COURSE SCHEDULE
JULY–DECEMBER 2013

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A Publication of the
Criminal Justice Institute
University of Arkansas System
26 Corporate Hill Drive • Little Rock, AR 72205
(501) 570-8000 • Toll-free: (800) 635-6310
Fax: (501) 565-3081
www.cji.edu
**Who We Are**

The Criminal Justice Institute (CJI), a division of the University of Arkansas System, offers many services and programs for Arkansas law enforcement. Utilizing experienced instructors, the Institute provides education and advanced training programs designed to enhance the knowledge and skills of Arkansas law enforcement in a variety of specialized fields, including Law Enforcement Management, Forensic Sciences, Computer Applications, Traffic and Occupant Safety, Illicit Drug Initiatives, and School Safety.

Our desire is to provide Arkansas law enforcement officers with an educational experience that emphasizes both classroom-based instruction and practical, hands-on application. Every effort is made to ensure that courses are scheduled throughout the state so that all Arkansas law enforcement officers have the opportunity to attend.

The Criminal Justice Institute provides unparalleled support to the Arkansas law enforcement community by offering:

- **Quality law enforcement education and training**—free of charge and at accessible locations
- **Specialized programs** designed to enhance the job performance of law enforcement personnel
- **Opportunities to complete academic certificates and associate degrees** in Crime Scene Investigation and Law Enforcement Administration
- **Online programs** that allow officers to complete courses at their own pace within their home, department, or community
- **Educational resources** to assist in law enforcement research and professional development
- **Free publications** designed to keep law enforcement personnel aware of the latest news, management trends, and legal decisions in the Arkansas criminal justice community

**Course Eligibility**

Courses and programs of the Criminal Justice Institute are available exclusively to sworn Arkansas law enforcement professionals. In the event that a CJI course or program will be available to additional professionals within the criminal justice community, notification will be provided within the course or program description.

**Officer Dress Code**

To consistently communicate the professionalism of Arkansas law enforcement, it is imperative that law enforcement personnel dress in a manner that best represents their agency and Arkansas law enforcement as a whole. As such, please dress professionally when attending courses and programs of the Criminal Justice Institute.

**Concealed Carry Policy**

Pursuant to Act 226 of 2013, the Board of Trustees of the University of Arkansas System has expressly disallowed the carrying of a concealed handgun by licensed staff members or students on the grounds of a University of Arkansas campus. However, a certified law enforcement officer attending a class at the Criminal Justice Institute may carry a concealed handgun if that officer is: (1) Presently in the employ of a public law enforcement department, office, or agency; (2) Authorized by the public law enforcement department, office, or agency to carry a firearm in the course and scope of his or her duties; (3) Not subject to any disciplinary action by the public law enforcement department, office, or agency; (4) Carrying a badge and appropriate written identification issued by the public law enforcement department, office, or agency identifying him or her as a certified law enforcement officer; and (5) Not otherwise prohibited under federal law.

**CJI’s Library Services**

CJI’s Library Services features numerous books, journals, periodicals, training manuals, reference materials, and DVDs/videotapes that can be utilized by law enforcement agencies across the State for in-house training, research, and professional development. Books and DVDs are loaned for a two-week period and can be requested and renewed by phone or email. For those who cannot visit the library in person, items can be mailed with the understanding that the requesting party will be responsible for the return postage only.
Emergency Closings and Inclement Weather Policy

With the exception of regularly scheduled holidays, the Criminal Justice Institute will be open for business from 8:00 a.m. to 5:00 p.m., Monday through Friday. Circumstances beyond our control—such as inclement weather, a national crisis, or other emergencies—do occur. On such occasions, the Institute may close for all or part of a regularly scheduled workday.

The Institute will close for inclement weather when the University of Arkansas at Little Rock (UALR) closes. All radio and television stations in central Arkansas will be notified through the UALR Office of Communications when the University is closed. On days declared to be covered by the inclement weather policy, an announcement of a delayed opening will be issued from UALR. If you have any questions regarding the status of a course, please contact us at (501) 570-8000. Your personal safety is of utmost importance, and careful judgment should be used anytime inclement weather creates hazardous road conditions.

Smoking Policy/Tobacco Use Policy

The Criminal Justice Institute is committed to providing a safe, clean, and healthy environment for our employees and visitors. It is, therefore, CJI policy to provide a tobacco-free work environment. The use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, or other tobacco products) is prohibited at all times:

1.) in all interior space on the CJI campus, including classrooms;
2.) on all outside property or grounds of the CJI campus including partially enclosed areas such as walkways, breezeways, and bus shelters; and
3.) in CJI vehicles.

This policy applies to all persons, including employees, faculty, students, visitors, contractors, subcontractors, and others on CJI properties. Signs are posted at all building entrances and displayed in prominent, visible areas advising employees and visitors of this policy. Tobacco-free zones apply on the grounds around all CJI facilities, whether or not signs are posted.
Course Registration

Individuals who plan to attend a scheduled course of instruction must enroll in the course by completing a CJI registration form and submitting it to the Institute. For your convenience, registration is available online at www.cji.edu. Please note that enrollments will be taken no sooner than 90 days prior to the scheduled date of each course.

Cancellation Policy

If you are unable to attend a course for which you have registered, please contact the Institute as soon as possible at (501) 570-8000 to ensure proper notification can be given to officers on our waiting list. In many instances, courses offered by the Criminal Justice Institute fill to capacity. When this happens, officers who are not admitted to the course are placed on a waiting list to be notified when vacancies become available. By contacting the Institute in advance when you are unable to attend a course, CJI staff can ensure that those on the waiting list are given the opportunity to participate.

Specialized Seminars, Forums, and Symposiums

The Criminal Justice Institute continually seeks grants and other funding to provide specialized seminars, forums, and symposiums that are of interest to law enforcement and other criminal justice professionals. Such activities are currently being planned, but not all are included in this course schedule. Law enforcement agencies will be notified of these events through periodic mailings and through notification on the CJI website.

Course Availability

While every effort will be made to ensure that courses are delivered on the scheduled date and at the scheduled location, conflicts may arise. Please check the CJI website regularly for the latest updates on new courses and course cancellations.

Testing Requirement

Examinations will be administered in all courses that are included in the Institute’s Academic Certificate and Degree Programs. If you are currently participating or intend to participate in these academic programs, taking these examinations when initially offered is required. See page 8 for more information.

ADA Program Accessibility

Individuals who require special accommodation to participate in any course, seminar, forum, or symposium sponsored by CJI should contact the Institute at least two working days prior to the scheduled event.

Course Materials

CJI will no longer be printing course materials. Officers who register for a CJI class will be emailed a link to downloadable course materials two weeks prior to the course. In addition, materials will remain available online for one week following completion of the course. Officers are encouraged to bring course materials with them to class, either downloaded to their laptop/smart device or printed from their home/agency.

For those who are unable to download course materials, please contact the Criminal Justice Institute for assistance.

REGISTRATION ASSISTANCE:

FORENSIC SCIENCES/COMPUTER TRAINING:
Judy Johnson:
jjjohnson@cji.edu or (501) 570-8097

ILlicit DRUG INITIATIVE:
Matthew Modrak:
mcmodrak@cji.edu or (501) 570-8060
Rita Davis:
rrdavis@cji.edu or (501) 570-8042

LAW ENFORCEMENT MANAGEMENT:
Kimberly Hendricks:
kdhendricks@cji.edu or (501) 570-8041
Janet Harris-George:
jegeorge@cji.edu or (501) 570-8078

TRAFFIC SAFETY:
Stephanie Copeland:
scopeland@cji.edu or (501) 570-8036

SAFE SCHOOLS INITIATIVE:
Vicki French:
vefrench@cji.edu or (501) 570-8098
Course Registration Request

Please fill out this form as accurately as possible. The information is used to contact you about the status of your request and, if needed, with information about this course or other CJI courses. All information provided is confidential.

Course Name: ________________________________

Course Date: ___________ To ___________ 

Name: ____________________________

Social Security Number: XXX-XX- 

Date of Birth: ___________ 

Rank/Title: ____________________________

Agency/Department: ____________________________

Troop/Company/Unit: ____________________________

Troop/Company/Unit Address: ____________________________

Troop/Company/Unit Address: ____________________________

Agency Telephone: ____________________________ Extension: ____________________________

Troop/Company/Unit Phone: ____________________________ Fax: ____________________________ Extension: ____________________________

Cell Phone: ____________________________ Alternate/Evening Phone: ____________________________

E-mail Address: ____________________________

☐ Check box to receive Training Schedule Notification emails.

Alternate Contact Information: ____________________________

Training Officer’s Rank/Name: ____________________________

Training Officer’s Telephone: ____________________________

Training Officer’s E-mail Address: ____________________________
Earn Your Degree! Certificate and AAS Degree Programs for Certified Arkansas Officers

The Criminal Justice Institute collaborates with 22 colleges and universities across the State to expand higher education opportunities for Arkansas law enforcement. Through two unique programs—Crime Scene Investigation and Law Enforcement Administration—law enforcement personnel can now obtain Certificates of Proficiency, Technical Certificates, and Associate of Applied Science (AAS) Degrees in fields of study specific to the law enforcement profession. (See pages 7-12 for complete details about these programs.)

Both programs of study are available exclusively to Arkansas law enforcement officers who are actively employed within a law enforcement agency in the State. To successfully complete a program, participants will be required to take special courses through the Criminal Justice Institute along with general education courses from collaborating colleges and universities. Although officers will be required to pay all tuition and fees of the college or university, courses completed at the Criminal Justice Institute will be provided free of charge to Arkansas law enforcement personnel, allowing them to complete certificate and degree programs at a fraction of the normal cost. Information concerning financial aid opportunities, including Pell grants, student loans, and workforce improvement grants, can be obtained by contacting the financial aid offices of participating higher education institutions and the Arkansas Department of Higher Education (www.adhe.edu).

Examinations are administered in all CJI courses that are included in the Academic Certificate and AAS Degree Programs. If you are currently participating or intend to participate in these academic programs, taking these examinations when initially offered is required.

Take advantage of this tremendous opportunity!
For more information, contact Glen Ritta:
501-570-8017 or geritta@cki.edu

Participating Colleges and Universities

Four-Year Institutions
Arkansas State University at Jonesboro
University of Arkansas at Fort Smith
University of Arkansas at Little Rock
University of Arkansas at Monticello
University of Arkansas at Pine Bluff
University of Central Arkansas

Two-Year Institutions
Arkansas State University at Beebe
Arkansas State University at Mountain Home
Arkansas State University at Newport
Black River Technical College
* College of the Ouachitas
Cossatot Community College of the University of Arkansas
North Arkansas College
Northwest Arkansas Community College
** Ozarka College
Phillips Community College of the University of Arkansas
Pulaski Technical College
South Arkansas Community College
Southeast Arkansas College
University of Arkansas Community College at Batesville
University of Arkansas Community College at Hope
University of Arkansas Community College at Morrilton

* Does not offer Technical Certificates in either program
** Only offers Law Enforcement Administration program
Certificate of Proficiency
Crime Scene Investigation

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

<table>
<thead>
<tr>
<th>Criminal Justice Institute</th>
<th>15 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crime Scene Technician Certificate Program</td>
<td>9 (126 contact hours)</td>
</tr>
<tr>
<td>*Law Enforcement Certification</td>
<td>6</td>
</tr>
<tr>
<td>(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)</td>
<td></td>
</tr>
<tr>
<td>* A non-commissioned law enforcement employee currently serving as a Civilian Crime Scene Specialist will be required to complete six credit hours of Criminal Justice from the educational institution to fulfill this requirement.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College/ University</th>
<th>3 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College English</td>
<td>3</td>
</tr>
</tbody>
</table>

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.

With so many degree programs for law enforcement...

**Why Choose Ours?**

These special programs allow you to earn a degree while maintaining your full-time position. In fact, more than half of the classes you need for your degree are presented by the Criminal Justice Institute in locations across the State. Our classes will save you money (our classes are free of charge) and will keep you where you’re needed the most...serving your community! (Many of our classes are only 1-2 days in length, allowing you to participate without placing any undue burden on your department.) Unlike other programs, college credit earned through CJI is provided without a tuition charge. In the AAS degrees, more than half of the college credit needed is provided by CJI. With rising tuition costs, this can be a substantial financial saving!

