Crime Scene Processing and Basic Digital Photography to more specialized courses such as Recovery of Human Remains, Bloodstain Pattern Analysis, Fingerprint Comparison and Identification, and Crime Scene Reconstruction and Interpretation. The following pages include descriptions, dates, and locations for fiscal year 2012 course offerings.

For more information about the Forensic Sciences and Computer Education Division, contact Mira Frosolono:

(501) 570-8072
mafrosolono@cji.edu

Advanced Bloodstain Pattern Analysis
21 Hours

This course will expand upon the basic principles of bloodstain pattern analysis and introduce more of the nuisances that might be encountered in actual casework. Participants will develop an appreciation of the proper use of the scientific method to solve problems. Introduction to the scientific method will be followed with advanced techniques such as volume calculation, drying time, and clotting time. Officers will be required to present one of their own cases that involve the analysis of bloodstains. Cases will be critiqued for content, documentation, and presentation. Only officers who have successfully completed a 40-hour bloodstain pattern analysis course qualify for enrollment. Each officer must also bring a bloodstain case in a format suitable for courtroom presentation. These presentations must include PowerPoint or photos, case history, autopsy, crime scene documentation, and investigative data. Enrollment will be restricted to 10 participants. Class hours are 8:30 a.m. to 4:30 p.m.

March 27–29, 2012
Criminal Justice Institute
Advanced Crime Scene Processing  
21 Hours  
This course will build on skills acquired in the Basic Crime Scene Processing class. Students will work on improving their photographic and latent print processing skills as well as casting and photography of footwear, tire tracks, and tool marks. They will be introduced to crime scene reconstruction. Students with interesting or difficult cases are encouraged to bring case information for discussion. Students are encouraged to bring a digital camera (digital SLR preferred) with instruction manual, lens, batteries for camera and flash, digital media, off camera flash with instruction manual, remote flash cord, tripod (if available), a flashlight, and a basic latent processing kit. Students should wear appropriate casual clothing that may become soiled by chemicals during practical exercises conducted both indoors and outdoors. Graduates of the Crime Scene Technician Certificate Program will find this course a refresher. Skills needed for success in this course include fingerprint processing, camera operation (including ISO), aperture, shutter speed, exposure control, close-up photography, and the use of an electronic flash. Due to the emphasis on photography, students should also have knowledge of full manual settings. Students who do not routinely use a digital camera at work are required to take Basic Digital Photography prior to enrolling in this course. Enrollment is restricted to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.  
April 10–12, 2012  
Van Buren Police Department

Advanced Techniques in Property Room Management  
14 Hours  
This is a comprehensive training seminar addressing the advanced techniques necessary for evidence storage and security, the management of technological and electronic evidence, and the effective evidence management controls, policies, and procedures necessary to support the introduction of physical evidence at trial, as well as avoid civil liability lawsuits. This course will benefit sworn and civilian employees who possess experience and basic knowledge of evidence and property room management, including Evidence Technicians, Criminal Investigators, Evidence Custodians, and others responsible for the collection, preservation, or management of evidence and those responsible for the planning, design, staff audit, or development of evidence and property control systems. Enrollment is restricted to 30 participants. Class hours are 8:30 a.m. to 4:30 p.m.  
October 18–19, 2011  
Criminal Justice Institute

Basic Crime Scene Processing  
21 Hours  
Participants will learn techniques of crime scene investigation as applied to crimes against property. Hands-on exercises will focus on the recognition, documentation, recovery, and preservation of physical evidence. Participants will apply learned techniques through a mock crime scene exercise conducted on the last day of the program. Other topics include basic crime scene processing involving meth laboratories. Students are encouraged to bring a digital SLR camera with instruction manual, lens, batteries for camera and flash, digital media, off camera flash with instruction manual, remote flash cord, tripod (if available), a flashlight, and a basic latent processing kit. Students should wear casual clothing that may become soiled by chemicals during practical exercises conducted both indoors and outdoors. Enrollment will be restricted to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.  
July 26–28, 2011  
Lake Village Police Department

September 20–22, 2011  
Russellville Police Department
Basic Digital Photography
14 Hours
This course will address basic photography theories for capturing quality digital images. Topics include types of digital cameras, digital vs. 35mm film, basic crime scene digital photography, meth laboratories, legal issues, and an overview of image handling. Students are encouraged to bring a digital SLR camera used at their agency with instruction manual, lens, batteries for camera and flash, digital media, off camera flash with instruction manual, remote flash cord, tripod (if available), and a flashlight. Students without access to a camera should inform CJI upon enrollment. Students should also wear casual clothing that may become soiled during practical exercises conducted both indoors and outdoors. Enrollment will be restricted to 20 students. Class hours are 8:30 a.m. to 4:30 p.m.

November 15–16, 2011
Phillips Community College
Stuttgart, AR

February 29–March 1, 2012
Arkansas State University at Heber Springs

Bloodstain Pattern Documentation
28 Hours
Bloodstain pattern analysis adds another dimension to the information left at the scene of a crime. By analyzing the physical pattern of the bloodstains, additional information can be learned, including how the crime was conducted, who was or was not present, how many blows were struck, and even the positioning of the individuals involved in the crime. To perform bloodstain pattern analysis, many years of study are required. This course will address the more immediate need for law enforcement officers—namely, recognition of basic bloodstain patterns at a crime scene and the proper methods of documenting the scene so that specialized analysis can then be performed by a bloodstain pattern expert. Enrollment will be restricted to 20 participants. There is no camera requirement to attend this course however, if you have an adjustable digital camera and would like to practice with it during this course, please bring it with you. CJI will also have cameras available. Class hours are 8:30 a.m. to 4:30 p.m.

August 15–18, 2011
Criminal Justice Institute

Bloodstain Pattern Analysis
40 Hours
This five-day course will include lecture and case history presentation, experiments, mock crime scene evaluations, photography, and documentation for bloodstain pattern evidence. Hands-on experiments will demonstrate the mechanics of actual pattern formation and typical pattern characteristics used in interpretation. Mock crime scenes will be employed to assess each participant’s skill in using documentation techniques, biohazard precautions, crime scene control, and interpreting bloodstain patterns. Course length and experiments will meet the membership requirements for the International Association of Bloodstain Pattern Analysts (IABPA). Enrollment is limited to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.

May 21–25, 2012
Criminal Justice Institute

Crime Scene Courtroom Testimony
14 Hours
This two-day course is designed specifically for the crime scene investigator who is frequently required to testify to their observations and actions at a crime scene as well as subsequent interpretation of their findings. This course will provide suggested guidelines in testifying as an expert witness in crime scene investigation. In addition to lecture, officers may be required to participate in a mock court trial. The knowledge gained through this experience will be applicable to future court testimonies. Crime scene specialists and detectives/investigators who process crime scenes will benefit from this course. Due to the hands-on nature of this course, enrollment will be restricted to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.

May 22–23, 2012
Searcy Police Department
Crime Scene Digital Photography and Imaging
28 Hours
Digital photography is being used more and more by officers and investigators as a documentation tool in the field. This four-day course is designed as an introduction to using digital photography in crime scene investigations and managing the images that are captured. Topics to be discussed and demonstrated will include Digital Photography and Imaging, Computer Hardware and Software Issues, Enhancement Techniques, Creating Quality Printed Images, SOPs, Archival Requirements, and Legal Issues. Panorama (QTVR) and digital video will also be discussed. All officers are required to bring a digital camera with flash and flash cards. Tripods are also required. Video cameras may also be utilized in several exercises. Officers using digital video in casework are encouraged to bring their digital video cameras. Enrollment is limited to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.

April 10–13, 2012
Criminal Justice Institute

Crime Scene Reconstruction & Interpretation
28 Hours
This four-day course is designed to demonstrate the methodology and techniques used in the reconstruction and interpretation of crime scenes. All interpretations are based on facts developed from the physical and testimonial evidence found at all crime scenes. The documentation of the scenes is critical in reconstructing or interpreting the crime scene. This course will address these issues through lecture, demonstrations and hands-on practicals that will challenge the student. It is required that each student bring a case that is unsolved to be shared with the class as a means of case review. Documents, photographs, sketches and reports will be used to interpret and review cases. Due to extensive one-on-one approach utilized in this class, enrollment will be restricted to 20 students. Class hours are 8:30 a.m. to 4:30 p.m.

March 13–16, 2012
Criminal Justice Institute

Cyber Crimes: The Investigative Response
24 Hours
This is a 3.5 day basic course designed to instruct law enforcement officers on techniques in recognizing potential sources of electronic evidence and to safely and methodically preserve and collect items of evidentiary value. Topics include Internet Crimes against Children; Teen Sexting; Cyber Bullying; Identity Theft and Fraud; and Investigating Traditional Crime with Technology Evidence. The course will also include a block of instruction on Federal Child Exploitation Statutes. The course is delivered utilizing a blended learning approach that incorporates instructor-led classroom lecture in conjunction with hands-on computer applications. Enrollment will be restricted to 22 participants. Class hours are 8:30 a.m. to 4:30 p.m.

August 22–25, 2011
Criminal Justice Institute

September 12–15, 2011
Criminal Justice Institute

Fingerprint Comparison and Identification
21 Hours
This hands-on program is designed to teach law enforcement personnel how to classify fingerprints and begin the process of comparison for identification. This will include prints of prisoners, wanted persons, missing children, or otherwise unidentified persons. Upon completion of this course, students should understand basic principles of classification of fingerprints, NCIC codes, and the use of fingerprints for identification. AFIS and “live scan” technologies will be discussed. Jail shift supervisors, investigators, police dispatchers, booking officers, police officers, and those responsible for detention and release of prisoners wanted by outside jurisdictions will benefit from this program. Enrollment will be restricted to 20 participants.

January 24–26, 2012
Greenwood Police Department
Recovery of Human Remains
35 Hours
This five-day (35 hour) course will emphasize the procedures used in recovering badly decomposed or skeletonized human remains and all associated physical evidence from outdoor crime scenes (both exposed and buried). Procedures used in finding buried bodies will also be presented. This will be an intensive, hands-on course in which the student will learn proper processing skills for these “unique” crime scenes through realistic mock scene exercises. New crime scene specialists and investigators will benefit from this program. A list of equipment needed will be provided at time of enrollment. Due to the emphasis of hands-on exercises, enrollment will be restricted to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.

September 26–30, 2011
Criminal Justice Institute

Crime Scene Investigator Certificate
To provide Arkansas law enforcement with the opportunity to continue their professional growth and development in crime scene investigation, we have developed the Crime Scene Investigator Certificate. Earning this certificate requires successful completion of the Crime Scene Technician Certificate Program, the Advanced Crime Scene Technician Certificate Program, and eight additional specialty courses. In its entirety, the Crime Scene Investigator Certificate will represent a total of 383 contact hours.

