



UNIVERSITY OF ARKANSAS SYSTEM  
CRIMINAL JUSTICE INSTITUTE

# **Criminal Justice Institute**

## **FY14 ANNUAL REPORT**

*Making Communities Safer One Officer at a Time*



### **Criminal Justice Institute**

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## Message From the Director



Dr. Cheryl May  
CJI Director

I am pleased to present this **FY14 Annual Report** to highlight our progress from July 1, 2013 to June 30, 2014.

This year was highlighted with some significant transitions for the Criminal Justice Institute. We began our *Go Green* initiative in an effort to become paperless, thus reducing paper waste and printing costs. To kick off this initiative, CJI launched a streamlined website to better showcase our courses and make it easier to find news and announcements for upcoming law enforcement events. With our presence expanded online, we were able to convert the *CJI Course Schedule*, the *CJI Annual Report*, and our newsletters to an electronic format. As a result, these publications are no longer being printed and mailed to law enforcement agencies. Instead, our full schedule can be viewed online at [www.cji.edu](http://www.cji.edu). Additionally, we are also no longer printing course materials. Officers who register for a CJI class now receive a link to downloadable course materials two weeks prior to the course.

As a means to raise potential revenue for the expansion of resources available to Arkansas law enforcement professionals, CJI also made another important transition in FY14—allowing the participation of officers from out-of-state in select CJI courses for a fee. For law enforcement personnel who cannot travel to Arkansas for training, we are now offering a variety of online courses that allow officers to complete training programs at their own pace without spending time away from their agency.

All of these exciting FY14 initiatives are helping to expand the scope of our programs and also more effectively expand the availability of CJI programs and resources for law enforcement personnel in Arkansas and nationally. We're looking forward to continuing this journey in FY15.

A handwritten signature in black ink that reads "Cheryl P. May". The signature is written in a cursive, flowing style.

## Who We Are

The **Criminal Justice Institute (CJI)** is a campus of the University of Arkansas System that serves a unique population of non-traditional students—certified law enforcement professionals who are actively employed within our State’s police departments and sheriff’s offices. The Institute is committed to making communities safer by supporting law enforcement professionals through training, education, resources and collaborative partnerships.

The Institute delivers advanced education and training across Arkansas in progressive areas of criminal justice, including law enforcement leadership and management, forensic sciences, computer technologies, illicit drug investigations, and school, traffic, and officer safety. By providing these services, CJI assists law enforcement agencies in positively impacting not only public safety, but also the economic viability of communities across the State.

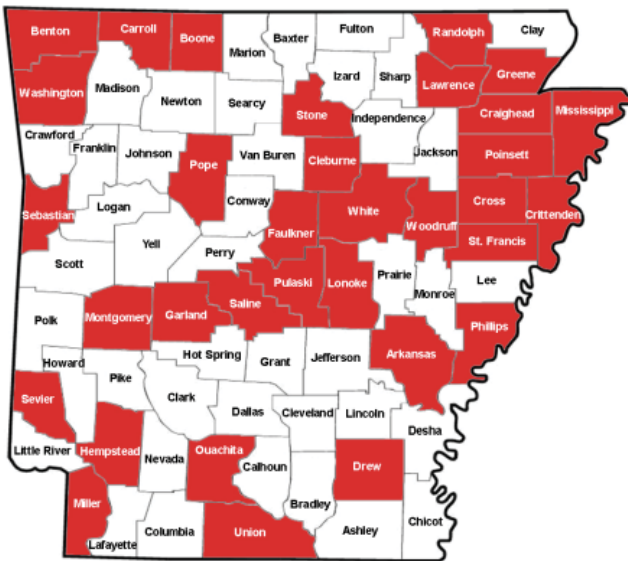
Due to the rural nature of Arkansas and the associated unique challenges, CJI courses are designed to enhance accessibility for officers serving rural communities as well as their urban counterparts.

In 1997, the Institute established the National Center for Rural Law enforcement (NCRLE) to extend many of the Institute’s programs and services throughout rural America. Through federal grants, the NCRLE offers training and professional development opportunities designed specifically to benefit rural communities.



## CJI At-A-Glance

In FY 2014, the Institute delivered **nearly 300 classes** across the State in **63 different locations**, benefiting Arkansas law enforcement professionals and the citizens they serve and protect.



Counties in red indicate the diverse disbursement of locations where CJI classes were held in FY 2014.