Total Program Requirement: 18 Credit Hours
Officers enrolled in this program of study will obtain twenty-seven to thirty degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

### Criminal Justice Institute

27–30 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crime Scene Investigation</td>
<td>15</td>
</tr>
<tr>
<td>Certificate of Proficiency</td>
<td></td>
</tr>
<tr>
<td>Crime Scene Special Topics</td>
<td>12</td>
</tr>
<tr>
<td>(Number of contact hours noted in parentheses; All courses are required.)</td>
<td></td>
</tr>
<tr>
<td>Recovery of Human Remains (35)*</td>
<td></td>
</tr>
<tr>
<td>Bloodstain Pattern Analysis (40)</td>
<td></td>
</tr>
<tr>
<td>Management of Evidence and Recovered Property (14)</td>
<td></td>
</tr>
<tr>
<td>Computer Crime (21) or Cyber Crimes (24)</td>
<td></td>
</tr>
<tr>
<td>Crime Scene Digital Photography And Imaging (28)</td>
<td></td>
</tr>
<tr>
<td>Fingerprint Comparison and Identification (21)</td>
<td></td>
</tr>
<tr>
<td>Using Forensic Light Sources (21)*</td>
<td></td>
</tr>
<tr>
<td>Crime Scene Courtroom Testimony (14)*</td>
<td></td>
</tr>
<tr>
<td>Computer Applications</td>
<td>3</td>
</tr>
<tr>
<td>(Number of contact hours noted in parentheses; Only 45 contact hours needed. Computer Applications can also be completed at a participating college or university.)</td>
<td></td>
</tr>
<tr>
<td>Computer Applications (25 maximum):</td>
<td></td>
</tr>
<tr>
<td>Using Microsoft Word (14)</td>
<td></td>
</tr>
<tr>
<td>Using Microsoft Excel (14)</td>
<td></td>
</tr>
<tr>
<td>Using Microsoft PowerPoint (14)</td>
<td></td>
</tr>
<tr>
<td>Advanced Computer Electives** (20 maximum):</td>
<td></td>
</tr>
<tr>
<td>Advanced Microsoft Word (7)</td>
<td></td>
</tr>
<tr>
<td>Advanced Microsoft Excel (14)</td>
<td></td>
</tr>
<tr>
<td>Using Microsoft Access (14)</td>
<td></td>
</tr>
</tbody>
</table>

* Offered every other fiscal year

** Courses to be approved by CJI’s Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJI Advisory Board Annually.

### College/ University

6–9 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College English or Technical Communication/Writing</td>
<td>3</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Computer Applications*</td>
<td>3</td>
</tr>
</tbody>
</table>

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.

* May be substituted with “Computer Applications” offered by the Criminal Justice Institute.

Total Program Requirement: 36 Credit Hours
Associate of Applied Science
Crime Scene Investigation

Officers enrolled in this program of study will obtain thirty-five to thirty-eight degree hours attending advanced law enforcement courses presented by the Criminal Justice Institute and by completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

Criminal Justice Institute
35-38 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crime Scene Investigation Certificate of Proficiency</td>
<td>15</td>
</tr>
<tr>
<td>Crime Scene Investigation Technical Certificate</td>
<td>12–15</td>
</tr>
<tr>
<td>Advanced Crime Scene Technician Certificate Program*</td>
<td>4</td>
</tr>
<tr>
<td>(83 contact hours)</td>
<td></td>
</tr>
<tr>
<td>Advanced Crime Scene Special Topics</td>
<td>3</td>
</tr>
<tr>
<td>(Number of contact hours noted in parentheses; Only 45 total contact hours needed.)</td>
<td></td>
</tr>
<tr>
<td>Advanced Management of Evidence And Recovered Property (14)*</td>
<td></td>
</tr>
<tr>
<td>Bloodstain Pattern Documentation (21)</td>
<td></td>
</tr>
<tr>
<td>Crime Scene Interpretation and Reconstruction (28)*</td>
<td></td>
</tr>
<tr>
<td>Officer Safety and Communication Spanish (21)</td>
<td></td>
</tr>
<tr>
<td>Advanced Crime Scene Investigation Electives** (40 maximum):</td>
<td></td>
</tr>
<tr>
<td>Shooting Scene Investigation (21)</td>
<td></td>
</tr>
</tbody>
</table>

* Offered every other fiscal year

** Courses to be approved by CJI's Degree Program Committee (Director, Assistant Director, Program Coordinator). Degree Program will also be reviewed by the CJI Advisory Board Annually. Courses may not be offered each fiscal year.

College/ University
24–27 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College English</td>
<td>3</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Computer Applications*</td>
<td>3</td>
</tr>
<tr>
<td>* May be substituted with “Computer Applications” offered by the Criminal Justice Institute.</td>
<td></td>
</tr>
<tr>
<td>Additional General Education</td>
<td>18</td>
</tr>
<tr>
<td>Select from the following courses:</td>
<td></td>
</tr>
<tr>
<td>English II or Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Speech</td>
<td>3</td>
</tr>
<tr>
<td>Political Science</td>
<td>3</td>
</tr>
<tr>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>General Business</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>Biological Sciences</td>
<td>4</td>
</tr>
</tbody>
</table>

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.

Total Program Requirement: 62 Credit Hours
Certificate of Proficiency

Law Enforcement Administration

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

**Criminal Justice Institute**

15 Credit Hours

**Law Enforcement Administration and Management** ................................................. 6
(Number of contact hours noted in parentheses; Only 90 total contact hours needed.)
  - Foundations of Supervision (24)
  - Principles of Supervision (24)
  - Advanced Supervision (24)
  - Community Oriented Policing and Crime Prevention:
    - Proactive Tactics to Stop Crime (6)
    - Coping with Law Enforcement Stress (6 or 14)
    - Domestic Violence (7 or 14)
  - Law Enforcement Administration/Management Electives* (48 maximum):
    - Arkansas Leader (40)
    - Special Topics with Gordon Graham (8)

**Law Enforcement Communications** ................................. 3
(Number of contact hours noted in parentheses; Only 45 total contact hours needed.)
  - Officer Safety and Communication Spanish (21)
  - Communication Excellence (7)
  - Conflict Resolution for Supervisors (14)
  - Report Writing (6)

**Law Enforcement Communication Electives**
(21 maximum):
  - Enhanced Spanish (21)

**Law Enforcement Certification** ..................................... 6
(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)

* Courses to be approved by CJI's Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJI Advisory Board Annually.

**College/University**

3 Credit Hours

**College English** ................................................................. 3

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.

Total Program Requirement: 18 Credit Hours
Technical Certificate
Law Enforcement Administration

Officers enrolled in this program of study will obtain up to twenty-one degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

**Criminal Justice Institute 21 Credit Hours**

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Law Enforcement Administration Certificate of Proficiency</th>
<th>Advanced Law Enforcement Special Topics</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(Number of contact hours noted in parentheses; Only 90 total contact hours needed.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Field Training for the 21st Century (40)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Narcotics Officer Certificate Program or Crime Scene Technician Certificate Program (45)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Instructor Development (40)</td>
<td></td>
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<td></td>
<td></td>
<td>Crisis Negotiations (40)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Advanced Narcotics Investigation (35)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Drug Recognition Expert (DRE) (35)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Standardized Field Sobriety Testing (SFST) (24)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>SFST or DRE Instructor Development (40)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Patrol Response to Active Shooter Incidents (6–14)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Advanced Law Enforcement Electives*</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>(21 Maximum):</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Active Shooter/Rapid Response Training (14)</td>
<td></td>
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<td></td>
<td></td>
<td>Managing Interviews and Interrogations (7 or 14)</td>
<td></td>
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<td></td>
<td></td>
<td>REMI (32)</td>
<td></td>
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<td></td>
<td></td>
<td>SRO I - (Basic) (40)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SRO II - (Intermediate) (40)</td>
<td></td>
</tr>
</tbody>
</table>

* Courses to be approved by CJI's Degree Program Committee (Director, Assistant Director, Program Coordinators). Degree Program will also be reviewed by the CJI Advisory Board Annually.

**College/ University 15 Credit Hours**

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Technical Communication (or higher)</th>
<th>Basic Math (or higher)</th>
<th>Speech</th>
<th>General Business</th>
<th>Computer Applications</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.

Total Program Requirement: 36 Credit Hours
Associate of Applied Science
Law Enforcement Administration

Officers enrolled in this program of study will obtain up to thirty-six degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

Criminal Justice Institute
36 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Administration</td>
<td></td>
</tr>
<tr>
<td>Certificate of Proficiency</td>
<td>15</td>
</tr>
<tr>
<td>Law Enforcement Administration</td>
<td></td>
</tr>
<tr>
<td>Technical Certificate</td>
<td>6</td>
</tr>
<tr>
<td>School of Law Enforcement Supervision</td>
<td>9</td>
</tr>
<tr>
<td>(140 contact hours)</td>
<td></td>
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<tr>
<td>Legal Aspects of Law Enforcement</td>
<td>3</td>
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<tr>
<td>(Number of contact hours noted in parentheses; Only 45 contact hours needed.)</td>
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<tr>
<td>Warrantless Search/Seizure</td>
<td>(6)</td>
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<td>Courtroom Testimony</td>
<td>(6)</td>
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<tr>
<td>Search Warrant Update</td>
<td>(6)</td>
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<td>Update Arkansas Legal Decisions</td>
<td>(6)</td>
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<tr>
<td>Use of Force</td>
<td>(6)</td>
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<tr>
<td>Case File Preparation</td>
<td>(6)</td>
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<tr>
<td>Racial Profiling</td>
<td>(3 or 6)</td>
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<tr>
<td>Managing Informants and Cooperative Witnesses</td>
<td>(6)</td>
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<tr>
<td>Civil Process</td>
<td>(7)</td>
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<tr>
<td>Identity Theft</td>
<td>(7)</td>
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<tr>
<td>Policing Emotionally Disturbed and Developmentally Disabled Persons</td>
<td>(7 or 14)</td>
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<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Integrity in Law Enforcement</td>
<td>3</td>
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<tr>
<td>(Number of contact hours noted in parentheses; A total of 45 contact hours are required.)</td>
<td></td>
</tr>
<tr>
<td>Police Internal Affairs</td>
<td>(40 or 12)</td>
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<td>Ethics and Public Integrity</td>
<td>(7)</td>
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<td>Public Integrity Investigations</td>
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<td>Early Intervention Programs</td>
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<td>Background Investigations of Police Applicants</td>
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College/University
27 Credit Hours

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<td>Select from the following:</td>
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<td>English</td>
<td>6</td>
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<tr>
<td>Intermediate Math or higher</td>
<td>3</td>
</tr>
<tr>
<td>Computer Applications</td>
<td>3</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
<tr>
<td>Speech</td>
<td>3</td>
</tr>
<tr>
<td>General Business</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Program Requirement: 63 Credit Hours

Officers enrolled in this program of study will obtain general education degree hours from a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine the courses that must be completed to earn required hours.
The Criminal Justice Institute features distinguished programs designed to provide in-depth education and training to Arkansas officers at all levels of law enforcement. **ARKANSAS LEADER**—which is available for Chiefs of Police, Sheriffs, and other executive agency heads—equips Arkansas law enforcement leaders with the skills they need to more effectively accomplish the goals and aims of their law enforcement agencies. For first and second line supervisors, the **School of Law Enforcement Supervision** (SLES) is a mid-level management school that covers major aspects of police supervision. SLES is the cornerstone of CJI’s Law Enforcement Administration academic certificate and degree programs.

The **Crime Scene Technician Certificate Program** (CSTCP) provides specialized coursework on the six fundamental components of crime scene investigation. All sessions include lectures on the general theory behind each component and require the completion of practical exercises to reinforce the skills necessary to effectively examine and process a crime scene. CJI’s **Narcotics Officer Certificate Program** (NOCP) is the only program of its kind in Arkansas and provides officers with the fundamental knowledge and skills they need to conduct safe and successful narcotics investigations, and is particularly beneficial to new narcotics officers.