Due to fiscal considerations, not all courses can be offered in one academic year. However, it is our strong desire to offer each course during a two-year cycle. Courses not offered in this year’s schedule, will likely be offered during the next year.

A list of all programs and courses included in this certificate program, along with the number of contact hours awarded for each, are as follows:

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<thead>
<tr>
<th>Program</th>
<th>Contact Hours</th>
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<tbody>
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<td>Bloodstain Pattern Analysis</td>
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</table>

In addition, successfully passing at least the International Association for Identification’s Level I examination is required.

Shooting Scene Investigation
21 Hours
This three-day course will emphasize the fundamentals of conducting a shooting scene investigation. Areas covered include using probes and lasers, vehicles and drive by’s, bullet path determination, ejection patterns, and glass breakage. This class will include a live fire practical. Students will work in small groups at the firing range with instructors working with each group. Live fire student groups will create their own vehicle scene with a junk car and their choice of weapons with various calibers and actions. Groups will also conduct scene workups and review them in class. Eye and ear protection, and a bullet resistant vest are mandatory for enrollment. Class hours are 8:30 a.m. to 4:30 p.m. This course qualifies as an Advanced Crime Scene Investigation Special Topic. A written examination will be required.

May 15–17, 2012
Little Rock Police Department Training Facility
Computer Training

The Criminal Justice Institute will continue to offer computer classes during Fiscal Year 2012. Eligible participants for these classes include sworn law enforcement officers and local agency staff members who provide administrative support functions.

The minimum number of participants needed for CJI to deliver a computer class is 15. The maximum number of participants for any training location will be 20. Register within 60 days of the date for the class to ensure your slot.

To increase the accessibility of computer training to law enforcement personnel outside the Central Arkansas area, FSCED will provide courses at facilities throughout the state utilizing a mobile computer lab. During FY 2012, Microsoft Word and Microsoft Excel classes will be provided for law enforcement personnel at four different locations across the State. The one-day Essentials of Computer Operations and the two-day Microsoft PowerPoint class will be provided at off-site locations as well. Computer classes that will be held at the CJI Little Rock facility include: Microsoft Word, Microsoft Excel, and Advanced Microsoft Word.

Advanced Microsoft Excel: Database Features

Microsoft Excel has built-in database management capabilities, allowing users to treat a worksheet or portions of a worksheet as a database. Using Microsoft Excel as a database allows users to enter, edit, locate, sort, filter, and analyze information. Officers will learn importing and exporting data skills; using advanced filters to create more advanced conditions to filter a data list; creating pivot tables to vary one or two values in a formula and display all possible results in a table or chart format; using auditing tools to find and correct errors; performing forecasts and projections using Goal Seek and Scenarios; and using the Solver to solve problems by working backwards. Major topics to be covered include: Working with Databases; Managing Data; Importing and Exporting Data; Using Dynamic Data; Working with the Data Form; Using Advanced AutoFilter; Creating Pivot Tables; Conditional Formatting; Grouping and Outlining Data; Forecasting and Problem Solving; and Sharing, Locking and Protecting Workbooks. The prerequisite for this course is Using Microsoft Excel. Class hours are 8:30 a.m. to 4:30 p.m.

April 4–5, 2012
Northwest Arkansas
Law Enforcement Training Academy
Springdale, AR
Advanced Microsoft Word: Styles, Reference Tables, Large Documents, Forms and Templates
7 Hours
Microsoft Word includes many advanced tools to enhance the overall professional appearance of a document. In addition, law enforcement officers can create templates and forms for agency documents that are used again and again. Learning how to use these advanced tools reduces the time required to produce agency documentation while providing a professional, manicured document. Major topics to be covered include: Using Section Breaks and Styles; Working with Headers and Footers; Creating Outlines; Making Table of Contents and Indexes; Using Templates and Wizards; Using Forms; Creating Customized Templates and Forms; and Mail Merge. The prerequisite for this course is Using Microsoft Word. Class hours are 8:30 a.m. to 4:30 p.m.

May 2, 2012
Criminal Justice Institute

Essentials of Computer Operations
7 Hours
Understanding elements of computing assists law enforcement in maximizing the potential of computer technology. This course will provide an introduction to hardware components, electronic data management, computer navigation skills, and Microsoft Windows 2003 and Vista. Those officers wanting a better understanding of how computers work would benefit from this course. Major topics to be covered include: Computer Hardware Components; The Windows Desktop; Customizing Windows Settings; Computer Navigation; Electronic File Management; Working with Folders; Using the Search Companion; and Introduction to Microsoft Office Software Applications. Class hours are 8:30 a.m. to 4:30 p.m.

November 29, 2011
Criminal Justice Institute

Using Microsoft Excel
14 Hours
Microsoft Excel allows law enforcement to create professional spreadsheets and charts, and is an excellent program for managing statistics and budgets. Computer users who calculate and chart data would benefit from this course. Major topics to be covered include: Basic Workbook Skills; Formatting Text, Numbers and Cells; Copying and Moving Data; Working with Columns and Rows; Printing; Creating Basic and 3-D Formulas; Working with Worksheets and Workbooks; Working with Multiple Workbooks and Large Workbooks; Managing Worksheets; Creating, Editing and Modifying Charts; Sharing and Reviewing Workbooks; and Conditional and Custom Formatting. It is recommended that students have a working knowledge of Microsoft Windows and possess intermediate to advanced computer navigation skills. Class hours are 8:30 a.m. to 4:30 p.m.

January 25–26, 2012
Hot Springs Police Department

February 22–23, 2012
Northwest Arkansas Law Enforcement Training Academy
Springdale, AR

March 1–2, 2012
Criminal Justice Institute

March 14–15, 2012
Arkansas State University
Newport, AR
Using Microsoft PowerPoint

14 Hours

Microsoft PowerPoint allows users to easily create and design slide show presentations and printed handouts. Computer users who create or give presentations would benefit from this course. Major topics to be covered include: Presentation Essentials; Creating and Enhancing Presentation Slides; Formatting and Editing Text and Objects; Using Slide Sorter, Slide Show, and Note Page Views; Editing Slide and Handout Masters; Printing Presentations; Using Clip Art and other Graphics; Using Drawing Objects; Preparing Slide Shows; Basic Animation; and Special Effects. In addition, advanced topics that will be covered include: Customizing Presentations; Customizing Animated Text and Objects; Editing Multiple Presentations; Duplicating Slides; Rehearsing Timing; Recording Narration; Recording Narration: Presenter View; and Preparing and Publishing a Presentation. It is recommended that students have a working knowledge of Microsoft Windows, Microsoft Word, and possess intermediate computer navigation skills. Class hours are 8:30 a.m. to 4:30 p.m.

June 6–7, 2012
Washington County Sheriff’s Office
Fayetteville, AR

Using Microsoft Word

14 Hours

Microsoft Word is a full-featured word processing application that enhances the professionalism of written communication and documentation. Microsoft Word can help in more than creating letters and memos. This software can also be utilized to create graphics and tables for newsletters, notification posts, reports, and brochures. Major topics to be covered include: Creating and Editing Documents; Printing Options; Spelling and Grammar Check; Formatting Characters, Paragraphs, Pages and Documents; Working with Tabs; Working with Numbers and Bullets; Using Design Themes; Using AutoCorrect, AutoText and AutoFormat; Working with Tables, Spreadsheets and Charts; Using Find and Replace; Working with Newsletter Columns; and Working with Graphics. It is recommended that students have a working knowledge of Microsoft Windows and possess basic computer navigation skills. Class hours are 8:30 a.m. to 4:30 p.m.

September 14–15, 2011
Hot Springs Police Department

October 5–6, 2011
Washington County Sheriff’s Office
Fayetteville, AR

November 2–3, 2011
Arkansas State University
Newport, AR

February 15–16, 2012
Criminal Justice Institute
The primary mission of the Law Enforcement Management Division (LEMD) is to enhance the knowledge, skills, and abilities of Arkansas law enforcement professionals by providing leadership and management courses customized to meet the dynamic and unique challenges of law enforcement across the State. The ever changing demands on the criminal justice system create new and difficult challenges for leaders, supervisors and managers at all levels of law enforcement. LEMD presents courses to meet those challenges and prepare the professional officer for advancement. Course offerings emphasize improving the officer’s ability to better supervise or manage within agency, enhancing interaction with their communities, and developing additional education and skills that benefit the law enforcement profession.

Many of our courses are instructed by nationally recognized instructors or faculty members, including retired and active law enforcement, military, and private sector professionals. Courses are scheduled around the State in an effort to provide every officer an opportunity to receive advanced management education and training without the unnecessary expense of extended travel. A grant from the Arkansas Attorney General’s Office will enable us to continue our Animal Fighting/Animal Cruelty Investigations class.

As with all CJI courses, your input is always welcome. If you feel that certain programs would be of benefit to you or your agency, please let us know. Your individual requests help us provide programs that best meet the needs of your agency.

For more information about the Law Enforcement Management Division, contact Doug Newcomb:
(501) 570-8092
rdnewcomb@cji.edu

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**Advanced Supervision**

*24 Hours*
This three-day course assists officers in comprehending modern management and leadership concepts. Topics include: Ethics and Public Integrity; Leadership Methods and Methodology; Organizational Change; Succession Planning; and Motivation and Mentoring. Class hours are 8:00 a.m. to 5:00 p.m.

- **September 6–8, 2011**  
  UA Community College at Hope
- **December 13–15, 2011**  
  Southeast Arkansas Law Enforcement Center  
  Dumas Police Department
- **March 13–15, 2012**  
  UA Community College at Morrilton  
  Leadership Development Institute
- **June 26–28, 2012**  
  Fort Smith Police Department  
  Training Facility

**Background Investigations of Police Applicants**

*12 Hours*
This course is designed to prepare law enforcement officers to produce a verifiable, chronological history of an applicant’s life. Mechanisms are introduced that use this information with other pre-employment screening devices in determining suitability for employment. Officers will learn to document facts in a similar manner for each applicant to ensure consistency and ease of retrieval. The course begins at 8:00 a.m. and concludes at 5:00 p.m. on the first day. On the second day, the course concludes at noon. **Letters of nomination are required.** Heads of law enforcement agencies should direct correspondence and letters nominating their candidates to Dr. Cheryl P. May, Criminal Justice Institute, 7723 Colonel Glenn Road, Little Rock, Arkansas 72204.

- **October 17–18, 2011**  
  Fort Smith Police Department  
  Training Facility
- **April 9–10, 2012**  
  Jonesboro Police Department

**Animal Fighting/Animal Cruelty Investigations**

*8 Hours*
This eight-hour course is designed to assist officers in conducting investigations involving animal cruelty and animal fighting. The program provides an overview of Arkansas's Animal Cruelty law, provides investigative techniques related to animal investigations. Other topics covered include search and seizure, written/photographic documentation and case studies involving animal fighting and cruelty cases in Arkansas.