## FY 2014: By the Numbers...

Classes Delivered: **305**

Total Attendees: **10,749**

## In-State Programs

Classes Delivered: **298**

Number of Different Locations in the State Where CJI Programs Were Offered: **63**

Number of Agencies Represented: **284**

Total Attendees: **10,555**

## National Programs

Classes Delivered: **7**

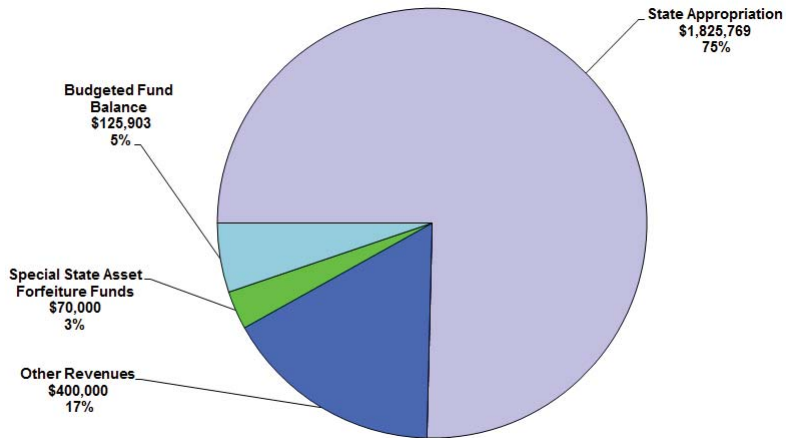
Number of Agencies Represented: **172**

Total Attendees: **194**

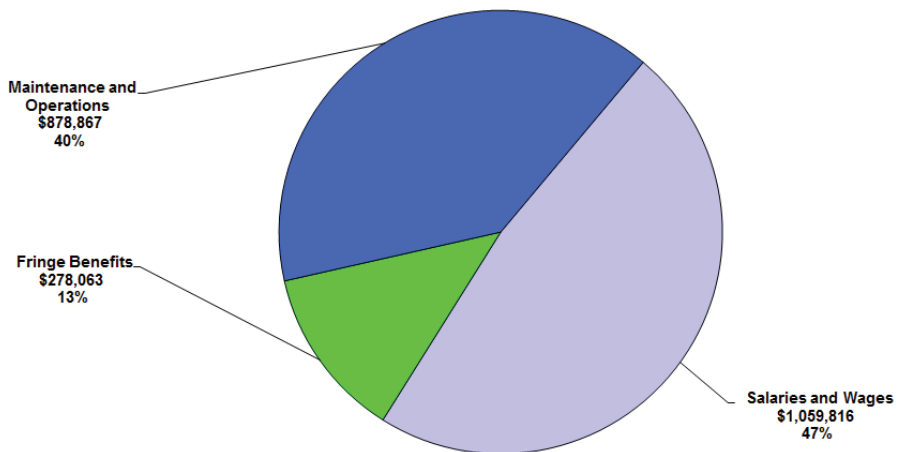
All figures reflect CJI's 2014 fiscal year: July 1, 2013 through June 30, 2014

## Fiscal Overview: FY 2014 Budget—\$2,421,672

### FY 2014 Revenues



### FY 2014 Distributions

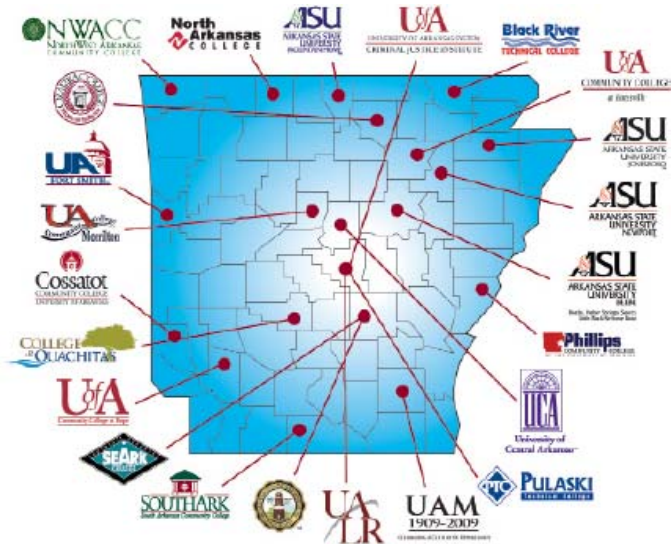


## Making Higher Education More Accessible for Arkansas Law Enforcement

The Criminal Justice Institute, in collaboration with 22 colleges and universities across the State, provides the opportunity for law enforcement professionals to obtain valuable practitioner-oriented certificates and Associate of Applied Science degrees.