**ARKANSAS LEADER**

The **ARKANSAS LEADER** program, which is designed for chiefs, sheriffs, and other upper-level leaders within a law enforcement agency, takes a multi-faceted, dynamic approach to leadership training. Recognizing that attendees are not only leaders of their agencies but also within their communities, the course is designed to advance individual professional development and education that is transferable to their respective organizations and communities.

The ARKANSAS LEADER program is jointly sponsored by the Criminal Justice Institute and the Federal Bureau of Investigation (FBI). The program has been designated a Command College of the FBI.

**Session XXIII of ARKANSAS LEADER will be held June 9–13, 2014, at the Criminal Justice Institute.** Heads of Arkansas law enforcement agencies who wish to attend or nominate a member of upper management within their agency should direct correspondence to Dr. Cheryl May, CJI Director, Criminal Justice Institute, 26 Corporate Hill Drive, Little Rock, Arkansas 72205. The nomination deadline is April 1, 2014.
CJI’s Distinguished Programs

**NARCOTICS OFFICER CERTIFICATE PROGRAM**

The Narcotics Officer Certificate Program (NOCP) was created to offer Arkansas law enforcement agencies the opportunity to provide specialized training to their narcotics officers, providing participants with the fundamental knowledge and skills they need to conduct basic narcotics investigations.

NOCP consists of five, three-day courses delivered once a month. Participants are required to attend all five components and pass all examinations to successfully complete the program. Core program topics include: Arkansas Drug Laws, Drug Identification and Classification, Methamphetamine, Managing Informants and Cooperative Witnesses, Search and Seizure, Investigative Techniques, Undercover Investigations, Pharmaceutical Diversion, Evidence Collection, Report Writing, Surveillance, Resources, Intelligence, Criminal Defenses, and Courtroom Testimony. To participate in the program, an application letter must be submitted to Dr. Cheryl May from the applicant’s Chief of Police, Sheriff, Department Head or Director.

For more information, contact Mira Frosolono:
(501) 570-8072 or mafrosolono@cji.edu

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**CRIME SCENE TECHNICIAN CERTIFICATE PROGRAM**

The Crime Scene Technician Certificate Program (CSTCP) is a series of six fundamental courses that introduce vital components of crime scene investigation. Participants are required to attend and successfully pass all six courses to receive their certificate. Upon completion of the program, officers will have met the minimum requirements necessary to apply for certification as a crime scene specialist through the International Association for Identification.

To participate in Session XVI of the Institute’s certificate program, an application letter must be submitted to Dr. Cheryl P. May from your Chief of Police, Sheriff, Department Head or Director indicating how your participation in this program will benefit your agency and state that he/she will support your attendance as well as ensure, to the best of their ability, your participation in all six courses. Complete course descriptions are listed on page 15.

Applications must be received at CJI by end of business on September 27, 2013. The program will begin in January 2014, and all six courses will be held at the Criminal Justice Institute. Graduation is scheduled for June 18, 2014.

For more information, contact Mira Frosolono:
(501) 570-8072 or mafrosolono@cji.edu

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**CSTCP Photography Equipment Requirements:**

Photography skills are critical in crime scene and evidence documentation. Each department must provide its agency representative a minimum amount of photography equipment to ensure successful participation in the program. The minimum photography equipment required for participation in CSTCP is listed below:

- Adjustable Digital Camera
- Camera Manual
- Tripod
- Detachable Flash
- PC Cord
- Cable Release
- Spare Batteries for Camera and Flash
- Macro lens
- Filters (yellow, orange, red, and polarizing)
CSTCP COURSE DESCRIPTIONS:

WEEK ONE:
Crime Scene Management/
Crime Scene Photography
January 7–10, 2014

On day one of this course, an overall view of crime scene management, evidence potential and crime scene protocol will be emphasized. The following three days will cover basic digital photography techniques as well as general crime scene and forensic evidence photography. Officers will be taught the appropriate techniques to be used in photographing a crime scene and related evidence. To adequately cover the topic of night photography, there will be an evening session conducted one day of this program. Photograph evaluations as well as written and practical examinations will be conducted.

WEEK TWO:
Latent Print Processing
February 4–6, 2014

In this course, basic latent print techniques will be emphasized. Officers will be expected to demonstrate proper techniques for using fingerprint powder at crime scenes and also developing fingerprint and footwear impressions (two-dimensional). Chemical enhancement techniques for use at crime scenes will be demonstrated. Each officer will be required to successfully photograph developed latent crime scene prints. A written examination at the end of the course and evaluation of photography assignments will function to assess individual performance.

WEEK THREE:
Impression Evidence
March 4–6, 2014

In this course, officers will be educated and trained to identify, document, and recover three-dimensional evidence. This will include footwear impressions, tire tracks, and fingerprints from crime scenes. As in the previous courses, evaluation of photography assignments as well as written and practical examinations will function as assessment tools for individual performance.

WEEK FOUR:
Biological and Trace Evidence
April 1–3, 2014

This course is designed to educate officers in the proper techniques used at crime scenes to identify, document, collect, and preserve bodily fluids and bloodstain pattern evidence. Chemical processing used to enhance blood impression evidence will also be included. Officers will be required to photograph all results and will also be assessed in their ability to identify, document, and collect trace evidence (hairs, fibers, soil, safe insulation, etc.) using appropriate techniques. Photograph evaluations as well as written and practical examinations will be conducted.

WEEK FIVE:
Crime Scene Sketching, 
Note Taking and Report Writing
May 6–8, 2014

The paper documentation phase of crime scene processing will be emphasized in this course. Officers will learn how to take paper notes, complete a comprehensive crime scene report, and produce a quality crime scene sketch. Basic techniques as well as computer applications will be used to accomplish these tasks. Officer evaluations will include written examinations, evaluation of notes taken, sketches, and report writing skills.

WEEK SIX:
Crime Scene Investigation
June 3–5, 2014

Crime scene processing protocol will be emphasized in this capstone portion of the certificate program. Officers will be required to use previously acquired knowledge and skills to complete several mock crime scene scenarios, including those that may be conducted at night. Officers will be required to appropriately process all mock crime scenes and provide thorough presentations of their findings. A comprehensive written final examination and evaluation of photographs will function to assess individual performance and determine graduates of the program.
SCHOOL OF LAW ENFORCEMENT SUPERVISION

The School of Law Enforcement Supervision (SLES), designed by Arkansas law enforcement leaders to set a standard that focuses on leadership, education and advancement in the law enforcement profession, is a four-week supervisory development course scheduled one week per month over a four-month period. Course topics include: Leadership and Communications Excellence; Research Strategies; Challenging the Organizational Culture; Organizational and Nonverbal Communication; Stress Management; Social Intelligence; Managing Media Relations; Domestic Terrorism; Legal Topics and Information Systems and Applications. Officers are required to successfully complete a written exam at the conclusion of each week of instruction. Each exam covers material drawn from the lectures, course texts, and outside reading assignments. In addition, this course requires officers to make oral presentations and prepare a research paper on a topic relevant to law enforcement supervision.

Letters of nomination are required for officers to attend this specialized course. Nominated officers must have reached the minimum rank of sergeant to attend. Heads of law enforcement agencies should direct correspondence and letters nominating their candidates to Dr. Cheryl P. May. The deadline for nominations is August 10, 2013.

Session XLII (September–December 2013)
Session XLI of the School of Law Enforcement Supervision will be held at the Criminal Justice Institute on the following dates:

- September 9–13, 2013
- October 7–11, 2013
- November 4–8, 2013
- December 2–6, 2013

CJI will provide free lodging accommodations for participants who reside 50 or more miles outside of the metropolitan Little Rock area.

For more information, contact Doug Newcomb:
(501) 570-8092 or rdnewcomb@cji.edu
CJI’s Online Course Offerings
Continue to Expand!

The Criminal Justice Institute offers a series of online programs that has expanded the availability of some of our traditional classroom offerings to the web.

**Why take a class online?** Distance-learning helps eliminate many of the barriers officers currently face in obtaining advanced education and training by allowing officers to complete courses at their own pace and within their home, department, or community.

Here are some of the benefits of these programs:

- **Spend less time away from your agency**...with classes conveniently available online, you can meet your training and education goals without taking time away from work.
- **Reduce travel costs**...online programs completely eliminate fuel, dining, and lodging expenses.
- **Choose your classroom**...you can complete these courses at any location—work or home.
- **Move at your own pace**...these programs are available to you around the clock.

CJI’s online courses are delivered via the Internet and are accessible to certified law enforcement officers. Officers can access the self-paced courses 24 hours per day, 7 days per week for a specified period of time. The time period that the course is available to participating officers varies depending upon the length of the course. Registration for online courses follows the same process as other CJI classes. Upon completing a standard CJI registration form, officers will be assigned a log-in and password and directed to a special CJI website. Online versions of CJI courses include features such as slides with audio narration, photographs, graphics, videos, review activities, scenarios, and recommended optional reading.

All of CJI’s online courses are approved by the Arkansas Commission on Law Enforcement Standards and Training (ACLEST). Once a course is closed, CJI will provide completion information to ACLEST and officers will be sent an email with an electronic copy of their certificate.

For more information about CJI’s Online Programs, contact Mary Deville:

501-570-8076 • msdeville@cgi.edu

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**CURRENT ONLINE CLASSES:**

- Animal Fighting/Animal Cruelty Investigations Online ......................... 18
- Foundations of Supervision Online .................................................. 18
- Racial Profiling Online ................................................................. 18
- School Safety Refresher Online ..................................................... 18
- The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online ...................................................... 19
- Methamphetamine Awareness, Identification, and Safety for First Responders Online ................................................................. 19
- Methamphetamine Investigations Online .......................................... 19
CJI’s Online Programs

**LAW ENFORCEMENT MANAGEMENT:**

**Animal Fighting/Animal Cruelty Investigations Online (4 Hours)**

This course is designed to assist officers in conducting investigations involving animal cruelty and animal fighting. The program provides an overview of Arkansas’s Animal Cruelty law and investigative techniques related to animal investigations. Actual Arkansas cases are reviewed with case study questions and instructor feedback. Other topics include search and seizure and written/photographic documentation.

**Foundations of Supervision Online**

This online course will be designed to assist first and second line supervisors, or individuals with promotion potential, in developing and applying sound management and leadership principles. Topics include: Leadership Values; Human Behavior; Communication Skills; Team Building; Decision Making; and Delegation.

**Racial Profiling Online (3 Hours)**

American policing is facing a tremendous challenge: a widespread perception that the police are routinely guilty of bias in how they treat minorities. Many states, including Arkansas, have passed legislation addressing racial profiling. In a concise and convenient format, this online course reviews the law related to and the challenges of addressing racial profiling. Racial profiling by law enforcement agencies can lead to liability in a variety of ways. This course addresses ways to avoid liability issues.

**SAFE SCHOOLS INITIATIVE:**

**School Safety Refresher Online (6 Hours)**

This 6-hour online course curriculum contains a combination of topics that school resource officers (SROs) and school personnel could apply in their daily duties while working on a school campus. Participants will gain critical information regarding law enforcement on the school campus, hone their professional knowledge, and review Arkansas school and juvenile laws that are commonly associated with preventing or responding to crimes occurring on school campuses. Areas to be addressed include Search and Seizure, Juvenile Law, Juvenile Court, Bullying, and Weapons on Campus.

To Register for Law Enforcement Management Online Courses, Contact Kelli Westbrook at 501-570-8093 or kfwestbrook@cji.edu.

To Register for Safe Schools Initiative Online Courses, Contact Vicki French at 501-570-8098 or vefrench@cji.edu.
ARKANSAS ILLICIT DRUG INITIATIVE:

The Arkansas Methamphetamine Challenge for Law Enforcement Executives Online (7 Hours)
This online course, developed in cooperation with the Arkansas Sheriffs’ Association and the Arkansas Association of Chiefs of Police, provides an overview of the illicit methamphetamine problem in Arkansas. A management perspective of awareness, employee safety, equipment, training needs, and reporting issues are emphasized to assist Law Enforcement Executives and local municipal officials to most effectively combat methamphetamine production and abuse in their communities. Legal and liability issues, online resources, community awareness, drug abuse treatment and law enforcement training programs are discussed. Effective agency response to drug endangered children is also examined.