The course begins at 8:00 a.m. and concludes at 5:00 p.m. The course will be made available online in FY12, but can be scheduled for your agency by calling Doug Newcomb at (501) 570-8092.

*This course will be available online.*  
*Estimated start date is fall 2011.*

**The Bulletproof Mind**

*6 Hours*
The frequency of violence confronting the modern law enforcement officer in Arkansas is alarming. Seemingly friendly confrontations can turn violent at a moment’s notice. It naturally follows that law enforcement professionals must develop certain mindsets to ensure their survival. This six-hour course will present pertinent psychological factors that must be embraced. Psychological processes, as well as physical processes, will be addressed to explain officer involvement in confrontational situations. This course will be especially beneficial to tactical team members, firearm instructors, managers, and supervisors of such units. Class hours are 9:00 a.m. to 4:00 p.m.

- **September 15, 2011**  
  Conway Police Department

**Available Online**

- Estimated start date is fall 2011.
**Case File Preparation**  
6 Hours  
The objective of this six-hour course is to instruct law enforcement officers in the proper preparation of case files for prosecution and trial. A good, prosecutable case may be lost in court due to inadequate case file preparation or insufficient follow-up investigation. This course will guide the officer through the prosecution process using a hands-on workshop environment. Officers will assemble raw data in an effort to illustrate how the arresting officer and the prosecutor must work together in a collaborative manner. Class hours are 9:00 a.m. to 4:00 p.m.

November 18, 2011  
Cossatot Community College  
DeQueen, AR  
March 2, 2012  
Arkansas State University at Heber Springs

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**Civil Process**  
7 Hours  
This seven-hour course is designed to instruct sheriff’s deputies or officials on the responsibilities and procedures associated with executing civil processes which are stipulated and or required by law. The course includes an overview of civil process, court orders involving persons including domestic abuse orders, forthwith orders, body attachments and pick-up orders. Court orders involving property will also be addressed including orders for delivery, writs of possession, writs of assistance, writs of execution, collection options and sheriff’s sales. Class hours are 8:30 a.m. to 4:30 p.m.

October 13, 2011  
Camden Police Department  

February 9, 2012  
Ashley County Sheriff’s Office  
Hamburg, AR  

May 10, 2012  
Craighead County Sheriff’s Office  
Jonesboro, AR

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**Communication Excellence in Law Enforcement**  
7 Hours  
This seminar focuses on the central role of effective speech communication in achieving professional law enforcement objectives. Participants will identify the necessary skills for developing communication excellence and learn how to practice “strategic interaction” to facilitate voluntary compliance. Emphasis is given to specific strategic interaction techniques that will ensure officer safety, reduce citizen complaints, and enhance each participant’s law enforcement professionalism. Class hours are 8:30 a.m. to 4:30 p.m.

September 16, 2011  
Jonesboro Police Department  

April 6, 2012  
Conway Police Department

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**Community Oriented Policing and Crime Prevention: Proactive Tactics to Stop Crime**  
6 Hours  
This course acquaints the law enforcement officer with a variety of crime prevention programs and their use as community policing tools. Crime is a costly and demoralizing problem that affects all communities. Crime prevention is a simple and direct approach that protects potential victims by anticipating the possibility of attack and eliminating or reducing the opportunity for it to occur. Class hours are 9:00 a.m. to 4:00 p.m.

August 8, 2011  
Bryant Police Department
**Conflict Resolution for Supervisors**  
14 Hours  
To be a good supervisor, you must be a good communicator. Communication requires a tremendous amount of interpersonal interaction, an area that makes many people uncomfortable. This two-day course is designed to instruct participants in ways to diffuse the conflicts that law enforcement supervisors find themselves in as they perform administrative functions. By employing proper communication skills, the supervisor can destroy barriers caused by personnel who are in turmoil and conflict. Class hours are 8:30 a.m. to 4:30 p.m.  

March 21–22, 2012  
Garland County Sheriff’s Office  
Hot Springs, AR

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**Coping with Law Enforcement Stress**  
14 Hours  
Law enforcement professionals are often subjected to an extraordinary amount of stress. Stress, if left unattended, can take a heavy toll on officers and can ultimately compromise their ability to perform essential functions. This two-day course will identify potential sources of stress and will illustrate ways that officers can lessen its effect. Attention will be given to the agency’s role and the supervisor’s role in detecting and dealing with sources of stress. Class hours are 8:30 a.m. to 4:30 p.m.  

December 1–2, 2011  
Cossatot Community College  
DeQueen, AR  

April 12–13, 2012  
Conway Police Department

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**Courtroom Testimony**  
6 Hours  
The detection of criminal activity and the arrest of suspects are for naught if the arresting officer cannot skillfully present evidence in a court of law. This course is designed and presented by a prosecuting attorney who will offer constructive and insightful advice as to how officers can be more effective in the courtroom. Topic areas will include: Elements of a Good Witness; Qualifying as an Expert Witness; Content of Expert Testimony; and Trial Testimony.  

Class hours are 9:00 a.m. to 4:00 p.m.  

October 7, 2011  
Wynne Police Department

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**Crisis Negotiations**  
40 Hours  
This course is designed to prepare law enforcement to handle crisis/hostage negotiations whether they are a first responder or involved in a prolonged crisis situation. The course will provide communication skills necessary to carry on a dialogue with the subject(s), provide information to the on-scene commander, and provide input regarding a tactical resolution. Topics covered include: Fundamentals of Negotiations, Protocol and Situation Boards, Use of Third Party Intermediaries, Responding to the Emotionally Disturbed, Suicide Intervention Techniques, Active Listening Techniques, Review of Specific Cases, and Extensive Role Play Situations.  

Letters of nomination are required. Heads of law enforcement agencies should direct correspondence and letters nominating their candidates to Dr. Cheryl P. May, Criminal Justice Institute, 7723 Colonel Glenn Road, Little Rock, Arkansas 72204. Class hours are 8:00 a.m. to 5:00 p.m.  

October 24–28, 2011  
Arkansas State Police Headquarters  
Little Rock, AR
Domestic Violence
7 Hours
Historically, domestic violence calls rank among the most dangerous for responding officers. This program is designed to familiarize officers with the unique challenges they face in domestic violence situations. Course topics will include: The Dynamics of Abusive Relationships; Officer Safety Concerns; Interviews of Victims, Suspects, Children and Other Witnesses; Reporting; and Probable Cause Leading to Arrest and Successful Conviction. The course will explore proper evidence collection and documentation, as well as civil orders of protection. Class hours are 8:30 a.m. to 4:30 p.m.

July 25, 2011
Paragould Police Department

September 16, 2011
Bentonville Police Department

February 27, 2012
Hot Springs Police Department

April 23, 2012
Carroll County Sheriff’s Office
Berryville, AR

Field Training for the 21st Century
40 Hours
This course explores a variety of issues designed to help field training officers manage their probationary employees. Topics include: Role of the Field Training Instructor; Liability Issues; Evaluation Guidelines and Remedial Training Documentation; Learning Methodologies; Generational Differences; Understanding Behavioral Diversity; Leadership Tools; Organizational Values; and Understanding Stress. Class hours are 8:00 a.m. to 5:00 p.m.

March 12–16, 2012
Criminal Justice Institute

Effective Report Writing
6 Hours
This course will provide a practical presentation of effective narrative report writing techniques for the law enforcement professional. Utilizing a “tricks of the trade” approach to report writing, this presentation will utilize recent police video as a foundation for in-class writing exercises. Designed for officers of all experience levels, the program will include lecture, video, and handouts on a wide range of critical writing skills. Class hours are 9:00 a.m. to 4:00 p.m.

July 13, 2011
Wynne Police Department

September 9, 2011
Bryant Police Department

February 15, 2012
Cossatot Community College
DeQueen, AR

Foundations of Supervision
24 Hours
This three-day introductory course is designed to assist first and second line supervisors, or individuals with promotion potential, in developing and applying sound management and leadership principles. Topics include: Leadership Values; Human Behavior; Communication Skills; Team Building; Decision Making; and Delegation. Class hours are 8:00 a.m. to 5:00 p.m.

July 19–21, 2011
Texarkana Police Department

October 3–5, 2011
University of Arkansas at Monticello

January 24–26, 2012
Russellville Police Department

April 24–26, 2012
Bentonville Police Department
How to be in a Personal Relationship
24 Hours
Developing a lasting personal relationship is hard work and is especially difficult for members of the law enforcement community due to the nature of the job and the unique stressors every officer faces. Recent research reports unacceptable statistics for domestic and family violence and divorce rates that are significantly higher than national norms. Dr. Stephen Sampson offers a 24-hour training course designed for law enforcement personnel on How to Be in a Personal Relationship. The course focuses on how to pay skilled attention, how to manage your emotions, and how to create rapport. Class hours are 8:00 a.m. to 5:00 p.m.

October 26–28, 2011
Washington County Sheriff’s Office
Fayetteville, AR

Identity Theft
7 Hours
With the continuing advancement of the Internet and related computer technologies, identity theft is becoming all too common. This one-day course is designed to teach law enforcement officers how identity theft and identity fraud occurs, strategies for the investigation and prosecution of identity theft/fraud, and available resources to assist the victims and investigators. Class hours are 8:30 a.m. to 4:30 p.m.

August 8, 2011
Van Buren Police Department

November 7, 2011
Benton County Sheriff’s Office
Bentonville, AR

February 27, 2012
Phillips Community College of the UA
Helena–West Helena, AR

Internal Affairs
12 Hours
Law enforcement administration is charged with the responsibility to maintain discipline within the police department. The community has an expectation that this responsibility will be fulfilled in a professional and responsive manner. Citizens should be provided a fair and effective avenue for redress of their legitimate grievances against members of the department. The police department also has the responsibility to protect members of their agency from false allegations. This course offers a global perspective to the subject of internal affairs investigations in a systematic framework designed to enhance thorough investigations. This information is relevant for agency command staff as well as the internal affairs detective or supervisor. Course topics include Current Events in Internal Affairs; Examination of Employee Rights; Types of Complaints; Complaint Processing and Investigations; Disciplinary Procedures; Early Intervention Systems; and Documentation Procedures. Class hours on day one are 8:00 a.m. to 5:00 p.m. Class hours on day two are 8:00 a.m. to 12:00 p.m.

September 12–13, 2011
Searcy Police Department

February 28–29, 2012
University of Arkansas at Monticello

Instructor Development
40 Hours
This course is designed to teach participants how to provide instruction using practical applications and learning principles. Topics include: Principles of Adult Learning; Research Practices and Techniques; Methods of Instruction; Testing and Evaluation; Communicating Clearly; Designing Lesson Plans and Instructional Objectives; and Utilizing Visual Aids. Class hours are 8:00 a.m. to 5:00 p.m. Class size is limited to 14 officers.