While maintaining full-time employment, officers can earn certificates of proficiency, technical certificates, and Associate of Applied Science degrees in Crime Scene Investigation (CSI) and Law Enforcement Administration (LEA) by combining law enforcement specific training provided by the Criminal Justice Institute with general education classes offered at a collaborating two- or four-year institution. Classes provided through the Criminal Justice Institute are free of charge for Arkansas law enforcement officers.

In addition, collaborating colleges/universities award college credit for applicable CJJ coursework at no cost to the officer, allowing the completion of certificate and degree programs at a fraction of the normal cost.



Only active members of the Arkansas law enforcement community are eligible for enrollment in the Law Enforcement Management and Crime Scene Investigation programs. Civilians who currently perform crime scene duties in their agencies are also eligible for the Crime Scene Investigation programs.

**In FY 2014, CJJ admitted 77 additional law enforcement officers into the academic program, bringing the total number of officers enrolled to 441.**

## New Online Programs Offer a Wider Variety of Course Options

The Criminal Justice Institute provided the largest number of online course offerings to date in FY2014. CJ staff and Subject Matter Experts (SMEs) worked together to develop, launch, and deliver nine new online courses in FY2014.

### **Foundations of Supervision ONLINE**

The first level supervisor's position, usually a sergeant, is an extremely demanding one. Of all its supervision personnel, the success of the department is most dependent on its first level supervisors.

This 24-hour course is designed to help new supervisors avoid common leadership pitfalls and employ good communication and problem solving skills for success in their new role. Every effort was made to develop an interactive course with direct law enforcement applicability on the job. Officers' comments about the course reveal their depth of commitment to improving their knowledge and skills as well as how the course shaped their thinking.

**"The course allowed me to sit with a seasoned supervisor and go through scenarios to work through common pitfalls. It also made me think about the mistakes that new supervisors I have had made with my unit. The course materials and examples were challenging. The situations provided were thought provoking."**

### **Crime Scene First Responder for the Uniformed Officer ONLINE**

*Crime Scene First Responder for the Uniformed Officer ONLINE* was developed as a collaboration between the International Crime Scene Investigators Association and the Criminal Justice Institute. The actions of uniformed officers who are the first to respond to a crime scene directly impact the solvability and prosecution of criminal cases. This online course discusses types of evidence and consideration of this evidence as officers balance the safety of the officer and public versus the investigative needs of the case. Officers learn basic techniques for securing a crime scene and how to properly preserve evidence for investigators or crime scene personnel. The course is taught primarily through photographs depicting various crime scenes accompanied by a narrative of how to work the scene.

**"I enjoyed that with a few minor changes in the crime scene, you can completely change the scenario the officer is investigating. Sometimes a crime may appear to be one thing (burglary) but it turns out to be something more than that (murder). I also liked that the course focused on specific details of a crime scene, but zoomed out and made you look at the whole picture. The course is a good introduction to crime scene management for first responders."**



## **Drug Endangered Children (DEC) Awareness ONLINE**

*Drug Endangered Children (DEC) Awareness ONLINE* examines the need and advantages for collaboration at the local level between law enforcement, the Division of Children and Family Services and other social service agencies when working cases that involve children living in homes where illegal drug activities occur. Participants learn the history of the DEC movement nationally, the general history of drug use in the U.S., the dangers of children living in homes where drugs are being used, manufactured or sold, and drug recognition information.

**“It was very informative. Starting with the history of drug use, describing basic drug categories and the effects. Good slides showing examples of drugs and paraphernalia. Very good information about abused/neglected children and what is being done to combat the problem.”**

## **Principles of Supervision ONLINE**

This course explores the concept of authority, the nature of command, and best practices for various managerial functions. Officers gain an understanding and appreciation for planning, training, the promotion process, performance evaluations, and decertification. Course content is delivered through law enforcement scenarios, having officers respond to questions, and giving them feedback on their responses.

**“I think this course was great. I have a Corporal who was recently promoted, who took this course. It really changed the course of his thinking as a supervisor.”**

## **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

This course was developed with funding and support from the Arkansas Association of Chiefs of Police. This training is designed to provide a better understanding of individuals suffering from behavioral health issues who may come in contact with the law enforcement community. Keeping officer safety foremost, participants will explore policies, procedures, and protocols for officers to follow while dealing with this difficult issue. The team concept and collaboration between law enforcement and other agencies is emphasized.