2013 DATES:
August 19–30, 2013
November 4–15, 2013

• Chiefs of Police, Sheriffs, Lieutenants, Captains, Assistant Chiefs, Mayors, Under Sheriffs, Chief Deputy Sheriffs, and Quorum Court Judges are encouraged to participate in this course.

Methamphetamine Awareness, Identification, and Safety for First Responders Online (7 Hours)
This online course provides basic methamphetamine awareness and safety education for front-line officers and first responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of methamphetamine and gain an understanding of the unique hazards of clandestine laboratories and receive critical information that will reduce their chances of injury.

2013 DATES:
July 15–19, 2013
September 16–20, 2013
November 11–15, 2013

Methamphetamine Investigations Online (14 Hours)
This online course is designed to assist law enforcement in conducting safe and effective methamphetamine related investigations. The course begins with an overview of methamphetamine and basic recognition of clandestine laboratories. Topics also include use of confidential informants, undercover investigations, knock and talks, search warrants, drug trafficking organizations, legal issues—including Act 570—and drug endangered children.

2013 DATES:
August 1–22, 2013
October 1–18, 2013
December 2–20, 2013

To Register for Arkansas Illicit Drug Initiative Online Courses,
Contact Rita Davis at 501-570-8042 or rrdavis@cji.edu.
FORENSIC SCIENCES AND COMPUTER EDUCATION DIVISION

The primary objective of the Forensic Sciences and Computer Education Division (FSCED) is to provide training opportunities for Arkansas law enforcement personnel to enhance their knowledge, skills, and abilities through coursework and practical exercises in forensic science and computer applications.

Forensic courses are designed to emphasize student participation and competency assessment through hands-on exercises and the utilization of state-of-the-art forensic, computer, and educational equipment. The quality of these courses is further enhanced by the expertise of our instructors in real-world case and law enforcement experience. Through these courses, the Arkansas law enforcement community will acquire skills that help them to maximize the administrative and investigative value of forensic science technologies, enhance interagency cooperation, and ultimately assist them in solving more crime, thus enhancing the quality of life for the citizens they serve and protect.

The forensic courses offered range from introductory level classes to more specialized courses. The courses will provide in-class activities and mock crime scenes that duplicate the proper procedures and techniques needed in the field. Through these exercises, course instructors provide valuable feedback to assist officers with sharpening their investigative and crime scene skills.

In addition to forensic courses, CJI's Computer Training courses provide an important avenue for agency heads to ensure their officers receive the training needed to effectively utilize this technology. With proper training, computer technology can decrease the time required to prepare reports and other administrative documents needed by law enforcement personnel such as data compilation and analysis, case management, database design and management, and communications. FSCED offers a wide variety of courses to train law enforcement to meet the changing needs of technology as more agencies implement computer applications to facilitate administrative and case management functions.

For more information about the Forensic Sciences and Computer Education Division, contact Mira Frosolono: (501) 570-8072 mafrosolono@cji.edu
FORENSIC SCIENCES

In 1996, the Forensic Sciences program at the Criminal Justice Institute was begun to enhance the training available to Arkansas law enforcement personnel performing investigative and crime scene functions in their agencies. Through specialized class and course offerings taught by nationally and internationally recognized instructors, investigators can acquire or enhance their knowledge and skills to aid them in their casework. With lecture and practical exercises, officers learn proper procedures and techniques in a controlled learning environment. These techniques are not only important in the admissibility of evidence in court, but can help with speedy and proper analysis by the Crime Lab. Several components are vital in building a strong case, including proper evidence collection and packaging, accurate note taking, and uncorrupted chain of custody. Feedback is given during practical exercises to ensure that all officers properly learn techniques.

CJI offers a nationally unique training facility, containing state-of-the-art educational equipment that offers course participants cutting-edge technology. Having access to this equipment enables the Institute to offer a wide variety of needed crime scene and death investigation courses. This training will also help prepare law enforcement professionals to meet the changing needs of their community.

CURRENT COURSES:

- Basic Digital Photography ....................... 22
- Crime Scene Courtroom Testimony ........... 22
- Crime Scene Investigation ....................... 22
- Crime Scene Techniques & Investigation ............................................23
- Cyber Crimes: The Investigative Response..............................................23
- Recovery of Human Remains ..............23
BASIC DIGITAL PHOTOGRAPHY (14 Hours)

This course will address basic photography theories for capturing quality digital images. Topics include types of digital cameras, digital vs. 35mm film, basic crime scene digital photography, meth laboratories, legal issues, and an overview of image handling. Students are encouraged to bring a digital camera (digital SLR preferred) with instruction manual, normal lens (if using an SLR) approximately 35-50mm or zoom lens capable of that range, Macro lens (if available), batteries for camera and flash, digital media (2), off camera flash with instruction manual, remote flash cord to connect flash to camera, tripod (if available), and a flashlight. Students without access to a camera should inform CJI upon enrollment. Students should also wear casual clothing that may become soiled during practical exercises conducted both indoors and outdoors.

DATES AND LOCATIONS:

October 9–10, 2013
Washington County Sheriff’s Office
(Fayetteville, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.
• Enrollment is restricted to 20 participants.

CRIME SCENE INVESTIGATION (14 Hours)

The primary purpose of this two-day program is to provide a general overview of forensic evidence and how to properly secure, protect, and process crime scenes for physical and testimonial evidence. The appropriate actions of the first responding officer, securing and protecting the scene, establishing the dimensions of the scene, evaluating the crime scene for physical evidence, crime scene documentation, proper collection and packaging procedures, and new and innovative processing techniques will be among the topics discussed. Property crimes, sexual assaults, robberies, and death investigations, including those involving the recovery of badly decomposed or buried human remains, will be covered. This course will benefit patrol officers, investigators/detectives and new crime scene specialists.

DATES AND LOCATIONS:

August 28–29, 2013
Washington County Sheriff’s Office
(Fayetteville, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.
• Enrollment is restricted to 40 participants.

CRIME SCENE COURTROOM TESTIMONY (14 Hours)

This two-day 14-hour course is designed specifically for the crime scene investigator who is frequently required to testify to their observations and actions at a crime scene as well as subsequent interpretation of their findings. This course will provide suggested guidelines in testifying as an expert witness in crime scene investigation. In addition to lecture, students may be required to participate in a mock court trial. The knowledge gained through this experience will be applicable to future court testimonies. Crime scene specialists and detectives/investigators that process crime scenes will benefit from this course.

DATES AND LOCATIONS:

August 1–2, 2013
Hot Springs Police Department
• Class hours are 8:30 a.m. to 4:30 p.m.
• Enrollment is restricted to 20 participants.
CRIME SCENE TECHNIQUES AND INVESTIGATION (50 Hours)

Participants will learn techniques of crime scene investigation as applied to crimes against property and persons. This course requires the participant to study and review course work prior to attending the course at CJI. The 50 hour course will emphasize the use of digital photography and the processing of the scene for physical and testimonial evidence. To adequately cover the topic of night photography, there will be a night session on Wednesday, September 25, 2013. Hands-on exercises will focus on the recognition, documentation, processing, recovery, and preservation of physical evidence. Participants will apply learned techniques through a mock crime scene exercise conducted on the last day of the program. Students will be required to pass a written and practical exam to pass the course. Students are required to bring a digital camera (digital DSLR preferred) with instruction manual, approximately 18-70mm zoom lens or similar range of zoom, Macro lens (or close-up filters), batteries for camera and flash, digital media (2), off camera flash with instruction manual, remote flash cord to connect flash to camera, and tripod. Camera must be capable of photographing a Quarter to size and taking timed exposures. Students should wear appropriate casual clothing that may become soiled by chemicals during practical exercises conducted both indoors and outdoors.

DATES AND LOCATIONS:

September 23–27, 2013
Criminal Justice Institute

• Class hours are 8:00 a.m. to 5:00 p.m.
• There will also be a night session held on Wednesday, September 25.
• Enrollment is restricted to 20 participants.

CYBER CRIMES: THE INVESTIGATIVE RESPONSE (24 Hours)

This is a 3.5 day basic course designed to instruct law enforcement officers on techniques in recognizing potential sources of electronic evidence and to safely and methodically preserve and collect items of evidentiary value. Topics include Internet Crimes against Children; Teen Sexting; Cyber Bullying; Identity Theft and Fraud; and Investigating Traditional Crime with Technology Evidence. The course will also include a block of instruction on Federal Child Exploitation Statutes. The course is delivered utilizing a blended learning approach that incorporates instructor-led classroom lecture in conjunction with hands-on computer applications.

DATES AND LOCATIONS:

August 26–29, 2013
Criminal Justice Institute

• Class hours are 8:30 a.m. to 4:30 p.m.
Class hours on the last day are 8:30 a.m. to 11:30 a.m.
• Enrollment is restricted to 20 participants.

RECOVERY OF HUMAN REMAINS (40 Hours)

This five-day (40 hour) course will emphasize the procedures used in recovering badly decomposed or skeletonized human remains and all associated physical evidence from outdoor crime scenes (both exposed and buried). Procedures used in finding buried bodies will also be presented. This will be an intensive, hands-on course in which the student will learn proper processing skills for these “unique” crime scenes through realistic mock scene exercises. New crime scene specialists and investigators will benefit from this program. A list of equipment needed will be provided at time of enrollment.

DATES AND LOCATIONS:

October 28–November 1, 2013
Criminal Justice Institute

• Class hours are 8:00 a.m. to 5:00 p.m.
• Enrollment is restricted to 20 participants.
CRIME SCENE INVESTIGATOR CERTIFICATE

To provide Arkansas law enforcement with the opportunity to continue their professional growth and development in crime scene investigation, we have developed the Crime Scene Investigator Certificate. Earning this certificate requires successful completion of the Crime Scene Technician Certificate Program, the Advanced Crime Scene Technician Certificate Program, and eight additional specialty courses.

In its entirety, the Crime Scene Investigator Certificate will represent a total of 383 contact hours. Due to fiscal considerations, not all courses can be offered in one academic year. However, it is our strong desire to offer each course during a two-year cycle. Courses not offered in this year’s schedule, will likely be offered during the next year.

For more information about the Crime Scene Investigator Certificate, contact Mira Frosolono:
(501) 570-8072
mafrosolono@cji.edu

A list of all programs and courses included in this certificate program, along with the number of contact hours awarded for each, are as follows:

- Crime Scene Technician Certificate Program .............. 126–133
- Advanced Crime Scene Technician Certificate Program ...... 63
- Recovery of Human Remains ............ 35
- Bloodstain Pattern Analysis ........... 40
- Computer Crime ...................................... 21
- Crime Scene Digital Photography and Imaging ............... 28
- Fingerprint Comparison and Identification .......................... 21
- Using Forensic Light Sources ........... 21
- Crime Scene Courtroom Testimony ...................... 14
- Management of Evidence and Recovered Property............... 14

In addition, successfully passing at least the International Association for Identification’s Level I examination is required.
COMPUTER TRAINING

CJI’s Computer Training courses assist law enforcement officers in acquiring the knowledge and skills necessary to effectively utilize this technology in their day-to-day activities. Computer software programs presented during class teach participants to build reports, worksheets, presentations, graphs, charts, tables, and databases through hands-on, step-by-step instruction.

USING MICROSOFT EXCEL (14 Hours)

Microsoft Excel allows law enforcement to create professional spreadsheets and charts, and is an excellent program for managing statistics and budgets. Computer users who calculate and chart data would benefit from this course. Major topics to be covered include: Basic Workbook Skills; Formatting Text, Numbers and Cells; Working with Columns and Rows; Creating Basic and 3-D Formulas; Working with Multiple Workbooks and Large Workbooks; Managing Worksheets; Creating, Editing and Modifying Charts; Sharing and Reviewing Workbooks; and Conditional and Custom Formatting.