July 25–29, 2011
Phillips Community College of the UA
Helena–West Helena, AR

August 29–September 2, 2011
Bentonville Police Department

March 26–30, 2012
Craighead County Sheriff’s Office
Jonesboro, AR
Jail Administration
36 Hours
Jail administrators have significant responsibility in ensuring that jail operations are conducted safely, securely, legally, and humanely. This program, delivered by the National Institute of Corrections, focuses on the basic competencies administrators need to effectively meet this responsibility and covers ten key elements in jail administration: Managing risk; Using jail standards to establish and assess operations; Developing and assessing policy and procedure; Determining staffing needs; Managing the workforce; Managing inmate behavior; Managing the budget; Developing a fire, safety, and sanitation plan; Assessing operations; and Working with key stakeholders external to the jail.

This course is restricted to sheriffs, jail administrators and assistant jail administrators. Registration is expected to begin in June and must be submitted through the National Institute of Corrections Learning Center at http://nicic.gov/Training.

October 17–21, 2011
Criminal Justice Institute

Managing Interviews and Interrogations
7 Hours
This course is designed to teach law enforcement how to manage the interview and interrogation process. It will examine the basic principles behind the psychology of interviewing, behavioral information, identifying rejection, nonverbal indicators, gestures and movements indicative of deception, and statement analysis. The factors that undermine a successful interview and interrogation will be critically explored. Theme development, reasons why people do not confess, and the Reid Nine Steps of Interrogation will be addressed. Class hours are 8:30 a.m. to 4:30 p.m.

July 21, 2011
Arkansas State University at Mountain Home

October 6, 2011
Forrest City Police Department

June 14, 2012
Washington County Sheriff’s Office
Fayetteville, AR

Managing Informants and Cooperative Witnesses
6 Hours
This six-hour course will deal specifically with recruitment, documentation, motives, control, legal issues, and other pertinent issues regarding confidential informants and cooperating witnesses, as well as the difference between them. The supervisor’s responsibility in the utilization of informants by his or her subordinates will be discussed along with the pitfalls of managing them. Class hours are 9:00 a.m. to 4:00 p.m.

July 21, 2011
Arkansas State University at Newport

October 13, 2011
Benton County Sheriff’s Office
Bentonville, AR

Officer Safety
6 Hours
This program is designed to update, review, and reinforce officer safety awareness, procedures, and tactics. Topics of discussion will include managing street risks, traffic safety, off-duty awareness, control of operating exposures and sharing the latest officer safety warnings, alerts, tips, and information. Class hours are 9:00 a.m. to 4:00 p.m.

September 8, 2011
Baxter County Sheriff’s Office
Mountain Home, AR

December 1, 2011
Phillips Community College of the UA
Helena–West Helena, AR

March 8, 2012
Dardanelle Police Department
Policing Emotionally Disturbed and Developmentally Disabled Persons
7 Hours
This program is designed to provide a better understanding of those people suffering from mental illnesses who may come in contact with the law enforcement community. Keeping officer safety foremost, this course will explore policies, procedures, and protocols for officers to follow while dealing with this difficult issue and identifying concerns of dangerousness. The course will cover topics including: Identification of Mental Illness; Officer Safety Issues; Interventions; Autism; and Commitments. Class hours are 8:30 a.m. to 4:30 p.m.

November 10, 2011
Waterfront Park
Pine Bluff, AR

January 26, 2012
Cossatot Community College
DeQueen, AR

April 5, 2012
Washington County Sheriff’s Office
Fayetteville, AR

June 14, 2012
Department of Community Corrections
Mountain View, AR

Officer Safety and Communication Spanish
21 Hours
This course is designed to familiarize law enforcement personnel with basic Spanish to enhance communication and ensure safety between law enforcement officers and the Spanish speaking community. Officers will learn the Spanish alphabet and pronunciation, days, months, supplemental words, and numbers 0-9. Traffic stops and arrest situations are also covered. Officers will be exposed to cultural information, danger words and gang slang. Officers will learn how to gather information for reports conduct interviews to gather victim, witness, and suspect information. Class hours are 8:30 a.m. to 4:30 p.m.

July 12–14, 2011
Carroll County Sheriff’s Office
Berryville, AR

August 16–18, 2011
White County Sheriff’s Office
Searcy, AR

January 31–February 2, 2012
Russellville Police Department
Principles of Supervision
24 Hours
This three-day course will allow officers to dialogue with the instructors about the challenges and successes they have had as supervisors. In addition, students will be exposed to additional topics in management and leadership, including: Performance Evaluations; Progressive Discipline; Dealing with Difficult Employees; Managing Street Risks; Stress Management; Effective Report Writing; and Public Speaking Fundamentals. Class hours are 8:00 a.m. to 5:00 p.m. each day.

August 23–25, 2011
Magnolia Police Department

November 1–3, 2011
Lake Village Police Department

February 7–9, 2012
Conway Police Department

May 22–24, 2012
Washington County Sheriff’s Office
Fayetteville, AR

Search Warrant Update and Preparation
14 Hours
This two-day course will include a review of the general Fourth Amendment principles that impact the preparation and execution of search warrants. A review of those Arkansas decisions which impact the preparation and execution of search warrants will be made. The law enforcement manager will then be provided with information to ensure legal compliance in the drafting of search warrants. Class hours are 8:30 a.m. to 4:30 p.m.

August 11–12, 2011
Washington County Sheriff’s Office
Fayetteville, AR

May 2–3, 2012
Hot Springs Police Department

Racial Profiling Online
3 Hours
This course will review the challenges of addressing racial profiling and address the fact that police must do more to address the concerns of the minority communities. Many states, including Arkansas, have passed legislation addressing racial profiling. Racial profiling by law enforcement agencies can lead to liability in a variety of ways. Officers and supervisors must take a proactive approach to this problem. American policing is facing a tremendous challenge: a widespread perception that the police are routinely guilty of bias in how they treat minorities.

This course will be available online in fall 2011.

Special Topics Seminar with Gordon Graham
8 Hours
Gordon Graham is a nationally recognized 33-year veteran (retired) of California Law Enforcement and a practicing attorney with a background and formal education as a risk manager. Gordon combines his vast knowledge in multiple areas with great humor to deliver exciting, information filled seminars. Class hours are 8:00 a.m. to 5:00 p.m.

June 21, 2012
Washington County Sheriff’s Office
Fayetteville, AR
Use of Force
6 Hours
This six-hour course will review and focus on case law and legislation which defines the amount of force that is lawfully available to officers in attempted arrest/seizure cases as well as what the courts have defined as excessive force. Use of force and excessive force will also be considered in the context of high-speed pursuit cases. The officer will be shown methods for improving his or her performance in the courtroom. Case scenarios and videos involving the use of force, deadly force, and high-speed pursuits will be used for class discussion. Class hours are 9:00 a.m. to 4:00 p.m.

September 14, 2011
North Arkansas Community College
Harrison, AR

May 9, 2012
Blytheville Police Department

Warrantless Search and Seizure
6 Hours
This course reviews law enforcement encounters that lead to the search and seizure of contraband where the requirements for a search warrant may be overshadowed by other criteria. A review of pertinent court cases will be introduced illustrating situations where warrantless searches and seizures may be authorized. Areas of interest will include exigent circumstances and consensual searches. Class hours are 9:00 a.m. to 4:00 p.m.

August 26, 2011
Washington County Sheriff’s Office
Fayetteville, AR

October 28, 2011
Izard County Sheriff’s Office
Melbourne, AR

December 2, 2011
Searcy Police Department

February 3, 2012
Phillips Community College of the UA
Helena–West Helena, AR

Stay Informed of the Latest News and Trends in the Arkansas Criminal Justice Community...

The Criminal Justice Institute provides three newsletters designed specifically for Arkansas law enforcement—The CJI Bulletin, CJI Legal Briefs and CJI Management Quarterly. Each newsletter is published quarterly and can be viewed online at www.cji.edu.
Illicit methamphetamine continues to be a concern for law enforcement and communities across Arkansas. During fiscal year 2012, the Criminal Justice Institute will continue to make methamphetamine a key education and training priority. Through state and federal funding, CJI will offer education and training opportunities for officers specializing in narcotics as well as classes that will be of interest to front line officers. These course offerings will aid law enforcement personnel in the recognition and safe response to clandestine methamphetamine labs and include information related to methamphetamine investigations, distribution networks, drug endangered children, and legal issues.

For more information about CJI’s Arkansas Methamphetamine Education and Training Initiatives, contact Mira Frosolono:

(501) 570-8072
mafrosolono@cji.edu

Arkansas Methamphetamine Education and Training Initiatives

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**Advanced Narcotics Investigation**

**40 Hours**

This course is designed to enhance the application of narcotics officers’ investigative skills in undercover and surveillance operations, and to enhance proficiency of firearms skills in an undercover capacity. Classroom instruction will focus on undercover techniques and tactics. Officers will participate in practical exercises that require them to apply their knowledge and skills performing as a member of a mock narcotics investigative team. Live mock undercover operations and surveillance exercise will be conducted. Range qualification with the officer’s own undercover firearm will be included to inform officers about considerations of the most efficient methods to carry and deploy weapons from concealed placement. Officers will be tasked with the deployment and implementation of weapons in a variety of range drills (live fire) and training exercises (scenarios) using Simunition® FX® marking cartridges and Securi-Blank™ training cartridges.

For the firearms training, officers must furnish their own weapon and at least 150 rounds of ammunition. The weapon MUST be the one used by the officer or carried in undercover assignments while on duty. The firearms training will be conducted by certified firearms instructors, and range officers will enforce safety rules. Officers will be required to qualify according to Arkansas Law Enforcement Standards.

To successfully complete the course, officers will be required to complete each exercise, receive successful evaluations on each, and pass a final exam. Eligible officers include law enforcement personnel who have served as a narcotics officer for three years. Preference will be given to graduates of the Institute’s Narcotics Officer Certificate Program (NOCP) and officers who have successfully completed the DEA Basic Drug Investigators Course. The program is limited to twenty officers.

To participate in the program, an application letter verifying your narcotics experience and training must be submitted to Mira Frosolono from the applicant’s Chief of Police, Sheriff, Department Head or Director by May 20, 2012. Class hours are 8:30 a.m. to 4:30 p.m.

**The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online**

**7 Hours**

This online course, developed in cooperation with the Arkansas Sheriffs’ Association and the Arkansas Association of Chiefs of Police, provides an overview of the illicit Methamphetamine problem in Arkansas. A management perspective of awareness, employee safety, equipment, training needs, and reporting issues will be emphasized to assist Law Enforcement Executives and local municipal officials to most effectively combat Methamphetamine production and abuse in their communities. Legal and liability issues, as well as resources available such as community awareness, grant programs, drug abuse treatment and law enforcement training programs, will be discussed. Effective agency response to drug endangered children will be examined.