**“The course provided knowledge that I can use to assist my department and community in forming a behavioral intervention team.”**

### **Upcoming Online Courses in Development for FY15:**

- **School Site Safety Awareness ONLINE**
- **Autism Spectrum Disorders ONLINE**
- **Sexual Assault for Rural Law Enforcement Officers ONLINE**
- **Domestic Violence ONLINE**
- **Methamphetamine Awareness, Identification, and Safety for Parole and Probation ONLINE**
- **Ethics for Law Enforcement ONLINE**

### Identifying and Preventing Bullying **ONLINE**

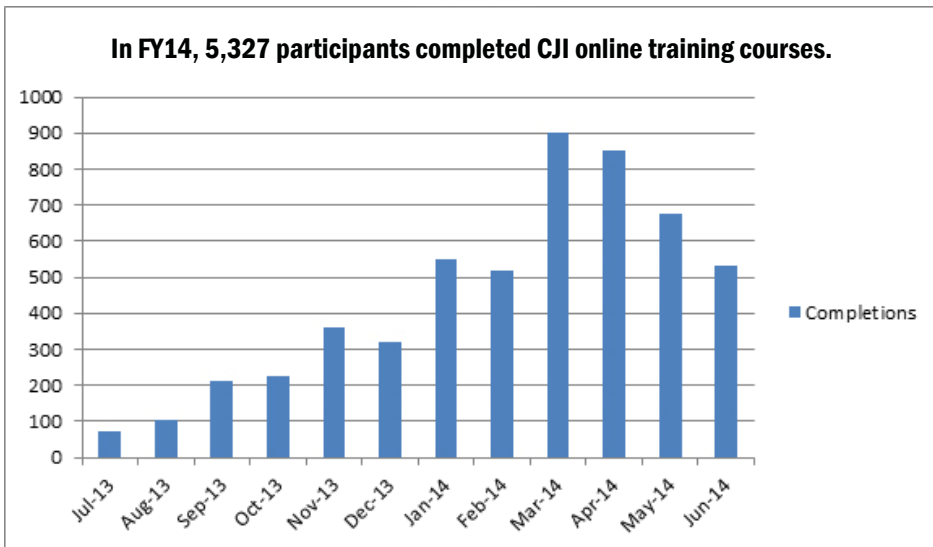
*Identifying and Preventing Bullying Online* examines the problem of bullying and how bullying can interfere with a student’s ability to receive an education. School resource officers are also in a unique position to help identify and eliminate bullying behavior in schools. This course is designed to help school resource officers and school personnel define bullying, recognize the warning signs of bullying, identify Arkansas statutory efforts against bullying, identify key roles in bullying events, and learn what schools can do to prevent bullying.

**“This course was very good. I did learn a lot about ways to combat bullying. One example is the idea of a bullying drop box. I can see the benefits and usefulness of that.”**

### Three Methamphetamine Investigation Courses **Repurposed for National Online Delivery**

*Methamphetamine Investigations National ONLINE, The Methamphetamine Challenge for Law Enforcement Executives National ONLINE, and Methamphetamine Awareness, Identification, and Safety for First Responders National ONLINE* are online courses that have been repurposed from a state to a national law enforcement audience. The courses are designed for investigators, executives, and first responders, respectively.

**“Online modules allowed me to take the class without rearranging or taking shifts off to attend a physical class. The course was more comprehensive than regional offerings of methamphetamine classes.”**



## CJI's Distinguished Programs

### Arkansas Leader

The **Arkansas Leader**

program, which is designed for chiefs, sheriffs, and other upper-level leaders within a law enforcement agency, takes a multi-faceted, dynamic approach to leadership training. Recognizing that attendees are not only leaders of their agencies but also within their cities and towns, the course is designed to advance individual professional development and education that is transferable to their respective organizations and communities. *Arkansas Leader* participants are selected annually by CJI's Director.



Since its inception in 1990, 569 law enforcement leaders serving agencies across Arkansas, Alabama, Iowa, Indiana, Kansas, Kentucky, Louisiana, Maryland, Michigan, Mississippi, Missouri, Montana, New Mexico, Oklahoma, Oregon, Pennsylvania, South Dakota, Tennessee, Texas, and Washington have completed this prestigious program. This program, which is jointly sponsored by CJI and the Federal Bureau of Investigation (FBI), has been designated a FBI Command College.

### School of Law Enforcement Supervision

For first and second line supervisors, CJI's **School of Law Enforcement Supervision (SLES)** is a mid-level management program that covers major aspects of police supervision. Conducted over a period of four weeks, officers are required to successfully complete a written exam at the conclusion of each week of instruction. In addition, this course requires officers to make oral presentations and prepare a research paper on a topic relevant to law enforcement supervision.

SLES is the capstone of CJI's Law Enforcement Administration academic certificate and degree program partnership.