USING MICROSOFT POWERPOINT (14 Hours)

Microsoft PowerPoint allows users to easily create and design slide show presentations and printed handouts. Computer users who create or give presentations would benefit from this course. Major topics to be covered include: Presentation Essentials; Creating and Enhancing Presentation Slides; Formatting and Editing Text and Objects; Using Slide Sorter, Slide Show, and Note Page Views; Editing Slide and Handout Masters; Using Clip Art and other Graphics; Using Drawing Objects; Preparing Slide Shows; Basic Animation; and Special Effects. In addition, advanced topics that will be covered include: Customizing Presentations; Customizing Animated Text and Objects; Editing Multiple Presentations; Duplicating Slides; Rehearsing Timing; Recording Narration; Recording Narration: Presenter View; and Preparing and Publishing a Presentation.

USING MICROSOFT WORD (14 Hours)

Microsoft Word is a full-featured word processing application that enhances the professionalism of written communication and documentation. Microsoft Word can help in more than creating letters and memos. This software can also be utilized to create graphics and tables for newsletters, notification posts, reports, and brochures. Major topics to be covered include: Creating and Editing Documents; Formatting Characters, Paragraphs, Pages and Documents; Working with Tabs; Working with Numbers and Bullets; Using Design Themes; Working with Tables, Spreadsheets and Charts; Using Find and Replace; Working with Newsletter Columns; and Working with Graphics.

Eligible participants for these classes include sworn law enforcement officers and agency staff members who provide administrative support. The minimum number of participants needed for CJI to deliver a computer class is 15.

DATES AND LOCATIONS:

Using Microsoft Excel
October 2–3, 2013
Fort Smith Police Department
• Class hours are 8:30 a.m. to 4:30 p.m.
• It is recommended that students have a working knowledge of Microsoft Windows and possess intermediate computer navigation skills.

Using Microsoft PowerPoint
December 11–12, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 4:30 p.m.
• It is recommended that students have a working knowledge of Microsoft Windows, Microsoft Word, and possess intermediate computer navigation skills.

Using Microsoft Word
August 7–8, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 4:30 p.m.
• It is recommended that students have a working knowledge of Microsoft Windows and possess basic computer navigation skills.
The primary mission of the **Law Enforcement Management Division (LEMD)** is to enhance the knowledge, skills, and abilities of Arkansas law enforcement professionals by providing leadership and management courses customized to meet the dynamic and unique challenges of law enforcement across the State. The ever changing demands on the criminal justice system create new and difficult challenges for leaders, supervisors and managers at all levels of law enforcement. LEMD presents courses to meet those challenges and prepare the professional officer for advancement. Course offerings emphasize improving the officer’s ability to better supervise or manage within agency, enhancing interaction with their communities, and developing additional education and skills that benefit the law enforcement profession.

Many of our courses are instructed by nationally recognized instructors or faculty members, including retired and active law enforcement, military, and private sector professionals. Courses are scheduled around the State in an effort to provide every officer an opportunity to receive advanced management education and training without the unnecessary expense of extended travel. Grants from the Arkansas Attorney General’s Office will enable us to again offer **Animal Fighting/Animal Cruelty Investigations** and **Officer Safety** programs.

As with all CJI courses, your input is always welcome. If you feel that certain programs would be of benefit to you or your agency, please let us know. Your individual requests help us provide programs that best meet the needs of your agency.

For more information, contact Doug Newcomb:

(501) 570-8092
rdnewcomb@cji.edu

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### ADVANCED SUPERVISION (24 Hours)
This three-day course assists officers in comprehending modern management and leadership concepts. Topics include: Human Relations; Supervising Field Operations; Use of Force and Documentation; the Supervisor and Complaints Against Employees; Complaints from Employees; and the Supervisor and Multiculturalism.

**DATES AND LOCATIONS:**
- September 17–19, 2013
- Jonesboro Police Department
  - Class hours are 8:00 a.m. to 5:00 p.m.

### ANIMAL FIGHTING/ANIMAL CRUELTY INVESTIGATIONS ONLINE (4 Hours)
This course is designed to assist officers in conducting investigations involving animal cruelty and animal fighting. The program provides an overview of Arkansas’s Animal Cruelty law and investigative techniques related to animal investigations. Actual Arkansas cases are reviewed with case study questions and instructor feedback. Other topics include search and seizure and written/photographic documentation.

**ONLINE DATES:**
- July 15–19, 2013
- October 7–11, 2013

### BACKGROUND INVESTIGATIONS OF POLICE APPLICANTS (12 Hours)
This course is designed to prepare law enforcement officers to produce a verifiable, chronological history of an applicant’s life. Mechanisms are introduced that use this information with other pre-employment screening devices in determining suitability for employment. Officers will learn to document facts in a similar manner for each applicant to ensure consistency and ease of retrieval.

**DATES AND LOCATIONS:**
- November 6–7, 2013
- Paragould Community Center
  - The course begins at 8:00 a.m. and concludes at 5:00 p.m. on the first day. On the second day, the course concludes at noon.

### CASE FILE PREPARATION (6 Hours)
The objective of this six-hour course is to instruct law enforcement officers in the proper preparation of case files for prosecution and trial. A good, prosecutable case may be lost in court due to inadequate case file preparation or insufficient follow-up investigation. This course will guide the officer through the prosecution process using a hands-on workshop environment. Officers will assemble raw data in an effort to illustrate how the arresting officer and the prosecutor must work together in a collaborative manner.

**DATES AND LOCATIONS:**
- November 15, 2013
- Wynne Police Department
  - Class hours are 9:00 a.m. to 4:00 p.m.

### CIVIL PROCESS (7 Hours)
This seven-hour course is designed to instruct sheriff’s deputies or officials on the responsibilities and procedures associated with executing civil processes which are stipulated and or required by law. The course includes an overview of civil process, court orders involving persons including domestic abuse orders, forthwith orders, body attachments and pick-up orders. Court orders involving property will also be addressed including orders for delivery, writs of possession, writs of assistance, writs of execution, collection options and sheriff’s sales.

**DATES AND LOCATIONS:**
- October 10, 2013
- Phillips Community College of UA (Helena-West Helena, AR)
  - Class hours are 8:30 a.m. to 4:30 p.m.
COMMUNICATION EXCELLENCE IN LAW ENFORCEMENT (7 Hours)

This seminar focuses on the central role of effective speech communication in achieving professional law enforcement objectives. Participants will identify the necessary skills for developing communication excellence and learn how to practice “strategic interaction” to facilitate voluntary compliance. Emphasis is given to specific strategic interaction techniques that will ensure officer safety, reduce citizen complaints, and enhance each participant’s law enforcement professionalism.

DATES AND LOCATIONS:
July 2, 2013
Paragould Community Center
• Class hours are 8:30 a.m. to 4:30 p.m.

COMMUNITY ORIENTED POLICING AND CRIME PREVENTION: PROACTIVE TACTICS TO STOP CRIME (6 Hours)

This course acquaints the law enforcement officer with a variety of crime prevention programs and their use as community policing tools. Crime is a costly and demoralizing problem that affects all communities. Crime prevention is a simple and direct approach that protects potential victims by anticipating the possibility of attack and eliminating or reducing the opportunity for it to occur.

DATES AND LOCATIONS:
August 1, 2013
Benton County Sheriff’s Office
(Bentonville, AR)
• Class hours are 9:00 a.m. to 4:00 p.m.

CONFLICT RESOLUTION FOR SUPERVISORS (14 Hours)

To be a good supervisor, you must be a good communicator. Communication requires a tremendous amount of interpersonal interaction, an area that makes many people uncomfortable. This two-day course is designed to instruct participants in ways to diffuse the conflicts that law enforcement supervisors find themselves in as they perform administrative functions. By employing proper communication skills, the supervisor can destroy barriers caused by personnel who are in turmoil and conflict.

DATES AND LOCATIONS:
October 9–10, 2013
Greenwood Police Department
• Class hours are 8:30 a.m. to 4:30 p.m.

COPING WITH LAW ENFORCEMENT STRESS (14 Hours)

Law enforcement professionals are often subjected to an extraordinary amount of stress. Stress, if left unattended, can take a heavy toll on officers and can ultimately compromise their ability to perform essential functions. This two-day course will identify potential sources of stress and will illustrate ways that officers can lessen its effect. Attention will be given to the agency’s role and the supervisor’s role in detecting and dealing with sources of stress.

DATES AND LOCATIONS:
December 5–6, 2013
Craighead County Sheriff’s Office
(Jonesboro, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.

COURTROOM TESTIMONY (6 Hours)

The detection of criminal activity and the arrest of suspects are for naught if the arresting officer cannot skillfully present evidence in a court of law. This course is designed and presented by a prosecuting attorney who will offer constructive and insightful advice as to how officers can be more effective in the courtroom. Topic areas will include: Elements of a Good Witness; Qualifying as an Expert Witness; Content of Expert Testimony; and Trial Testimony Hints and Tactics for Drug Cases; Property Crime Cases; and Sexual Assault and Violent Crime Cases.

DATES AND LOCATIONS:
August 9, 2013
Craighead County Sheriff’s Office
(Jonesboro, AR)
• Class hours are 9:00 a.m. to 4:00 p.m.
**CRIMES AGAINST THE ELDERLY (7 Hours)**

The percentage of older individuals in the population is increasing. Additionally, the number of referrals of elder abuse/neglect cases are also increasing. Too often elder abuse cases are not recognized or appropriately identified as crimes which results in inaccurate arrest decisions. The primary purpose of this training is to provide law enforcement officers with information and strategies to effectively identify and investigate all cases of abuse against elders. A general overview of elder abuse/neglect that builds on the dynamics of domestic violence and sexual will be given. Ideally, participants should come to the training with knowledge about victim issues and abuser tactics and behaviors, as well as strategies and legal remedies that can be used in family violence cases. In many cases, law enforcement officers can use tools already used in domestic violence, stalking, child abuse and sexual abuse cases to interview victims and gather evidence.

**DATES AND LOCATIONS:**

**August 13, 2013**
Heber Springs Community Center
- Class hours are 8:30 a.m. to 4:30 p.m.

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**CRISIS NEGOTIATIONS (40 Hours)**

This course is designed to prepare law enforcement to handle crisis/hostage negotiations whether they are a first responder or involved in a prolonged crisis situation. The course will provide communication skills necessary to carry on a dialogue with the subject(s), provide information to the on-scene commander, and provide input regarding a tactical resolution. Topics covered include: Fundamentals of Negotiations, Protocol and Situation Boards, Use of Third Party Intermediaries, Responding to the Emotionally Disturbed, Suicide Intervention Techniques, Active Listening Techniques, Review of Specific Cases, and Extensive Role Play Situations.

**DATES AND LOCATIONS:**

**October 14–18, 2013**
Arkansas State Police Headquarters
(Little Rock, AR)
- Class hours are 8:00 a.m. to 5:00 p.m.

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**DOMESTIC VIOLENCE (7 Hours)**

Historically, domestic violence calls rank among the most dangerous for responding officers. This program is designed to familiarize officers with the unique challenges they face in domestic violence situations. Course topics will include: The Dynamics of Abusive Relationships; Officer Safety Concerns; Interviews of Victims, Suspects, Children and Other Witnesses; Reporting; and Probable Cause Leading to Arrest and Successful Conviction. The course will explore proper evidence collection and documentation, as well as civil orders of protection.

**DATES AND LOCATIONS:**

**July 22, 2013**
Heber Springs Community Center
- Class hours are 8:30 a.m. to 4:30 p.m.

**September 23, 2013**
Greenwood Police Department
- Class hours are 8:30 a.m. to 4:30 p.m.
EFFECTIVE REPORT WRITING (6 Hours)
This course will provide a practical presentation of effective narrative report writing techniques for the law enforcement professional. Utilizing a “tricks of the trade” approach to report writing, this presentation will utilize recent police video as a foundation for in-class writing exercises. Designed for officers of all experience levels, the program will include lecture, video, and handouts on a wide range of critical writing skills.