Chiefs of Police are encouraged to invite Lieutenants, Captains, Assistant Chiefs and Mayors. Sheriffs are encouraged to invite Lieutenants, Captains, Under Sheriffs, Chief Deputy Sheriffs, and Quorum Court Judges.

- **August 15-26, 2011**
- **September 19-30, 2011**
- **October 17-28, 2011**
- **November 7-18, 2011**
- **December 5-16, 2011**
- **January 16-27, 2012**
- **February 13-24, 2012**
- **March 19-30, 2012**
- **April 16-27, 2012**
- **May 14-25, 2012**
- **June 18-29, 2012**

**June 25–29, 2012**

Hot Springs Police Department
Clan Lab Field Sampling and Evidence Preparation  
7 Hours  
This class will prepare participants to properly sample, collect, label, and package evidence that is collected at a clandestine drug lab. Information will be presented on the proper sampling equipment to use and where it can be purchased. A review of the manufacturing methods and their hazards will be discussed and hands-on exercises will be provided. Participants must be clan-lab certified to attend. Class hours are 8:30 a.m. to 4:30 p.m.  

February 29, 2012  
Criminal Justice Institute

Consensual Encounters  
7 Hours  
This course will focus on techniques that may be used by law enforcement to gain consent to search from those suspected of possessing or trafficking illegal narcotics and, in the absence of consent, will show participants how to determine reasonable suspicion and probable cause from these brief encounters. Topics in this course include common types of consensual encounters, Arkansas rules, interpretation of the target’s nonverbal, verbal, and behavioral indicators, preparation and planning, applications in domestic drug interdiction, documentation, and legal issues. Class hours are 8:30 a.m. to 4:30 p.m.  

August 16, 2011  
Jonesboro Fire Department

Criminal Interdiction  
21 Hours  
This is an intensive three-day course of instruction pertaining to effective highway interdiction. It involves elements such as drug and criminal activity detection, proper observance of search and seizure laws, contamination issues, and ethical conduct during traffic stops. To participate in this course, an application letter must be submitted to Dr. Cheryl May from the applicant’s Chief of Police, Sheriff, Department Head or Director. Class hours are 8:30 a.m. to 4:30 p.m.  

October 11–13, 2011  
Clarksville Police Department

Drafting Search Warrants and Affidavits  
21 Hours  
Properly prepared search warrants are the basis for strong cases. This course will present the Search and Seizure Warrant and Affidavit requirements of the 4th Amendment and the Arkansas Rules of Criminal Procedure. Class discussions will include simple narcotics buy warrants, obtaining “No Knock” exceptions, and working effectively with Prosecutors and Judges. Scenarios will be used to provide practical exercises to reinforce the information presented in class. Each student will be required to prepare Search and Seizure Warrants and Affidavits based upon the information gathered during the scenarios. These documents will be reviewed by the instructors for content and feedback will be provided to each officer. Due to the hands-on exercises included, class size is restricted to 20 participants. Class hours are 8:30 a.m. to 4:30 p.m.  

August 30–September 1, 2011  
Criminal Justice Institute

Hispanic Gangs  
7 Hours  
Hispanic street gangs play an integral role in the distribution networks of ice methamphetamine and other illegal substances, and this course will examine those connections. This eight-hour course will provide an overview of the most prevalent Hispanic Gangs, including MS-13, Sur-13, Norteños, Sureños, the Mexican Mafia, and others. Their organizational structures and criminal activities, particularly as they relate to narcotics trafficking, will be identified. Information about known Arkansas gangs and distribution networks will also be provided. Class hours are 8:30 a.m. to 4:30 p.m.  

September 8, 2011  
Criminal Justice Institute

Arkansas Methamphetamine Education and Training Initiatives
Methamphetamine Awareness, Identification, and Safety for First Responders
7 Hours
This course provides basic meth awareness and safety education for front-line officers and first responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of meth and gain an understanding of the unique hazards of clandestine laboratories and receive critical information that will reduce their chances of injury. Class hours are 8:30 a.m. to 4:30 p.m.

July 13, 2011
Arkansas Game and Fish Commission
Brinkley, Arkansas

November 29, 2011
Bentonville Police Department

February 8, 2012
Texarkana Police Department

May 17, 2012
University of Arkansas at Monticello

This course will also be available online. Estimated start date is summer 2011.

Methamphetamine Awareness, Safety, and Identification for Parole and Probation
7 Hours
This course provides basic meth awareness and safety education for Parole and Probation Officers and first-responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of meth and gain an understanding of the unique hazards of clandestine laboratories and receive critical information that will reduce their chances of injury. Meth user/abuser profiles and safety precautions for home visits will also be discussed. Class hours are 8:30 a.m. to 4:30 p.m.

August 24, 2011
Northwest Arkansas
Law Enforcement Training Academy
Springdale, AR

January 18, 2012
Criminal Justice Institute

Methamphetamine Investigations
14 Hours
This two-day course is designed to assist the Arkansas law enforcement community in conducting safe and effective methamphetamine related investigations. The course will provide an overview of methamphetamine and the basic recognition of clandestine laboratories. It will also include topics such as the use of confidential informants, undercover investigations, knock and talks, search warrants, drug trafficking organizations, legal issues, and drug endangered children. Class hours are 8:30 a.m. to 4:30 p.m.

November 2–3, 2011
Arkansas State University
Heber Springs, AR

April 4–5, 2012
Searcy Police Department

Methamphetamine Investigations Online
14 Hours
This online course is designed to assist law enforcement in conducting safe and effective methamphetamine related investigations. The course begins with an overview of methamphetamine and basic recognition of clandestine laboratories. Topics also include use of confidential informants, undercover investigations, knock and talks, search warrants, drug trafficking organizations, legal issues and drug endangered children.

July 1-22, 2011
August 1-19, 2011
September 1-21, 2011
October 3-21, 2011
November 1-21, 2011
December 1-21, 2011
January 5-25, 2012
February 1-21, 2012
March 1-21, 2012
April 2-20, 2012
May 1-21, 2012
June 4-22, 2012
Undercover Investigations
14 Hours
This course is designed to prepare participants to legally, safely, and effectively conduct undercover drug investigations. Topics include the selection process for undercover agents, planning and executing undercover operations, drug interception investigative techniques, the use of informants, building and maintaining an undercover identity, search warrants, evidence handling, effective documentation and report writing, and legal considerations. To better prepare participants to manage the dangers inherent to covert operations, particular emphasis is placed on risk management. It is suitable for both new and experienced officers currently investigating narcotics offenses, and officers anticipating drug investigative assignments in the future. Class hours are 8:30 a.m. to 4:30 p.m.

March 7–8, 2012
Hot Springs Police Department

Outlaw Motorcycle Gangs
7 Hours
Outlaw motorcycle gangs (OMGs) have historically been and continue to be major distributors of methamphetamine and other illegal substances. This seven-hour course will provide an overview of the most prevalent biker gangs, including the Bandidos, Hells Angels, Mongols, Outlaws, Pagans, Sons of Silence, and others. Their organizational structures and criminal activities, particularly as they relate to narcotics trafficking, will be examined. Biker gang chapters and their support organizations operating in Arkansas will be identified, and law enforcement operations in Arkansas biker rallies will be examined. Class hours are 8:30 a.m. to 4:30 p.m.

May 3, 2012
Criminal Justice Institute

Mexican Cartel Wars and Funding of Terror
6 Hours
This course will provide the most up-to-date intelligence on Mexican trafficking organizations, tracking their assets and the movement of money returning to Mexico. The instructor will identify the leadership of each Mexican drug trafficking organization, the shifting alliances, and the battles taking place between the cartels in Mexico and the United States to dominate drug trafficking networks in the Western Hemisphere. The presentation will also include an update of cartel activities and violence that has infiltrated into the United States.

Further, an overview of the organizational structure of Mexican drug trafficking groups, identifying methods of money laundering operations, drug and currency routes, cartel training facilities, enforcers, the surge of violence on our borders and the Mexican government strategy to deconstruct these organizations will be offered. The instructor will provide the most up-to-date intelligence on the Mexican cartels operating in the United States, identifying cartel domination of U.S. trafficking routes, distribution points, assassinations and other violent cartel enforcement operations within the United States. Class hours are 8:30 a.m. to 3:30 p.m.

October 20, 2011
Washington County Sheriff’s Office
Fayetteville, Arkansas

Tactical Drug Operations
14 Hours
This course is designed to assist Narcotics Officers that may be required to deploy weapons during various situations which normally take place in low light circumstances including: serving search warrants, securing methamphetamine labs, and interdiction of methamphetamine. This course is designed to inform and train Officers on the most efficient ways to deploy weapons in low light environments, where officers have the highest probability of being injured. Attending Officers will be tasked with the deployment and implementation of weapons in a variety of live fire range drills and force on force scenarios. These practical exercises will make use of Simunition® FX® marking cartridges and Securi-Blank™ training cartridges.

To participate in this course, an application letter must be submitted to Dr. Cheryl May from the applicant’s Chief of Police, Sheriff, Department Head or Director. Class hours are 8:30 a.m. to 4:30 p.m.

March 7–8, 2012
Hot Springs Police Department

Undercover Investigations
14 Hours
This course is designed to prepare participants to legally, safely, and effectively conduct undercover drug investigations. Topics include the selection process for undercover agents, planning and executing undercover operations, drug interception investigative techniques, the use of informants, building and maintaining an undercover identity, search warrants, evidence handling, effective documentation and report writing, and legal considerations. To better prepare participants to manage the dangers inherent to covert operations, particular emphasis is placed on risk management. It is suitable for both new and experienced officers currently investigating narcotics offenses, and officers anticipating drug investigative assignments in the future. Class hours are 8:30 a.m. to 4:30 p.m.

March 21–22, 2012
Russellville Police Department
Traffic Safety Program

The Arkansas State Police Highway Safety Office provides grant funds from the National Highway Traffic Safety Administration (NHTSA) to support the Criminal Justice Institute's Traffic Safety Law Enforcement and Prosecutor Training Project, the central source of nationally recognized traffic safety certification courses for Arkansas law enforcement. Available programs include:

- DWI Detection and Standardized Field Sobriety Testing
- Drug Recognition Expert Instructor Development
- Drug Recognition Expert
- Drug Use Identification for Patrol Officers
- Drugged Driving
- Standardized Field Sobriety Testing Instructor Development
- Standardized Field Sobriety Testing Refresher
- Traffic Occupant Protection Strategies

In addition, the Arkansas State Police Highway Safety Office provides NHTSA grant funds to support the Law Enforcement Liaison Project. One facet of this program is to provide a law enforcement liaison who promotes the year-round participation of Arkansas law enforcement agencies in Selective Traffic Enforcement Programs (STEP) and non-STEP programs. The Law Enforcement Liaison program promotes the participation of Arkansas law enforcement agencies in two annual nationwide traffic enforcement-related campaigns titled **Click it or Ticket (CIOT)** and **Drunk Driving “Over the Limit, Under Arrest.”**

In addition, the Law Enforcement Liaison conducts annual regional occupant protection/impaired driving conferences. These conferences promote increased enforcement of impaired driving, seat belt and child restraint laws, as well as promote participation in state and national traffic enforcement campaigns.