**A total of 35 participants representing 25 different agencies in the State graduated from CJI's FY14 session of SLES.**

## Crime Scene Technician Certificate Program

CJI's nationally unique **Crime Scene Technician Certificate Program (CSTCP)** encompasses the six fundamental components of crime scene investigations through specialized coursework. Each session includes lectures on the theory behind each basic element of crime scene investigation and requires the completion of practical exercises and written tests to reinforce the skills necessary to examine and process physical evidence found at a crime scene. Upon completion of all six components, participants meet the minimum requirements necessary for application for certification as a Crime Scene Investigator through the International Association for Identification or the International Crime Scene Investigators Association.

**In FY14, 21 investigators graduated from this challenging program. Since its inception in 1999, 319 investigators representing 115 different Arkansas agencies have completed this program and acquired the skills necessary to identify, document, collect, and preserve physical evidence helping to solve more crime in their community.**

## Narcotics Officer Certificate Program

The **Narcotics Officer Certificate Program (NOCP)** was created to offer Arkansas law enforcement agencies the opportunity to provide specialized training to their narcotics officers. This program provides participants with the fundamental knowledge and skills they need to conduct basic narcotics investigations. NOCP consists of five, three-day courses delivered once a month. Participants are required to attend all five components and pass all examinations to successfully complete the program.

Core program topics include: *Arkansas Drug Laws, Drug Identification and Classification, Methamphetamine, Managing Informants and Cooperative Witnesses, Search and Seizure, Investigative Techniques, Undercover Investigations, Pharmaceutical Diversion, Evidence Collection, Report Writing, Social Media for Investigators, Surveillance, Resources, Intelligence, Criminal Defenses, and Courtroom Testimony.*

**In FY14, 29 law enforcement officers completed this program. To date, 13 sessions have been completed with 256 participants representing 135 different agencies.**

## Creating Strong Leaders: CJI's Law Enforcement Management Division



CJI's **Law Enforcement Management Division (LEMD)** provides training opportunities carefully designed to meet the expressed needs of Arkansas law enforcement officers. New courses are often added based on current expressed needs of law enforcement professionals. LEMD offered several new and enhanced courses in FY14.

LEMD offers a variety of courses designed to provide law enforcement supervisors and personnel with the tools they will need to be successful in the field as well as in their agencies. Training is continually evaluated for efficiency and effectiveness with goals of making sure the overall skills and knowledge of officers are improved, to provide

professional development opportunities and to train officers to be effective law enforcement supervisors. *Foundations, Principles and Advanced Supervision* are a series of courses specifically designed for law enforcement managers. This series of classes aims to equip supervisors with the tools needed to excel in their present positions and prepare them for higher levels of responsibility and authority. To make these highly valuable classes more accessible, the *Foundations of Supervision* and the *Principles of Supervision* classes are now offered online.

LEMD continues to offer classes of a legal nature to Arkansas law enforcement officers. These classes are designed to

assist officers with the changing dynamics of the legal system. Courses cover a variety of topics including preparing case files, testifying in court, search and seizure procedures, and preparing search warrants. Legal classes enhance the professionalism of Arkansas officers and help protect the constitutional rights of the public.

Professional development for law enforcement officers start when certification is completed and continues until his or her retirement. LEMD offers numerous training opportunities for growth and development. Classes such as *Communication Excellence for Law Enforcement Officers*, *Conflict Resolution for Supervisors* and *Effective Report Writing* help officers and supervisors communicate to solve conflict, write reports, and knock down barriers. *Instructor Development* is designed to improve training and presentation skills of officers. Other LEMD classes for professional development include *Identity Theft*, *Managing Informants and Cooperative Witnesses*, *Background Investigations of Police Applicants*, *Basic Spanish*, *Coping with Law Enforcement Stress*, *Crimes Against the Elderly* and *Crisis Negotiations*. A full listing of all LEMD classes can be found at [www.cji.edu](http://www.cji.edu).

**In FY14, LEMD presented 118 classes at locations throughout Arkansas.**

**These classes were attended by 4,796 officers.**



## **FORT: First Responder Operations in Rural Terrain**

LEMD offered the *First Responder Operations in Rural Terrain (FORT)* class for the first time in FY14. With funding from the Reality Based Training grant, a three-day class was delivered in April 2014 at the Russellville Police Department.

This hands-on course was specifically designed to assist law enforcement officers with safety measures and effective responses to use in active shooter incidents in rural environments.