FOUNDATIONS OF SUPERVISION (24 Hours)
This three-day introductory course is designed to assist first and second line supervisors, or individuals with promotion potential, in developing and applying sound management and leadership principles. Topics include: Leadership Values; Communication Skills; Team Building; Report Writing for Supervisors; Interpersonal Communication; Ethics and Leadership; Problem Solving; and Counseling Employees.

THIS COURSE IS ALSO AVAILABLE ONLINE.

HOMICIDE INVESTIGATION (16 Hours)
Major Case Investigation: This course will cover how the first report is made to law enforcement, how the call was received, observations while responding, observation on arrival, and decisions to be made. Participants will learn steps that are taken in the preliminary assessment: initiation and maintenance of a crime scene log, handling witnesses and suspects, establishing a path of entry and exit into the scene, the “Cardinal Don’ts” in a crime scene, and how to handle the media. Other topics will include: signs to look for to help the coroner determine the possible type of death; the role of the investigator; the three different levels in an investigation: initial investigation, follow-up investigation, and the prosecution phase; locating and identifying additional crime scenes; and how to properly assemble a casebook.

Crime Scene Preservation: Focused at first responders, law enforcement, fire and EMS, topics for this portion of the class will include: determining agency responsibility; preserving the crime scene and its evidence; and forensic photography.

DATES AND LOCATIONS:
September 5, 2013
Searcy Police Department

December 12, 2013
Paragould Community Center
• Class hours are 9:00 a.m. to 4:00 p.m.

ONLINE DATES:
August 5–16, 2013
October 14–25, 2013

DATES AND LOCATIONS:
July 16–18, 2013
Paragould Community Center
• Class hours are 8:00 a.m. to 5:00 p.m.
INSTRUCTOR DEVELOPMENT (40 Hours)
This course is designed to teach participants how to provide instruction using practical applications and learning principles. Topics include: Principles of Adult Learning; Research Practices and Techniques; Methods of Instruction; Testing and Evaluation; Communicating Clearly; Designing Lesson Plans and Instructional Objectives; and Utilizing Visual Aids.

DATES AND LOCATIONS:
August 26–30, 2013
Searcy Police Department
- Class hours are 8:00 a.m. to 5:00 p.m.
- Class size is limited to 14 officers.

LEGAL UPDATE (7 Hours)
Through this course, participants will be updated on current court decisions that impact law enforcement. Topics covered will include arrest, search incident to arrest, stop and frisk, vehicle stops, vehicle searches, container and luggage searches, inventory searches, plain view, abandonment, curtilage, consent, administrative searches, airport searches, canine searches, electronic searches, beeper searches, body searches, and drug testing. Participants will be provided with materials for additional review and self-directed study.

DATES AND LOCATIONS:
August 7, 2013
Criminal Justice Institute
- Class hours are 8:30 a.m. to 4:30 p.m.

MANAGING INTERVIEWS AND INTERROGATIONS (7 Hours)
This course is designed to teach law enforcement how to manage the interview and interrogation process. It will examine the basic principles behind the psychology of interviewing, behavioral information, identifying rejection, nonverbal indicators, gestures and movements indicative of deception, and statement analysis. The factors that undermine a successful interview and interrogation will be critically explored. Theme development, reasons why people do not confess, and the Reid Nine Steps of Interrogation will be addressed.

DATES AND LOCATIONS:
October 17, 2013
Washington County Sheriff’s Office
(Fayetteville, AR)
- Class hours are 8:30 a.m. to 4:30 p.m.
OFFICER SAFETY (6 Hours)
This program is designed to update, review, and reinforce officer safety awareness, procedures, and tactics. Topics of discussion will include managing street risks, traffic safety, off-duty awareness, control of operating exposures and sharing the latest officer safety warnings, alerts, tips, and information.

DATES AND LOCATIONS:
July 10, 2013
Ozark Folk Center
(Mountain View, AR)
November 19, 2013
Marion Police Department
- Class hours are 9:00 a.m. to 4:00 p.m.

OFFICER SAFETY AND COMMUNICATION SPANISH (21 Hours)
This course is designed to familiarize law enforcement personnel with basic Spanish to enhance communication and ensure safety between law enforcement officers and the Spanish speaking community. Officers will learn the Spanish alphabet and pronunciation, days, months, supplemental words, and numbers 0-9. Traffic stops and arrest situations are also covered. Officers will be exposed to cultural information, danger words and gang slang. Officers will learn how to gather information for reports conduct interviews to gather victim, witness, and suspect information.

DATES AND LOCATIONS:
October 1–3, 2013
Washington County Sheriff’s Office
(Fayetteville, AR)
- Class hours are 8:30 a.m. to 4:30 p.m.

POLICE INTERNAL AFFAIRS (12 Hours)
Law enforcement administration is responsible for maintaining discipline within the police department. The community has an expectation that this responsibility will be fulfilled in a professional and responsive manner. Citizens should be provided a fair and effective avenue for redress of their legitimate grievances against members of the department. The police department also has the responsibility to protect members of their agency from false allegations. This course offers a global perspective to the subject of internal affairs investigations in a systematic framework designed to enhance thorough investigations. This information is relevant for agency command staff as well as the internal affairs detective or supervisor. Course topics include Current Events in Internal Affairs; Examination of Employee Rights; Types of Complaints; Complaint Processing and Investigations; Disciplinary Procedures; Early Intervention Systems; and Documentation Procedures.

DATES AND LOCATIONS:
September 4–5, 2013
Criminal Justice Institute
- Class hours on day one are 8:00 a.m. to 5:00 p.m. Class hours on day two are 8:00 a.m. to 12:00 p.m.

PRINCIPLES OF SUPERVISION (24 Hours)
This three-day course will allow officers to dialogue with the instructors about the challenges and successes they have had as supervisors. In addition, students will be exposed to additional topics in management and leadership, including: Performance Evaluations; Progressive Discipline; Dealing with Difficult Employees; Effective Communication; and Delegation.

DATES AND LOCATIONS:
August 13–15, 2013
Blytheville Police Department
- Class hours are 8:00 a.m. to 5:00 p.m.
RACIAL PROFILING ONLINE (3 Hours)
American policing is facing a tremendous challenge: a widespread perception that the police are routinely guilty of bias in how they treat minorities. Many states, including Arkansas, have passed legislation addressing racial profiling. In a concise and convenient format, this online course reviews the law related to and the challenges of addressing racial profiling. Racial profiling by law enforcement agencies can lead to liability in a variety of ways. This course addresses ways to avoid liability issues.

ONLINE DATES:
July 8–12, 2013
July 22–26, 2013
August 26–30, 2013
September 9–13, 2013
September 23–27, 2013
October 21–25, 2013
November 4–8, 2013
November 18–22, 2013
December 9–13, 2013

STALKING (7 Hours)
Stalking refers to repeated harassment or threatening behavior by an individual such as following a person, appearing at a person’s home or place of business, making harassing phone calls, leaving written messages or objects, or vandalizing a person’s property, according to the U.S. Department of Justice Office for Victims of Crime (OVC). Any unwanted contact between two people that directly or indirectly communicates a threat or places the victim in fear can be considered stalking as well. The legal definition of stalking varies from state to state according to each state’s laws. During this course of instruction, topics covered will include new stalking laws that are being enacted in Arkansas. The course will also cover investigation practices; similar crimes associated with stalking; types of stalkers and ways to identify them; and case preparation.

DATES AND LOCATIONS:
August 14, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 4:30 p.m.

USE OF FORCE (6 Hours)
This six-hour course will review and focus on case law and legislation which defines the amount of force that is lawfully available to officers in attempted arrest/seizure cases as well as what the courts have defined as excessive force. Use of force and excessive force will also be considered in the context of high-speed pursuit cases. The officer will be shown methods for improving his or her performance in the courtroom. Case scenarios and videos involving the use of force, deadly force, and high-speed pursuits will be used for class discussion.

DATES AND LOCATIONS:
August 16, 2013
Greenwood Police Department
• Class hours are 9:00 a.m. to 4:00 p.m.

WARRANTLESS SEARCH AND SEIZURE (6 Hours)
This course reviews law enforcement encounters that lead to the search and seizure of contraband where the requirements for a search warrant may be overshadowed by other criteria. A review of pertinent court cases will be introduced illustrating situations where warrantless searches and seizures may be authorized. Areas of interest will include exigent circumstances and consensual searches.

DATES AND LOCATIONS:
August 23, 2013
Rogers Police Department
October 4, 2013
Hot Springs Police Department
• Class hours are 9:00 a.m. to 4:00 p.m.
Local production of meth as well as the importation of methamphetamine into the state promotes conditions that endanger law enforcement officers and the citizens in their communities. To be able to respond safely to meth-related incidents officers performing narcotics functions need specialized education and training so they are prepared for handling the complexities of methamphetamine related cases.

Through state and federal funding, CJI will continue to make methamphetamine a key training priority. The classes scheduled will provide a variety of curricular content and cover such topics as narcotics investigations, sampling and evidence preparation, drug interdiction, search warrant preparation, and tactical clandestine laboratory entry. The classes to be presented are developed by narcotics officers, interdiction specialists, and crime laboratory analysts with decades of experience in their fields. The use of events and situations experienced by the instructors will help prepare officers for the real life dangers of narcotics investigations and reinforce the need for continual awareness of potential threats to their safety as well as the safety of others.

For more information about the Arkansas Illicit Drug Initiative, contact Mira Frosolono:  
(501) 570-8072  
mafrosolono@cji.edu
THE ARKANSAS METHAMPHETAMINE CHALLENGE FOR LAW ENFORCEMENT EXECUTIVES ONLINE (7 Hours)
This online course, developed in cooperation with the Arkansas Sheriffs’ Association and the Arkansas Association of Chiefs of Police, provides an overview of the illicit methamphetamine problem in Arkansas. A management perspective of awareness, employee safety, equipment, training needs, and reporting issues are emphasized to assist Law Enforcement Executives and local municipal officials to most effectively combat methamphetamine production and abuse in their communities. Legal and liability issues, online resources, community awareness, drug abuse treatment and law enforcement training programs are discussed. Effective agency response to drug endangered children is also examined.

ONLINE DATES:
August 19–30, 2013
November 4–15, 2013

• Chiefs of Police, Sheriffs, Lieutenants, Captains, Assistant Chiefs, Mayors, Under Sheriffs, Chief Deputy Sheriffs, and Quorum Court Judges are encouraged to participate in this course.

CLAN LAB FIELD SAMPLING AND EVIDENCE PREPARATION (7.5 Hours)
This class will prepare participants to properly sample, collect, label, and package evidence that is collected at a clandestine drug lab. Information will be presented on the proper sampling equipment to use and where it can be purchased. A review of the manufacturing methods and their hazards will be discussed and hands-on exercises will be provided. Participants must be clan-lab certified to attend.

DATES AND LOCATIONS:
October 8, 2013
Criminal Justice Institute

• Class hours are 8:00 a.m. to 4:30 p.m.
• Enrollment is restricted to 20 participants.

CONSENSUAL ENCOUNTERS (7 Hours)
This course will focus on techniques that may be used by law enforcement to gain consent to search from those suspected of possessing or trafficking illegal narcotics and, in the absence of consent, will show participants how to determine reasonable suspicion and probable cause from these brief encounters. Topics in this course include common types of consensual encounters, Arkansas rules, interpretation of the target’s nonverbal, verbal, and behavioral indicators, preparation and planning, applications in domestic drug interdiction, documentation, and legal issues.

DATES AND LOCATIONS:
August 22, 2013
Criminal Justice Institute

• Class hours are 8:30 a.m. to 4:30 p.m.

CRIMINAL INTERDICTION (21 Hours)
This is an intensive three-day course of instruction pertaining to effective highway interdiction. It involves elements such as drug and criminal activity detection, proper observance of search and seizure laws, contamination issues, and ethical conduct during traffic stops. To participate in this course, an application letter must be submitted to Dr. Cheryl May from the applicant’s Chief of Police, Sheriff, Department Head or Director. This letter must indicate that the officer(s) have no complaints of racial profiling.