Dates, locations, and times for Traffic Safety Program courses can be found on our website at [www.cji.edu](http://www.cji.edu)

If your agency would like to host a Traffic Safety Program course, please contact us.

For more information about CJI’s Traffic Safety Program, contact Neil Pennick:

501-570-8081
nvpennick@cji.edu
The Safe Schools Initiative Division (SSID) provides programs and resources that assist in reducing violence and violence-related behaviors in Arkansas schools. The Division takes a proactive approach to responding to crime and violence, both on the school campus and within the community.

The Institute has been awarded a grant from the U.S. Department of Justice, Office of Community Oriented Policing to support SSID’s School Resource Officer (SRO) Program. The program provides basic and specialty school safety training courses for school resource officers, school security officers, and school personnel. Upon request, SSID also offers anti-bullying in-service training to teachers and students across the state.

Additionally, the Safe Schools Initiative Division, in conjunction with the Arkansas Safe Schools Association, the Arkansas Attorney General’s Office, and the Arkansas Department of Education, co-sponsors an annual statewide safe school conference. This annual partnership is aimed at providing cutting edge training in school safety and its newest technologies to law enforcement, school administration, school security, or anyone responsible for school safety or emergency response.

For more information about CJI’s Safe Schools Initiative Division, contact Larance Johnson:

501-570-8084
lmjohnson@cji.edu

Additional school safety resources can be found at

www.arsafeschools.com

Safe Schools Initiative Division
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Cyber Bullying and Crime.............................................. 45
Domestic Violence in Teenage Relationships:
What is the Law?............................................................... 45
Drug Identification Training for
Educational Professionals .............................................. 45
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Gang Awareness and Prevention................................. 46
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Preventing and Responding to
Weapons on Campus........................................................... 47
Safe School Initiative: Threat Assessment..................... 47
Solo-Engagement Tactics.................................................... 48
SRO I (Basic).................................................................... 48
Verbal Judo ........................................................................ 48
Active Shooter/Rapid Response Training
14 Hours
This course will assist law enforcement in obtaining information necessary to implement rapid intervention techniques in the event of an active shooter incident at a school, church, business, or other event where large groups of persons may be in attendance. Topics will include the history of active shooter situations and instruction on immediate deployment, rapid intervention tactics, and techniques used in rescue and contact team situations. Day two of the training will include practical exercises using Simunitions in mock scenarios to gain experience in applying the tactics and techniques learned in the classroom. Enrollment is limited to 24 students due to equipment constraints. Class hours are 8:30 a.m. to 4:30 p.m. each day.

July 25–26, 2011
Watson Chapel School District
Pine Bluff, AR

June 12–13, 2012
Highland High School
Hardy, AR

Cyber Bullying and Crime
6 Hours
This course is designed to share with SROs, school administrators, and other school personnel a workable definition of cyber bullying and crimes as it relates to the school campus and to offer some strategies that have been successful in intervention and enforcement. This course will also help participants recognize characteristics of cyber bullying and crime and how to effectively deal with it. Course topics include: Types of Cyber Bullying; Roles Involved in Cyber Bullying; The Anti-Bullying Law; Types of Cyber Crimes; and Various Laws that Apply to Cyber Crimes. Class hours are 8:30 a.m. to 4:00 p.m.

September 8, 2011
Jonesboro Police Department
Justice Complex

May 10, 2012
Conway Police Department

Domestic Violence in Teenage Relationships: What is the Law?
6 Hours
Recent changes in the statutes that govern domestic battery have had an impact on domestic violence amongst teens. The law defining a “domestic relationship” has been changed to include a “dating relationship.” This change broadens the scope of the domestic violence statutes and means that more teens involved in dating relationships will potentially be victims of domestic violence within a school setting. Through this course, participants will explore the age requirements of the various statutes as well as discuss the defenses that are available to defendants based upon their age at the time of the offense. By using case examples, this course will illustrate many of the problems involved with prosecuting these crimes. Class hours are 8:30 a.m. to 3:30 p.m.

August 10, 2011
Arkansas State University at Mountain Home

Drug Identification Training for Educational Professionals (DITEP)
6 Hours
This course provides school resource officers, school administrators, school nurses, school security officers, and counselors with a systematic approach to recognize the signs and symptoms of individuals in the academic environment who are using and are impaired by drugs, in order to provide early intervention. This training will help participants identify certain types of popular drugs, “up and coming” drugs, designer drugs, illicit drugs and legal drugs (pharmaceutical) and the laws that pertain to their enforcement. Class hours are 8:30 a.m. to 3:30 p.m.

August 11, 2011
Arkansas State University at Mountain Home

May 10, 2012
Conway Police Department

March 14, 2012
UA Community College at Batesville

June 7, 2012
South Arkansas Community College
El Dorado, AR
Safe Schools Initiative Division

Gang Awareness and Prevention
6 Hours
This course is designed to teach the participants to identify students in school who may be members of a gang. Items to be discussed will include gang members “colors”, certain types of clothing, tattoos, brands, logo, and other identifying marks on their bodies. Hairstyles and communication through the use of hand signals and graffiti on walls, streets, school work, and school property are also identified. The need to develop communication with law enforcement to track and prevent gang growth is stressed. This course will also address the current gang trends, help participants recognize characteristics of gang activity and crime, and how to effectively deal with it. Class hours are 8:30 a.m. to 3:30 p.m.

February 16, 2012
Criminal Justice Institute

Introduction to Autism Spectrum Disorders
7 Hours
With an ever-growing population of individuals with autism, it is vital that officers become skilled in the recognition of behavioral symptoms of these conditions and develop effective communication and response strategies. Also, because individuals with autism are frequently enrolled in special education services, it is important that school resource officers have basic knowledge of special education rules and regulations that may affect how an officer responds to a child with ASD who is in a crisis situation. This seven-hour course will provide fundamental information about what autism is, its associated behavioral characteristics, effective interpretation of behavior, risk management for both the officer and the student, initial response and communication/interviewing strategies. It will also address the alarmingly high victimization rate experienced by people with autism, and provide tips to SROs charged with preventing and investigating these incidents. Class hours are 8:30 a.m. to 4:30 p.m.

March 1, 2012
Criminal Justice Institute

Safe Schools Initiative Division

Effective Interviewing Techniques of Juveniles
5 Hours
This one-day course is designed to offer techniques and procedures for SROs and other personnel to use when interviewing juveniles. This class will offer an understanding of the developmental stage of the adolescent junior high through high school as well as the role and rights of the parent and the rights of students. Other areas to be addressed will include: interviewing the juvenile suspect; interviewing witnesses or collateral; interviewing the adolescent victim; gathering evidence; interviewing a suspected child abuse case; and who can assist when the SRO feels it might not be safe at home. Class hours are 8:30 a.m. to 3:00 p.m.

July 7, 2011
Criminal Justice Institute

Improving Communication Skills: Stuff My Students Say
5 Hours
This course will help SROs, teachers, and administrators improve their communication skills with today’s youth. Youth are dealing with many stressors and challenges that previous generations have not experienced. Adults are often at a loss as to how to respond to kids because they may not have had to deal with the same challenges. Kids are engaging in high risk behaviors at earlier ages and do not have the social supports once found in communities – consistent messages from home to neighborhood, to school, to church, to community. Behind the mask of hair color, heavy makeup, piercings and tattoos lies the soul of a child who needs an adult who can see through the mask and offer a safe place to fall. Stuff My Students Say will help you be that safe adult for the children you interact with. Class hours are 9:00 a.m. to 3:00 p.m.

November 3, 2011
Criminal Justice Institute

Effective Interviewing Techniques of Juveniles
5 Hours
This one-day course is designed to offer techniques and procedures for SROs and other personnel to use when interviewing juveniles. This class will offer an understanding of the developmental stage of the adolescent junior high through high school as well as the role and rights of the parent and the rights of students. Other areas to be addressed will include: interviewing the juvenile suspect; interviewing witnesses or collateral; interviewing the adolescent victim; gathering evidence; interviewing a suspected child abuse case; and who can assist when the SRO feels it might not be safe at home. Class hours are 8:30 a.m. to 3:00 p.m.

July 7, 2011
Criminal Justice Institute

Introduction to Autism Spectrum Disorders
7 Hours
With an ever-growing population of individuals with autism, it is vital that officers become skilled in the recognition of behavioral symptoms of these conditions and develop effective communication and response strategies. Also, because individuals with autism are frequently enrolled in special education services, it is important that school resource officers have basic knowledge of special education rules and regulations that may affect how an officer responds to a child with ASD who is in a crisis situation. This seven-hour course will provide fundamental information about what autism is, its associated behavioral characteristics, effective interpretation of behavior, risk management for both the officer and the student, initial response and communication/interviewing strategies. It will also address the alarmingly high victimization rate experienced by people with autism, and provide tips to SROs charged with preventing and investigating these incidents. Class hours are 8:30 a.m. to 4:30 p.m.

March 1, 2012
Criminal Justice Institute
Juvenile Law
6 Hours
This 6-hour course is designed to provide school resource officers, school administrators, school security officers, counselors and law enforcement officers with an overview of the juvenile justice system and related laws. This training will serve as a survey of the administration of juvenile delinquency and justice, including the structural components of the juvenile justice system and the stages of the criminal process from the detection of crime and arrest through prosecution, adjudication, and rehabilitation and its alternatives. Emphasis will be directed upon analysis of decisions and practices within the entire juvenile justice system as well as discretion in the administration of juvenile justice. Class hours are 8:30 a.m. to 4:00 p.m.

September 29, 2011
Criminal Justice Institute

February 22, 2012
Cossatot Community College of the University of Arkansas
DeQueen, AR

Safe School Initiative: Threat Assessment
7 Hours
This course will share materials from the Safe School Initiative and the Bystanders Study that may help schools and communities better understand school-based attacks and assist them in developing strategies that may result in earlier identification, assessment, and intervention of students who pose a risk of targeted violence in schools. The course will include a presentation of case studies, the discussion of threat assessment of evaluating the risk a student may pose for of targeted violence in school and what might be done to encourage more students to share information they learn about potential targeted school-based violence with one or more adult. This course is intended for SROs, school personnel, mental health professional, juvenile court personnel, and others. Class hours are 8:30 a.m. to 4:30 p.m.