## **New Online Class: Law Enforcement Response to Persons with Behavioral Health Issues**

Funding and support from the Arkansas Association of Chiefs of Police assisted the Criminal Justice Institute to develop *Law Enforcement Response to Persons with Behavioral Health Issues ONLINE*. This online class was designed to aid officers who come in contact with individuals who suffer from mental health issues. Officer safety is a key component of the class. Polices and protocol for appropriately interacting with persons with behavioral health issues are discussed in this course.

## **LEMD Continues to Provide Racial Profiling Online Training**

In 2003, the Arkansas State Legislature passed an act which created a racial profiling task force, mandated policy and training requirements, and banned the practice of racial profiling in law enforcement agencies.

Since 2004, LEMD has offered race sensitivity training to the Arkansas law enforcement community. The Racial Profiling courses have been comprehensive and designed to help agencies meet state mandates and discourage bias in policing practices. The required training statute in Act 1207 of 2003 presented a challenge for agencies with limited resources. LEMD answered this challenge by offering *Racial Profiling ONLINE*.



**In FY14 alone, 2,010 officers in Arkansas completed the online racial profiling class.**

## Enhancing Investigations: CJI's Forensic Sciences and Computer Training Division

CJI's **Forensic Sciences and Computer Training Division (FSCTD)** provides training opportunities to Arkansas law enforcement personnel to enhance their knowledge, skills, and abilities through coursework and practical application in forensic science and computer applications.

### Forensic Sciences Program

CJI's **Forensic Sciences Program** provides education and training opportunities for law enforcement personnel engaged in crime scene investigations. Investigators properly trained in the identification, documentation, collection, and preservation of physical evidence are an asset to any law enforcement agency. Proper photographic techniques, concise evidence processing procedures, and scene management skills are essential for effective crime scene work. Law enforcement personnel can acquire the expertise needed to effectively perform their crime scene investigative responsibilities through introductory, specialized, and advanced courses, thereby, solving more crimes and making their communities safer.

During FY2014, FSCTD introduced three new courses. One was an entry level online course, *Crime Scene Responder for the Uniformed Officer*. The actions of uniformed officers who are the first to respond to a crime scene directly impact the solvability and prosecution of criminal cases. This online course discusses types of evidence and consideration of this

**In FY14, FSCTD  
presented 38 programs.**

**1,358 officers attended  
CJI Forensic Sciences  
and Computer Programs.**

evidence as officers balance the safety of the officer and public versus the investigative needs of the case. This course has been developed through collaboration between the International Crime Scene Investigators Association and the Criminal Justice Institute.

*Crime Scene Techniques and Investigation* and *Crime Scene Training Program: Techniques and Technology Update* were also new programs in FY14. Participants learned techniques of crime scene investigation as applied to crimes against property and persons and were required to study and review coursework online prior to attending the course. Hands-on exercises focused on the recognition, documentation, processing, recovery, and preservation of physical



evidence. This course showcased technological advances in the field and offered a round table discussion on crime scene issues relevant to Arkansas law enforcement.

In addition, the following classes were offered to further crime scene investigators' and law enforcement's expertise of specialized subject matter relating to evidence identification, documentation, collection, and preservation: *Basic Digital Photography, Basic Crime Scene Processing, Bloodstain Pattern Analysis, Bloodstain Pattern Documentation, Crime Scene Courtroom Testimony, Crime Scene Investigation, Crime Scene Reconstruction and Interpretation, Cyber Crimes: The Investigative Response, Recovery of Human Remains, and Shooting Scene Investigations.*

## CJI's Computer Training Program

CJI's **Computer Training Program** assists law enforcement personnel in acquiring the knowledge and skills necessary to effectively and efficiently utilize new administrative and case management technology. CJI's computer software programs teach participants to build reports, worksheets, presentations, graphs, charts, tables, and databases through hands-on, step-by-step instruction. In FY2014, FSCTD continued to utilize a mobile computer lab to provide courses at facilities outside of Central Arkansas. Computer courses offered include: *Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook, Advanced Microsoft Word, and Advanced Microsoft Excel.*

## CJI Offers Clandestine Burial Recovery Resources

The recovery of buried human remains present unique investigative, financial and technical challenges for law enforcement agencies. Through the generous donation of Hayden Baldwin of Forensic Enterprises Inc., CJI received an enclosed, equipped utility trailer exclusively for use in the recovery of human remains at clandestine burial sites. This fully stocked trailer contains all the equipment needed to find, document and recover human remains. The entire unit can be requested by law enforcement statewide free of charge.