DATES AND LOCATIONS:
October 22–24, 2013
Jacksonville Police Department

• Class hours are 8:30 a.m. to 4:30 p.m.
• Enrollment is restricted to 20 participants.
**Arkansas Illicit Drug Initiative**

**DRAFTING SEARCH WARRANTS AND AFFIDAVITS** (21 Hours)
Properly prepared search warrants are the basis for strong cases. This course will present the Search and Seizure Warrant and Affidavit requirements of the 4th Amendment and the Arkansas Rules of Criminal Procedure. Class discussions will include simple narcotics buy warrants, obtaining “No Knock” exceptions, and working effectively with Prosecutors and Judges. Scenarios will be used to provide practical exercises to reinforce the information presented in class. Each student will be required to prepare Search and Seizure Warrants and Affidavits based upon the information gathered during the scenarios. These documents will be reviewed by the instructors and feedback will be provided to each officer.

**HOTEL/MOTEL INTERDICTION** (8 Hours)
As Law Enforcement aggressively battles the war on drugs, drug traffickers adapt to avoid detection and seizure of their homes and other assets. Factoring in the increased use of America’s roadways to transport contraband and cash, it is easy to see how hotel and motel use by criminals has increased dramatically. These roadside rooms provide temporary sanctuary and bases of operation for many drug trafficking organizations. This 8-hour class summarizes techniques utilized to assist officers in developing partnerships with the business community in identifying violators who use legitimate businesses to facilitate narcotic trafficking. The class will outline comprehensive investigative techniques to identify behavior and conduct of the drug violator in various key settings, to include their vehicles and in hotels/motels. The program also provides instruction in knock and talks, currency seizures, evidence handling and report writing. This class will provide officers with the knowledge to make them confident and effective, while reducing liabilities and increasing convictions and forfeitures.

**METHAMPHETAMINE AWARENESS, IDENTIFICATION, AND SAFETY FOR FIRST RESPONDERS ONLINE** (7 Hours)
This online course provides basic methamphetamine awareness and safety education for front-line officers and first responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of methamphetamine and gain an understanding of the unique hazards of clandestine laboratories and receive critical information that will reduce their chances of injury.

**DATES AND LOCATIONS:**

**DRAFTING SEARCH WARRANTS AND AFFIDAVITS**
- **Dates:** October 1–3, 2013
- **Location:** Criminal Justice Institute
- **Times:** Class hours are 8:30 a.m. to 4:30 p.m.
- **Enrollment:** Restricted to 20 participants.

**HOTEL/MOTEL INTERDICTION**
- **Date:** November 4, 2013
- **Location:** Criminal Justice Institute
- **Times:** Class hours are 8:00 a.m. to 5:00 p.m.
- **Enrollment:** Restricted to 50 participants.

**ONLINE DATES:**
- **July 15–19, 2013**
- **September 16–20, 2013**
- **November 11–15, 2013**
METHAMPHETAMINE INVESTIGATIONS  (14 Hours)
This two-day course is designed to assist the Arkansas law enforcement community in conducting safe and effective methamphetamine related investigations. The course will provide an overview of methamphetamine and the basic recognition of clandestine laboratories. It will also include topics such as the use of confidential informants, undercover investigations, knock and talks, search warrants, drug trafficking organizations, legal issues, and drug endangered children.

MEXICAN CARTEL WARS AND FUNDING OF TERROR  (6 Hours)
This course will provide the most up-to-date intelligence on Mexican trafficking organizations, tracking their assets and the movement of money returning to Mexico. The instructor will identify the leadership of each Mexican drug trafficking organization, the shifting alliances, and the battles taking place between the cartels in Mexico and the United States to dominate drug trafficking networks in the Western Hemisphere. The presentation will also include an update of cartel activities and violence that has infiltrated into the United States. Further, an overview of the organizational structure of Mexican drug trafficking groups, methods of money laundering operations, drug and currency routes, cartel training facilities, enforcers, the surge of violence on our borders and the Mexican government strategy to deconstruct these organizations will be offered. The instructor will provide the most up-to-date intelligence on the Mexican cartels operating in the United States, identifying cartel domination of U.S. trafficking routes, distribution points, assassinations and other violent cartel enforcement operations within the United States.

PRESCRIPTION DRUG DIVERSION  (7 Hours)
This course is designed to provide patrol officers, first line supervisors and detectives information pertaining to the investigation and prosecution of prescription fraud. Course discussions will include how to handle calls from pharmacists and doctor’s offices, unique investigative techniques, how to read a prescription order, different agencies that can provide intelligence information in your investigation and HIPPA regulations. The differences between State and federal statutes will be discussed in getting the best possible outcome when prosecuting your case.

DATES AND LOCATIONS:
December 3–4, 2013
Lawrence County Sheriff’s Office
(Walnut Ridge, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.
• THIS CLASS IS ALSO AVAILABLE ONLINE.

ONLINE DATES:
August 1–22, 2013
October 1–18, 2013
December 2–20, 2013

DATES AND LOCATIONS:
September 24, 2013
Washington County Sheriff’s Office

DATES AND LOCATIONS:
December 10, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 4:30 p.m.
• Enrollment is restricted to 30 participants.
TRAFFIC SAFETY PROGRAM

The Arkansas State Police Highway Safety Office provides grant funds from the National Highway Traffic Safety Administration (NHTSA) to support the Criminal Justice Institute’s Traffic Safety Law Enforcement and Prosecutor Training Project, the central source of nationally recognized traffic safety certification courses for Arkansas law enforcement. Available programs include:

- DWI Detection and Standardized Field Sobriety Testing
- Drug Recognition Expert Instructor Development
- Drug Recognition Expert
- Drug Use Identification for Patrol Officers
- Drugged Driving
- Standardized Field Sobriety Testing Instructor Development
- Standardized Field Sobriety Testing Refresher
- Traffic Occupant Protection Strategies

In addition, the Arkansas State Police Highway Safety Office provides NHTSA grant funds to support the Law Enforcement Liaison Project. One facet of this program is to provide law enforcement liaisons who promote the year-round participation of Arkansas law enforcement agencies in Selective Traffic Enforcement Programs (STEP) and non-STEP programs. The Law Enforcement Liaison program promotes the participation of Arkansas law enforcement agencies in two annual nationwide traffic enforcement-related campaigns titled Click it or Ticket (CIOT) and “Drive Sober or Get Pulled Over.”

The law enforcement liaisons conduct annual regional occupant protection/impaired driving conferences. These conferences promote increased enforcement of impaired driving, seat belt and child restraint laws, as well as promote participation in state and national traffic enforcement campaigns.

Traffic Safety courses are offered upon request.

If your agency would like to host a course, please contact us.

Dates, locations, and times for Traffic Safety courses can be found on our website at www.cji.edu

For more information about CJI’s Traffic Safety Program, contact Jon Waldrip:

501-570-8034
jkwaldrip@cji.edu
**SAFE SCHOOLS INITIATIVE DIVISION**

The Safe Schools Initiative Division (SSID) provides programs and resources that assist in reducing violence and violence-related behaviors in Arkansas schools. The Division takes a proactive approach to responding to crime and violence, both on the school campus and within the community.

The Institute has been awarded a grant from the U.S. Department of Justice, Office of Community Oriented Policing to support SSID’s School Resource Officer (SRO) Program. The program provides basic and specialty school safety training courses for school resource officers, school security officers, and school personnel. Upon request, SSID also offers anti-bullying in-service training to teachers and students across the state.

Additionally, the Safe Schools Initiative Division, in conjunction with the Arkansas Safe Schools Association, the Arkansas Attorney General’s Office, the Arkansas Department of Human Services, and the Arkansas Department of Education, co-sponsors an annual statewide safe school conference. This partnership is aimed at providing cutting edge training in school safety and its newest technologies to law enforcement, school administration, school security, or anyone responsible for school safety or emergency response.

Additional school safety resources can be found at:  
**www.arsafeschools.com**

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For more information about CJI’s Safe Schools Initiative Division, contact Larance Johnson:  
**(501) 570-8084**  
*lmjohnson@cji.edu*
**ACTIVE KILLER: RESPONSE FOR EDUCATORS** (6 Hours)
The purpose of this training is to provide educators and others working in an educational setting with information to better prepare for and respond to an active killer event. This training will discuss various active killer events that have occurred throughout the years so as to better understand techniques, tactics, and policies that may be employed in a school environment when dealing with an active killer incident. Educators will also learn what to expect from first responders who will be responding when active killer events occur. Discussion regarding the aftermath of an active killer event will also take place.

**ACTIVE SHOOTER/RAPID RESPONSE TRAINING LEVEL I** (14 Hours)
This course will assist law enforcement in obtaining information necessary to implement rapid intervention techniques in the event of an active shooter incident at a school, church, business, or other event where large groups of persons may be in attendance. Topics will include the history of active shooter situations and instruction on immediate deployment, rapid intervention tactics, and techniques used in rescue and contact team situations. Day two of the training will include practical exercises using Simunitions in mock scenarios to gain experience in applying the tactics and techniques learned in the classroom.

**ACTIVE SHOOTER LEVEL II** (14 Hours)
This course was developed to pick up where Level I left off. With the suspect down and no actionable intelligence driving the first responders to another shooter, first responders must develop techniques to clear and secure the scene, manage follow-on responders to the scene, develop immediate courses of action within an ever-changing environment and provide immediate lifesaving intervention to the victims on scene. Because emergency medical services will not enter scenes of this nature until they have been secured by law enforcement, it is imperative that law enforcement be trained to perform lifesaving first aid skills. The Level II class will address these issues by providing officers with the knowledge and skills to provide aid in three separate phases of an operation; Care Under Fire, Tactical Field Care and Casualty Evacuation. This course will also reinforce skills learned in Active Shooter Level I and have an emphasis on the following: managing linkup procedures, creating and managing casualty collection points, patient triage, creating contingency plans, hasty defense plans and the establishment of safety corridors. Attendees must have successfully completed an Active Shooter course in order to attend this class.

**DATES AND LOCATIONS:**
October 17, 2013
Cossatot Community College
(DeQueen, AR)
- Class hours are 8:30 a.m. to 3:30 p.m.

**DATES AND LOCATIONS:**
July 11–12, 2013
McCory School District
- Class hours are 8:30 a.m. to 4:30 p.m.
- Enrollment is restricted to 24 participants.

**DATES AND LOCATIONS:**
Date and Location To Be Determined
- Class hours are 8:30 a.m. to 4:30 p.m.
- Prerequisite: Active Shooter
- Enrollment is restricted to 24 participants.
FIRST RESPONDER NEGOTIATIONS FOR SROS (14 Hours)
This course is designed to prepare school resource officers to de-escalate conflicts and provide first responder negotiations to a crisis situation. The course will differentiate traditional roles of an uniformed school resource officer and the specialized skills of a negotiator to remain in emotional control while dealing with students and parents. Topics covered include: Fundamentals of Negotiations, Active Listening Techniques, Use of Third Party Intermediaries, and Communications Through Technology. In addition, on Day Two, participants will apply course skills to respond as a SRO to a practical exercise crisis incident scenario.

DATES AND LOCATIONS:
September 11-12, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 4:30 p.m.

HOW TO RESPOND TO AN ATTACKER:
AVOID, DENY, DEFEND (ADD) (6 Hours)
The ADD program is designed to provide a course of action to school personnel and other citizens who find themselves involved in an active shooter event. This course highlights body responses to stressful events and how to manage these effects. It instructs participants on how to identify the event as an active shooter and what their response should be. Once identified as an active shooter event, attendees will learn the use of the acronym ADD (Avoid, Deny, Defend) as a method for responding to the incident. The course will take a hands-on approach placing participants in scenarios where they will apply the ADD techniques against a simulated shooter.

DATES AND LOCATIONS:
December 5, 2013
Criminal Justice Institute
• Class hours are 8:30 a.m. to 3:30 p.m.
• Enrollment is restricted to 30 participants.