October 19, 2011
Pulaski Technical College–Grand Hall “A”
North Little Rock, AR

Planning and Responding to Crisis in School
6 Hours
This course is designed to promote participants to foster collaboration between school resource officers, local law enforcement agencies, and school personnel in planning for and responding to crisis situations. Using lessons learned, participants gain knowledge of key emergency management points, and how to utilize the ten steps to crisis preparedness. The course will give participants a view of crisis teams and their responsibilities and types of assignments. Additional material will be discussed on crisis drills, liability issues and how to address funding, planning, and training. Class hours are 8:30 a.m. to 4:00 p.m.

November 16, 2011
Juvenile Probation Office
Magnolia, AR

April 4, 2012
ASP Law Enforcement Center
Dumas, AR

Preventing and Responding to Weapons on Campus
6 Hours
This course is designed to provide law enforcement officers, school personnel and security personnel a better understanding of the “potentially violent” or “at risk” student based on past school incidents and lessons learned from personal experiences. Course discussions will include using the triad approach to maintain the safe and orderly campus, types of weapons found in a school or public environment, unique hiding places on campus, and some of the signs to watch for when a student may be concealing a weapon. Using multi-media and static displays, the course will investigate all types of concealable weapons, both disguised and common in appearance. Class hours are 8:30 a.m. to 3:30 p.m.

December 8, 2011
Washington County Sheriff’s Office
Fayetteville, AR

April 26, 2012
UA Community College at Hope

Safe Schools Initiative Division
**Safe Schools Initiative Division**

**Verbal Judo**

6 Hours  
This course teaches a philosophy of how to look creatively at conflict and use specific strategies and tactics to find peaceful resolutions. These skills are beneficial to officers in their duties because dealing with students and parents can often be difficult and trying emotionally. The course will address how maintaining a “professional face” is crucial if officers are to remain under emotional control and be able to effectively find solutions to potentially violent encounters without escalating to physical force options. Further, the course will discuss when physical force options are necessary to protect both students and officers. Class hours are 8:30 a.m. to 4:00 p.m.

* August 24, 2011  
* Cossatot Community College of the University of Arkansas  
* DeQueen, AR

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**Solo-Engagement Tactics**

18 Hours  
This 3-day class provides officers who may find themselves “first on the scene” with the necessary mental and physical skills to draw attention of the active shooter away from the potential victims, confuse and frustrate the shooter, and successfully neutralize the situation. Students will be exposed to mental and physical challenges. Classroom time will be limited, with course emphasis on CQB shooting skills, engagement tactics, distraction and control techniques. Range time will cover shooting skills, single officer tactics, combatives, rescue, and the dynamic of officers linking up. Students will bring pistol and long-guns, body armor, 200 pistol rounds, 210 carbine rounds. 300 pistol rounds if no rifle to be employed. Class hours are 8:30 a.m. to 4:30 p.m.

* August 8–10, 2011  
* Criminal Justice Institute  
* Pulaski County Sheriff’s Office Firing Range  
* Little Rock, AR

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**SRO I (Basic)**

40 Hours  
This 40-hour course is to provide newly appointed school resource officers with the knowledge and skills they need to effectively perform in a school environment. Students will be given a working knowledge of the school resource officer concept and how to establish a lasting partnership with the schools. In addition to classroom instruction, students will be required to develop and present lesson plans as if they were instructing in a classroom setting. Class hours are 8:30 a.m. to 4:30 p.m.

* June 25–29, 2012  
* Criminal Justice Institute

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**Verbal Judo**

6 Hours  
This course teaches a philosophy of how to look creatively at conflict and use specific strategies and tactics to find peaceful resolutions. These skills are beneficial to officers in their duties because dealing with students and parents can often be difficult and trying emotionally. The course will address how maintaining a “professional face” is crucial if officers are to remain under emotional control and be able to effectively find solutions to potentially violent encounters without escalating to physical force options. Further, the course will discuss when physical force options are necessary to protect both students and officers. Class hours are 8:30 a.m. to 4:00 p.m.

* August 24, 2011  
* Cossatot Community College of the University of Arkansas  
* DeQueen, AR
CJI Course Calendar
July 2011–June 2012

July 2011

July 1–22
*Methamphetamine Investigations Online*
(Online Course)

July 7
*Effective Interviewing Techniques of Juveniles*
Criminal Justice Institute

July 13
*Effective Report Writing*
Wynne Police Department

July 12–14
*Officer Safety and Communication Spanish*
Carroll County Sheriff’s Office
Berryville, AR

July 13
*Methamphetamine Awareness, Identification, and Safety for First Responders*
Arkansas Game and Fish Commission
Brinkley, AR

July 19–21
*Foundations of Supervision*
Texarkana Police Department

July 21
*Managing Informants and Cooperative Witnesses*
Arkansas State University at Newport

July 21
*Managing Interviews and Interrogations*
Arkansas State University at Mountain Home

July 25
*Domestic Violence*
Paragould Police Department

July 25–26
*Active Shooter*
Watson Chapel School District
Pine Bluff, AR

July 25–29
*Instructor Development*
Phillips Community College of the UA
Helena–West Helena, AR

July 26–28
*Basic Crime Scene Processing*
Lake Village Police Department

August 2011

August 1–19
*Methamphetamine Investigations Online*
(Online Course)

August 8
*Community Oriented Policing and Crime Prevention: Proactive Tactics to Stop Crime*
Bryant Police Department

August 8
*Identity Theft*
Van Buren Police Department

August 8–10
*Solo-Engagement Tactics*
Criminal Justice Institute
Pulaski County Sheriff’s Office Firing Range

August 10
*Domestic Violence in Teenage Relationships: What is the Law?*
Arkansas State University at Mountain Home

August 11
*Drug Identification Training for Educational Professionals (DITEP)*
Arkansas State University at Mountain Home

August 11–12
*Search Warrant Update and Preparation*
Washington County Sheriff’s Office
Fayetteville, AR

August 15–18
*Bloodstain Pattern Documentation*
Criminal Justice Institute
August 15–26
The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online
(Online Course)

August 16
Consensual Encounters
Jonesboro Fire Department

August 16–18
Officer Safety and Communication Spanish
White County Sheriff’s Office
Searcy, AR

August 22–25
Cyber Crimes: The Investigative Response
Criminal Justice Institute

August 23–25
Principles of Supervision
Magnolia Police Department

August 24
Methamphetamine Awareness, Safety, and Identification for Parole and Probation
Law Enforcement Training Academy
Springdale, AR

August 24
Verbal Judo
Cossatot Community College of UA
DeQueen, AR

August 26
Warrantless Search and Seizure
Washington County Sheriff’s Office
Fayetteville, AR

August 29–September 2
Instructor Development
Bentonville Police Department

August 30–September 1
Drafting Search Warrants and Affidavits
Criminal Justice Institute

September 2011

September 1–21
Methamphetamine Investigations Online
(Online Course)

September 6–8
Advanced Supervision
UA Community College at Hope

September 8
Cyber Bullying and Crime
Jonesboro Police Department

September 8
Hispanic Gangs
Criminal Justice Institute

September 8
Officer Safety
Baxter County Sheriff’s Office
Mountain Home, AR

September 9
Effective Report Writing
Bryant Police Department

September 12–15
Cyber Crimes: The Investigative Response
Criminal Justice Institute

September 12–13
Internal Affairs
Searcy Police Department

September 13–15
Advanced Crime Scene Technician Certificate Program, Session VII
Criminal Justice Institute

September 14
Use of Force
North Arkansas Community College
Harrison, AR

September 14–15
Using Microsoft Word
Hot Springs Police Department
September 15  
*Bulletproof Mind*  
Conway Police Department

September 16  
*Communication Excellence in Law Enforcement*  
Jonesboro Police Department

September 16  
*Domestic Violence*  
Bentonville Police Department

September 19–30  
*The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online*  
(Online Course)

September 19–23  
School of Law Enforcement Supervision,  
*Session XXXVIII*  
Criminal Justice Institute

September 20–22  
*Basic Crime Scene Processing*  
Russellville Police Department

September 26–30  
*Recovery of Human Remains*  
Criminal Justice Institute

September 29  
*Juvenile Law*  
Criminal Justice Institute

October 2011

October 3–21  
*Methamphetamine Investigations Online*  
(Online Course)

October 4–6  
*Advanced Crime Scene Technician Certificate Program, Session VII*  
Criminal Justice Institute

October 3–5  
*Foundations of Supervision*  
University of Arkansas at Monticello

October 5–6  
*Using Microsoft Word*  
Washington County Sheriff’s Office  
Fayetteville, AR

October 6  
*Managing Interviews and Interrogations*  
Forrest City Police Department

October 7  
*Courtroom Testimony*  
Wynne Police Department

October 11–13  
*Criminal Interdiction*  
Clarksville Police Department

October 13  
*Civil Process*  
Camden Police Department

October 13  
*Managing Informants and Cooperative Witnesses*  
Benton County Sheriff’s Office  
Bentonville, AR

October 17–18  
*Background Investigations of Police Applicants*  
Fort Smith Police Department Training Facility

October 17–21  
*Jail Administration*  
Criminal Justice Institute

October 17–28  
*The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online*  
(Online Course)

October 18–19  
*Advanced Techniques in Property Room Management*  
Criminal Justice Institute

October 19  
*Safe School Initiative: Threat Assessment*  
Pulaski Technical College–Grand Hall “A”  
North Little Rock, AR
October 20
Mexican Cartel Wars and Funding of Terror
Washington County Sheriff's Office
Fayetteville, AR

October 24–28
Crisis Negotiations
Arkansas State Police Headquarters
Little Rock, AR

October 24–28
School of Law Enforcement Supervision,
Session XXXVIII
Criminal Justice Institute

October 26–28
How to be in a Personal Relationship
Washington County Sheriff’s Office
Fayetteville, AR

October 28
Warrantless Search and Seizure
Izard County Sheriff’s Office
Melbourne, AR

November 2011

November 1–3
Principles of Supervision
Lake Village Police Department

November 1–21
Methamphetamine Investigations Online
(Online Course)

November 2–3
Methamphetamine Investigations
Arkansas State University
Heber Springs, AR

November 2–3
Using Microsoft Word
Arkansas State University
Newport, AR

November 3
Improving Communication Skills:
Stuff My Students Say
Criminal Justice Institute

November 7
Identity Theft
Benton County Sheriff’s Office
Bentonville, AR

November 7–18
The Arkansas Methamphetamine Challenge
for Law Enforcement Executives Online
(Online Course)

November 8–10
Advanced Crime Scene Technician
Certificate Program, Session VII
Criminal Justice Institute

November 10
Policing Emotionally Disturbed and
Developmentally Disabled Persons
Waterfront Park
Pine Bluff, AR

November 14–18
School of Law Enforcement Supervision,
Session XXXVIII
Criminal Justice Institute

November 15–16
Basic Digital Photography
Phillips Community College
Stuttgart, AR

November 16
Planning and Responding to Crisis in School
Juvenile Probation Office
Magnolia, AR