## Eradicating Meth: CJI's Illicit Drug Training Initiative

Illicit drug activities continue to be a key concern for law enforcement and communities across Arkansas. Through CJI's **Illicit Drug Training Initiative**, law enforcement personnel received training in the recognition of methamphetamine chemicals and equipment used in the various manufacturing methods. Officers were offered illicit narcotics and prescription drug investigation courses in addition to tactical entry training. The focus of this training was to ensure the safety and well being of our communities.

### Advanced Criminal Interdiction and Trapped Vehicle School

A new course was offered for FY14 that focused on the recognition of drug trafficking and the proper techniques of roadside interview, vehicle search, and seizure of items related to the sale or distribution of narcotics. *Advanced Criminal Interdiction and Trapped Vehicle School* was a 21-hour program designed to assist Narcotics Officers whose work includes highway drug interdiction.

This course has three main topics, all of which featured officer safety as a vital component. *Advanced Roadside Interview Techniques* was specifically designed for the uniformed patrol officer. The officers had the opportunity to view, analyze, and discuss actual videos of traffic stops and roadside interviews relative to the discussion topics.

**In FY14, CJI presented  
70 courses through the  
Illicit Drug Training Initiative.**

**These courses were  
attended by 1,984 officers.**

*For Advanced Search Techniques and Current Trends*, officers were taken to a local vehicle repair shop and instructors demonstrated the hands-on use of search tools including high tech density meters, fiber optic scopes, and low tech upholstery tools and wedges on previously seized vehicles containing hidden compartments. Officers were afforded ample time to gain a working knowledge of each search technique.

*Currency and Asset Forfeiture* focused on the dos and don'ts of currency and other asset seizures. The evaluation of every currency and asset seizure incident covered in class was covered in depth, including whether or not it should have ethically been seized.

## The Drug Endangered Children Initiative

Each year the health, welfare and future of hundreds, if not thousands, of Arkansas children are jeopardized by caregivers who use, distribute, or produce illicit drugs. While law enforcement, social services, medical, judicial, and educational professionals are committed to assisting the children affected by illicit drug activities, there is an absence of multidisciplinary national strategies for the comprehensive identification and treatment of drug endangered children and their families.

The **Drug Endangered Children (DEC) Initiative**, implemented by the Criminal Justice Institute in partnership with the Arkansas Alliance for Drug Endangered Children, benefits children and families in the State who are impacted by drug abuse each year. This initiative is assisting in the development of a sustainable, effective, and efficient evidence-based drug endangered children program for Arkansas. Helping drug affected children and their families break the cycle of child and drug abuse will contribute to enhancing the quality of life and economic future in local communities across the State.



**Since the inception of the DEC program, Arkansas law enforcement and social service professionals in 68 counties have received early identification and collaboration training.**

## Improving Highway Safety: CJI's Traffic Safety Office Programs and Resources

The Criminal Justice Institute (CJI) received pass-through funds from the Arkansas State Police Highway Safety Office to provide training to law enforcement officers on impaired driving and occupant restraint programs. These funds were provided by the National Highway Traffic Safety Administration (NHTSA) to implement CJI's **Traffic Safety Law Enforcement and Prosecutor Training Project**.

Available programs include:

- **Advanced Roadside Impairment Detection Enforcement (ARIDE)**
- **DWI Detection and Standardized Field Sobriety Testing**
- **DWI Detection and Standardized Field Sobriety Testing Refresher**
- **Drug Evaluation and Classification (also known as the Drug Recognition Expert program)**
- **Drug Impaired Driving**
- **Traffic Occupant Protection Strategies**

Classes were also available to certify officers as instructors in the DRE and SFST programs. To complement the classroom training, a Law Enforcement and Prosecutor DWI Impaired Driving Conference was conducted. This conference provided information to law enforcement officers and prosecutors on ways to coordinate their efforts in the detection, arrest, and prosecution of impaired drivers.

**During FY14,  
CJI's Traffic Safety  
Program presented  
53 classes and trained  
1,192 officers from 165  
different agencies.**

### **Law Enforcement Liaison (LEL) Project**

The Criminal Justice Institute also administered the Law Enforcement Liaison (LEL) Project. This project provides funds for two former law enforcement officers employed by CJI to promote the national safety campaigns—"Click It Or Ticket" and "Drive Sober Or Get Pulled Over."

During the course of the year the LEL officers solicited participation in these campaigns from approximately 300 agencies. To encourage participation, agencies that submitted documentation of their enforcement efforts during these campaigns were eligible to receive a laptop computer. The winning agencies were then selected in a random drawing. During the year, 82 laptop computers were distributed to law enforcement agencies across the state.

Other incentive items such as flashlights and leatherette bags were provided to all agencies that sent in documentation of their enforcement efforts during the campaigns. The involvement of agencies in these safety campaigns has been instrumental in achieving a statewide seat belt usage rate of 77 percent.