IMPROVISED EXPLOSIVE DEVICE (IED) AWARENESS (7 Hours)
This class will cover the bomb response assets available within the state of Arkansas. This class will also provide explosives familiarization, to include recognition of commercial, military, and homemade explosives, as well as their function and uses. The class will further provide IED familiarization, to include information on the composition of an IED and the various sources of information available for the construction of IEDs. Additionally, this class will provide information on bomb threats and search procedures, to include evaluating the credibility of a bomb threat, recommendations on the development of a search team, and proper search procedures. Following the classroom portion of this course, an explosives demonstration, utilizing various commercial and improvised explosives, will be conducted to help reinforce lessons presented in the course.

DATES AND LOCATIONS:
September 19, 2013
Camp Robinson
(North Little Rock, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.
JUVENILE TAKEOVER OF SOCIAL MEDIA: CAN WE CATCH UP? (7 Hours)

Juveniles don’t know a world without social media. But do they know the dangers? Do we, as adults know the dangers? Schools and families depend more and more on the Internet and computer usage for daily homework assignments and communication. Our juveniles have easy access to cell phones, smart phones, netbooks, computers, iPads and tablets. As such, school personnel and school resource officers need to keep on top of the latest trends, popular internet sites, text abbreviations and social network sites. This course will discuss current social media trends and crimes related to our juveniles’ use of social media sites, cell phones and computers. Also, this class will teach the legal implications associated with cybercrimes and specific social media sites.

DATES AND LOCATIONS:
November 7, 2013
Conway Police Department
• Class hours are 8:30 a.m. to 4:00 p.m.

PLANNING, CONDUCTING AND ANALYZING EMERGENCY CRISIS PLANS: FROM TABLETOP TO FULL DRILL (7 Hours)

Participants will learn how to plan, conduct and analyze a tabletop version of their Emergency Crisis Plan, utilizing all vital personnel. Instruction will be given as to what agencies should attend, what concepts need to be covered as well as possible scenarios to be considered. Participants will then be instructed on how to take lessons learned from the tabletop version and create a full-scale drill in order to test their action plan. This will enable participants to further identify any weaknesses in their crisis plan and make appropriate adjustments, therefore ensuring the maximum safety of their school facilities and campus. Participants will also receive instruction on Site Assessments to measure the current safety level of their facility.

DATES AND LOCATIONS:
October 9, 2013
Lake Point Conference Center
(Russellville, AR)
• Class hours are 8:30 a.m. to 4:30 p.m.

PREVENTING AND RESPONDING TO WEAPONS ON CAMPUS (6 Hours)

This course is designed to provide law enforcement officers, school personnel and security personnel a better understanding of the “potentially violent” or “at risk” student based on past school incidents and lessons learned from personal experiences. Course discussions will include using the triad approach to maintain a safe and orderly campus, types of weapons found in a school or public environment, unique hiding places on campus, and some of the signs to watch for when a student may be concealing a weapon. Using multi-media and static displays, the course will investigate all types of concealable weapons, both disguised and common in appearance.

DATES AND LOCATIONS:
November 13, 2013
Camden Police Department
• Class hours are 8:30 a.m. to 3:30 p.m.
SCHOOL SAFETY REFRESHER ONLINE (6 Hours)
This 6-hour online course curriculum contains a combination of topics that school resource officers (SROs) and school personnel could apply in their daily duties while working on a school campus. Participants will gain critical information regarding law enforcement on the school campus, hone their professional knowledge, and review Arkansas school and juvenile laws that are commonly associated with preventing or responding to crimes occurring on school campuses. Areas to be addressed include Search and Seizure, Juvenile Law, Juvenile Court, Bullying, and Weapons on Campus.

ONLINE DATES:
August 12-23, 2013
November 11-22, 2013

SRO II (INTERMEDIATE) (28 Hours)
This 3½ day course provides continued development for experienced school resource officers. The first part of this course reviews and updates the knowledge and skills that SROs need to effectively perform in a school environment. The final half of the course will focus on solo-engagement tactics which provide officers, who may find themselves “first on the scene,” with the necessary mental and physical skills. Also included will be practical exercises using Simunitions in mock scenarios to gain experience in applying the tactics and techniques learned in the classroom. SROs attending this course must have successfully completed the SRO I Basic course.

DATES AND LOCATIONS:
August 5-8, 2013
Criminal Justice Institute
• The course will begin at 8:30 a.m. each day.
• Prerequisite: SROs attending this class must have successfully completed the SRO I Basic course.

UNDERSTANDING JUVENILE LAW (6 Hours)
This course is designed to provide school resource officers, school administrators, school security officers, counselors and law enforcement officers with an overview of the juvenile justice system and related laws. This training will serve as a survey of the administration of juvenile delinquency and justice, including the structural components of the juvenile justice system and the stages of the criminal process from the detection of crime and arrest through prosecution, adjudication, and rehabilitation and its alternatives. Emphasis will be directed upon analysis of decisions and practices within the entire juvenile justice system as well as discretion in the administration of juvenile justice.

DATES AND LOCATIONS:
September 26, 2013
Washington County Sheriff’s Office
(Fayetteville, AR)
• Class hours are 8:30 a.m. to 4:00 p.m.
**JULY 2013**

**Communication Excellence in Law Enforcement**  
July 2, 2013  
Paragould Community Center

**Racial Profiling ONLINE**  
July 8-12, 2013

**Officer Safety**  
July 10, 2013  
Ozark Folk Center at Mountain View

**Active Shooter/Rapid Response Training Level I**  
July 11-12, 2013  
McCrory School District

**Animal Fighting/Animal Cruelty Investigations ONLINE**  
July 15-19, 2013

**Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**  
July 15-19, 2013

**Foundations of Supervision**  
July 16-18, 2013  
Paragould Community Center

**Domestic Violence**  
July 22, 2013  
Heber Springs Community Center

**Racial Profiling ONLINE**  
July 22-26, 2013

**Managing Informants and Cooperative Witnesses**  
July 25, 2013  
Texarkana Police Department

**Homicide Investigation**  
July 30-31, 2013  
Criminal Justice Institute

**AUGUST 2013**

**Community Oriented Policing and Crime Prevention: Proactive Tactics to Stop Crime**  
August 1, 2013  
Benton County Sheriff’s Office

**Crime Scene Courtroom Testimony**  
August 1-2, 2013  
Hot Springs Police Department

**Methamphetamine Investigations ONLINE**  
August 1-22, 2013

**Identity Theft**  
August 5, 2013  
Jacksonville Police Department

**SRO II (Intermediate)**  
August 5-8, 2013  
Criminal Justice Institute

**Foundations of Supervision ONLINE**  
August 5-16, 2013

**Legal Update**  
August 7, 2013  
Criminal Justice Institute

**Using Microsoft Word**  
August 7-8, 2013  
Criminal Justice Institute

**Courtroom Testimony**  
August 9, 2013  
Craighead County Sheriff’s Office

**School Safety Refresher ONLINE**  
August 12-23, 2013

**Crimes Against the Elderly**  
August 13, 2013  
Heber Springs Community Center

**Stalking**  
August 14, 2013  
Criminal Justice Institute
AUGUST 2013
Principles of Supervision
August 13-15, 2013
Blytheville Police Department

Use of Force
August 16, 2013
Greenwood Police Department

The Arkansas Meth Challenge for Law Enforcement Executives ONLINE
August 19-30, 2013

Consensual Encounters
August 22, 2013
Criminal Justice Institute

Warrantless Search and Seizure
August 23, 2013
Rogers Police Department

Cyber Crimes: The Investigative Response
August 26-29, 2013
Criminal Justice Institute

Instructor Development
August 26-30, 2013
Searcy Police Department

Racial Profiling ONLINE
August 26-30, 2013

Crime Scene Investigation
August 28-29, 2013
Washington County Sheriff’s Office

SEPTEMBER 2013
Police Internal Affairs
September 4-5, 2013
Criminal Justice Institute

Effective Report Writing
September 5, 2013
Searcy Police Department

Racial Profiling ONLINE
September 9-13, 2013

SLES XLII, Week One
September 9-13, 2013
Criminal Justice Institute

First Responder Negotiations for SROs
September 11-12, 2013
Criminal Justice Institute

Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE
September 16-20, 2013

Advanced Supervision
September 17-19, 2013
Jonesboro Police Department

Improvised Explosive Device (IED) Awareness
September 19, 2013
Camp Robinson

Domestic Violence
September 23, 2013
Greenwood Police Department

Crime Scene Techniques and Investigation
September 23-27, 2013
Criminal Justice Institute

Racial Profiling ONLINE
September 23-27, 2013

Mexican Drug Cartels & Funding of Terror
September 24, 2013
Washington County Sheriff’s Office

Understanding Juvenile Law
September 26, 2013
Washington County Sheriff’s Office
OCTOBER 2013

**Drafting Search Warrants & Affidavits**
October 1-3, 2013
Criminal Justice Institute

**Officer Safety and Communication Spanish**
October 1-3, 2013
Washington County Sheriff’s Office

**Methamphetamine Investigations ONLINE**
October 1-18, 2013

**Using Microsoft Excel**
October 2-3, 2013
Fort Smith Police Department

**Warrantless Search/Seizure**
October 4, 2013
Hot Springs Police Department

**Animal Fighting/Animal Cruelty Investigations ONLINE**
October 7-11, 2013

**SLES XLII, Week Two**
October 7-11, 2013
Criminal Justice Institute

**Clan Lab Field Sampling and Evidence Preparation**
October 8, 2013
Criminal Justice Institute

**Basic Digital Photography**
October 9-10, 2013
Washington County Sheriff’s Office

**Planning, Conducting and Analyzing Emergency Crisis Plans: From Tabletop to Full Drill**
October 9, 2013
Lake Point Conference Center in Russellville

**Conflict Resolution for Supervisors**
October 9-10, 2013
Greenwood Police Department

Civil Process
October 10, 2013
Phillips Community College of the UA
Helena-West Helena, AR

Crisis Negotiations
October 14-18, 2013
Arkansas State Police Headquarters

Foundations of Supervision ONLINE
October 14-25, 2013

Active Killer: Response for Educators
October 17, 2013
Cossatot Community College at Dequeen

Managing Interviews and Interrogations
October 17, 2013
Washington County Sheriff’s Office

Racial Profiling ONLINE
October 21-25, 2013

Criminal Interdiction
October 22-24, 2013
Jacksonville Police Department

Recovery of Human Remains
October 28-November 1, 2013
Criminal Justice Institute

NOVEMBER 2013

**Hotel/Motel Interdiction**
November 4, 2013
Criminal Justice Institute

**SLES XLII, Week Three**
November 4-8, 2013
Criminal Justice Institute

**Racial Profiling ONLINE**
November 4-8, 2013
### The Arkansas Meth Challenge for Law Enforcement Executives **ONLINE**
November 4-15, 2013
Paragould Community Center

### Background Investigations of Police Applicants
November 6-7, 2013
Paragould Community Center

### Juvenile Takeover of Social Media: Can We Catch Up?
November 7, 2013
Conway Police Department

### Methamphetamine Awareness, Identification, and Safety for First Responders **ONLINE**
November 11-15, 2013

### School Safety Refresher **ONLINE**
November 11-22, 2013

### Preventing and Responding to Weapons on Campus
November 13, 2013
Camden Police Department

### Case File Preparation
November 15, 2013
Wynne Police Department

### Racial Profiling **ONLINE**
November 18-22, 2013

### Officer Safety
November 19, 2013
Marion Police Department

## DECEMBER 2013

### SLES XLII, Week Four
December 2-6, 2013
Criminal Justice Institute

### Methamphetamine Investigations **ONLINE**
December 2-20, 2013
Lawrence County Sheriff’s Office

### How to Respond to an Attacker: Avoid, Deny, Defend (ADD)
December 5, 2013
Criminal Justice Institute

### Coping with Law Enforcement Stress
December 5-6, 2013
Craighead County Sheriff’s Office

### Racial Profiling **ONLINE**
December 9-13, 2013

### Prescription Drug Diversion
December 10, 2013
Criminal Justice Institute

### Using Microsoft PowerPoint
December 11-12, 2013
Criminal Justice Institute

### Effective Report Writing
December 12, 2013
Paragould Community Center