November 18
Case File Preparation
Cossatot Community College

November 29
Essentials of Computer Operations
Criminal Justice Institute

November 29
Methamphetamine Awareness, Identification, and
Safety for First Responders
Bentonville Police Department
### December 2011

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>December 1</td>
<td>Officer Safety</td>
<td>UA Phillips Community College</td>
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<tr>
<td></td>
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<td>Helena–West Helena, AR</td>
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<tr>
<td>December 1–2</td>
<td>Coping with Law Enforcement Stress</td>
<td>Cossatot Community College</td>
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<td>DeQueen, AR</td>
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<tr>
<td>December 1–21</td>
<td>Methamphetamine Investigations Online</td>
<td>(Online Course)</td>
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<tr>
<td>December 2</td>
<td>Warrantless Search and Seizure</td>
<td>Searcy Police Department</td>
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<tr>
<td>December 8</td>
<td>Preventing and Responding to Weapons on Campus</td>
<td>Washington County Sheriff’s Office</td>
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<tr>
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<td></td>
<td>Fayetteville, AR</td>
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<tr>
<td>December 5–16</td>
<td>The Arkansas Methamphetamine Challenge</td>
<td>(Online Course)</td>
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<tr>
<td>December 5–9</td>
<td>School of Law Enforcement Supervision</td>
<td>(Session XXXVIII)</td>
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<tr>
<td></td>
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<td>Criminal Justice Institute</td>
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<tr>
<td>December 13–15</td>
<td>Advanced Supervision</td>
<td>Southeast Arkansas Law Enforcement Center</td>
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<td>Dumas, AR</td>
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</table>

### January 2012

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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<tr>
<td>January 5–25</td>
<td>Methamphetamine Investigations Online</td>
<td>(Online Course)</td>
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<tr>
<td>January 10–13</td>
<td>Crime Scene Technician Certificate Program</td>
<td>Criminal Justice Institute</td>
</tr>
<tr>
<td>January 16–27</td>
<td>The Arkansas Methamphetamine Challenge</td>
<td>(Online Course)</td>
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<tr>
<td>January 18</td>
<td>Methamphetamine Awareness, Safety, and Identification for Parole and Probation</td>
<td>Criminal Justice Institute</td>
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<tr>
<td>January 24–26</td>
<td>Fingerprint Comparison and Identification</td>
<td>Greenwood Police Department</td>
</tr>
<tr>
<td>January 24–26</td>
<td>Foundations of Supervision</td>
<td>Russellville Police Department</td>
</tr>
<tr>
<td>January 24–26</td>
<td>Narcotics Officer Certificate Program</td>
<td>(Session XI)</td>
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<td>Criminal Justice Institute</td>
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<tr>
<td>January 25–26</td>
<td>Using Microsoft Excel</td>
<td>Hot Springs Police Department</td>
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<tr>
<td>January 26</td>
<td>Drug Identification Training for Educational Professionals (DITEP)</td>
<td>Criminal Justice Institute</td>
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<tr>
<td>January 26</td>
<td>Policing Emotionally Disturbed and Developmentally Disabled Persons</td>
<td>Criminal Justice Institute</td>
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<tr>
<td>January 31–February 2</td>
<td>Officer Safety and Communication Spanish</td>
<td>Russellville Police Department</td>
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</table>
February 2012

February 1–21
*Methamphetamine Investigations Online*
(Online Course)

February 3
*Warrantless Search and Seizure*
Phillips Community College of the UA
Helena–West Helena, AR

February 7–9
*Crime Scene Technician Certificate Program, Session XIV*
Criminal Justice Institute

February 7–9
*Principles of Supervision*
Conway Police Department

February 8
*Methamphetamine Awareness, Identification, and Safety for First Responders*
Texarkana Police Department

February 9
*Civil Process*
Ashley County Sheriff’s Office
Hamburg, AR

February 13–24
*The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online*
(Online Course)

February 15
*Effective Report Writing*
Cossatot Community College

February 15–16
*Using Microsoft Word*
Criminal Justice Institute

February 16
*Gang Awareness and Prevention*
Criminal Justice Institute

February 20–24
*School of Law Enforcement Supervision, Session XXXIX*
Criminal Justice Institute

February 21–23
*Narcotics Officer Certificate Program, Session XI*
Criminal Justice Institute

February 22
*Juvenile Law*
Cossatot Community College of the University of Arkansas
DeQueen, AR

February 22–23
*Using Microsoft Excel*
Northwest Arkansas Law Enforcement Training Academy
Springdale, AR

February 27
*Domestic Violence*
Hot Springs Police Department

February 27
*Identity Theft*
Phillips Community College of the UA
Helena–West Helena, AR

February 28–29
*Internal Affairs*
University of Arkansas at Monticello

February 29
*Clan Lab Field Sampling and Evidence Preparation*
Criminal Justice Institute

February 29–March 1
*Basic Digital Photography*
Arkansas State University at Heber Springs

March 2012

March 1
*Understanding Special Education/Children with Autism*
Criminal Justice Institute

March 1–21
*Methamphetamine Investigations Online*
(Online Course)

March 1–2
*Using Microsoft Excel*
Criminal Justice Institute
March 2
Case File Preparation
Arkansas State University at
Heber Springs

March 6–8
Crime Scene Technician Certificate Program,
Session XIV
Criminal Justice Institute

March 7–8
Tactical Drug Operations
Hot Springs Police Department

March 8
Officer Safety
Dardanelle Police Department

March 12–16
Field Training for the 21st Century
Criminal Justice Institute

March 13–15
Advanced Supervision
UA Community College at Morrilton
Leadership Development Institute

March 13–16
Crime Scene Reconstruction & Interpretation
Criminal Justice Institute

March 14
Drug Identification Training for
Educational Professionals (DITEP)
UA Community College at Batesville

March 14–15
Using Microsoft Excel
Arkansas State University
Newport, AR

March 19–30
The Arkansas Methamphetamine Challenge
for Law Enforcement Executives Online
(Online Course)

March 19–23
School of Law Enforcement Supervision,
Session XXXIX
Criminal Justice Institute

March 21–22
Undercover Investigations
Russellville Police Department

March 21–22
Conflict Resolution for Supervisors
Garland County Sheriff’s Office
Hot Springs, AR

March 26–30
Instructor Development
Craighead County Sheriff’s Office
Jonesboro, AR

March 27–29
Advanced Bloodstain Pattern Analysis
Criminal Justice Institute

March 27–29
Narcotics Officer Certificate Program,
Session XI
Criminal Justice Institute

April 2012

April 2–20
Methamphetamine Investigations Online
(Online Course)

April 3–5
Crime Scene Technician Certificate Program,
Session XIV
Criminal Justice Institute

April 4
Planning and Responding to Crisis in School
Arkansas State Police Conference Room
Law Enforcement Center
Dumas, AR

April 4–5
Advanced Microsoft Excel: Database Features
Northwest Arkansas Law Enforcement
Training Academy
Springdale, AR

April 4–5
Methamphetamine Investigations
Searcy Police Department
April 5
Policing Emotionally Disturbed and Developmentally Disabled Persons
Washington County Sheriff’s Office
Fayetteville, AR

April 6
Communication Excellence in Law Enforcement
Conway Police Department

April 9–10
Background Investigations
Jonesboro Police Department

April 10–12
Advanced Crime Scene Processing
Van Buren Police Department

April 10–13
Crime Scene Digital Photography and Imaging
Criminal Justice Institute

April 12–13
Coping with Law Enforcement Stress
Conway Police Department

April 16–27
The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online
(Online Course)

April 16–20
School of Law Enforcement Supervision, Session XXXIX
Criminal Justice Institute

April 17–19
Criminal Interdiction
Benton Police Department

April 23
Domestic Violence
Carroll County Sheriff’s Office
Berryville, AR

April 24–26
Foundations of Supervision
Bentonville Police Department

April 25–26
Narcotics Officer Certificate Program, Session XI
Criminal Justice Institute

April 26
Preventing and Responding to Weapons on Campus
UA Community College at Hope

May 2012

May 1–21
Methamphetamine Investigations Online
(Online Course)

May 2
Advanced Microsoft Word: Styles, Reference Tables, Large Documents, Forms and Templates
Criminal Justice Institute

May 2–3
Search Warrant Update and Preparation
Hot Springs Police Department

May 3
Outlaw Motorcycle Gangs
Criminal Justice Institute

May 8–10
Crime Scene Technician Certificate Program, Session XIV
Criminal Justice Institute

May 9
Use of Force
Blytheville Police Department

May 10
Civil Process
Craighead County Sheriff’s Office
Jonesboro, AR

May 10
Cyber Bullying and Crime
Conway Police Department

May 14–25
The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online
(Online Course)
May 14–18  
*School of Law Enforcement Supervision, Session XXXIX*  
Criminal Justice Institute

May 15–17  
*Shooting Scene Investigation*  
Little Rock Police Department

May 17  
*Methamphetamine Awareness, Identification, and Safety for First Responders*  
University of Arkansas at Monticello

May 21–25  
*Bloodstain Pattern Analysis*  
Criminal Justice Institute

May 22–23  
*Crime Scene Courtroom Testimony*  
Searcy Police Department

May 22–24  
*Principles of Supervision*  
Washington County Sheriff's Office  
Fayetteville, AR

May 22–24  
*Narcotics Officer Certificate Program, Session XI*  
Criminal Justice Institute

May 24  
*Gang Awareness and Prevention*  
Washington County Sheriff’s Office  
Fayetteville, AR

**June 2012**

June 4–22  
*Methamphetamine Investigations Online*  
(Online Course)

June 5–7  
*Crime Scene Technician Certificate Program, Session XIV*  
Criminal Justice Institute

June 7  
*Drug Identification Training for Educational Professionals (DITEP)*  
South Arkansas Community College  
El Dorado, AR

June 14  
*Managing Interviews and Interrogations*  
Washington County Sheriff’s Office  
Fayetteville, AR

June 6–7  
*Using Microsoft PowerPoint*  
Washington County Sheriff’s Office  
Fayetteville, AR

June 10–15  
*Arkansas Leader, Session XXI*  
Criminal Justice Institute

June 12–13  
*Active Shooter/Rapid Response Training*  
Highland High School  
Hardy, AR

June 14  
*Policing Emotionally Disturbed and Developmentally Disabled Persons*  
Department of Community Corrections  
Mountain View, AR

June 18–29  
*The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online*  
(Online Course)

June 21  
*Special Topics Seminar with Gordon Graham*  
Washington County Sheriff’s Office  
Fayetteville, AR

June 25–29  
*Advanced Narcotics Investigation*  
Hot Springs Police Department

June 25–29  
*SRO I (Basic)*  
Criminal Justice Institute

June 26–28  
*Advanced Supervision*  
Fort Smith Police Department  
Training Facility
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Course Scheduling and Registration

Safe Schools Initiative: (501) 570-8098
Course Scheduling and Registration

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