### **Advanced Roadside Impairment Detection Enforcement (ARIDE)**

Through a working partnership and grant funding from the Arkansas State Police Highway Safety Office, the Criminal Justice Institute is now offering *Advanced Roadside Impaired Driving Enforcement (ARIDE)*, a program that bridges the gap between information provided in the Standardized Field Sobriety Testing (SFST) and Drug Recognition Expert (DRE) courses.

Through this 16-hour course, officers will learn how to observe, identify and articulate the signs of impairment related to various types of drugs or a combination of several drugs. During the year, 113 officers received ARIDE training.

### **14th Annual DWI and Occupant Protection Enforcement Awards Banquet**

CJI hosted the 14th annual DWI and Occupant Protection Enforcement Awards Banquet, a banquet recognizing 44 law enforcement officers in the State that excelled in enforcing impaired driving and occupant restraint laws as part of the selective traffic enforcement project (STEP) program. Officers were selected by their respective agencies to receive these awards because of their dedication to traffic safety. Those officers recognized for DWI enforcement were awarded a portable breath tester while officers awarded for seat belt enforcement received a radar unit.

Many law enforcement agencies in the State participate in the STEP program administered by the Arkansas State Police Highway Safety Office and funded by the National Highway Traffic Safety Administration. The strict enforcement of all traffic laws with an emphasis on impaired driving and occupant protection helps promote safer driving.

The banquet was held in conjunction with the Law Enforcement and Prosecutor DWI Training Conference mentioned earlier.



## Keeping Arkansas Schools Safe: CJI's Safe Schools Initiative Division

CJI's **Safe Schools Initiative Division (SSID)** was established to provide education, training, resources, and technical assistance to those involved in school safety. The division's aim is to assist in creating and maintaining a safe learning environment for Arkansas children.

The Criminal Justice Institute created the **Arkansas School Resource Officer Program** in 2009. The program is funded by the U.S. Department of Justice, Office of Community-Oriented Policing Services (COPS). The purpose of the program is to offer uniform school safety education and training for SROs, school personnel, school security officers, and juvenile court personnel aimed at increasing their knowledge and skill set on school safety issues. Additionally, the program has created and provides educational resources that enhance decisions regarding safety issues.

**In FY14, 1,231 attendees  
representing 363  
different organizations  
participated in CJI's  
Safe Schools Initiative.**

**33 programs were  
delivered across the State.**

### **SSID Launches Second Online Class: Identifying and Preventing Bullying**

Bullying continues to be a problem for our schools. Bullying has a negative impact on our schools for numerous reasons and can interfere with a student's ability to receive an education. Changing bullying behavior requires a coordinated approach between administration, teachers, counselors, parents and students. School resource officers are also in a unique position to help identify and eliminate bullying behavior in schools.

Knowing how to identify and address bullying behavior is essential to solving the bullying problem. This three-hour course is designed to help school resource officers and school personnel define bullying, recognize the warning signs of bullying, learn bullying statistics and myths, identify Arkansas statutory efforts against bullying, identify key roles in bullying events, and learn what schools can do in bullying prevention efforts.

## **9th Annual Arkansas Safe Schools Conference**

The **9th Annual Arkansas Safe Schools Conference** was held July 22-24, 2013 at the Wyndham Riverfront Hotel in North Little Rock. The event is held each year to equip school resource officers, administrators and educators with information regarding some of the most imminent threats to school safety.

The theme for the 2013 conference was "Prepare for Changing Times." CJJ was once again honored to co-host this event with the Arkansas Safe Schools Association, the Arkansas Attorney General's Office, the Arkansas Department of Education and the Arkansas Department of Human Services. Keynote speakers for this event included Lieutenant Colonel Dave Grossman and Dr. Scott Poland. The 2013 Safe Schools Conference set a new record with 354 law enforcement and educational professionals in attendance.

The Safe Schools Leadership Awards are given during the Leadership Awards Breakfast. The purpose of the Leadership Awards is to recognize those who have had a positive impact on their school community and have demonstrated support for a safe and positive learning environment in their schools. The three Leadership Award categories and the 2013 winners were:

### **Safe Schools Leadership Award for Chief/Sheriff**

*Chief Carry Manuel*

*Mountain Home Police Department*

### **Safe Schools Leadership Award for Education Administrator**

*Dana Brown*

*Mountain Home High School*

### **Safe Schools Kool Aid "SRO of the Year" Award**

*Officer Kyle Dunn*

*Bryant Police Department*



## **New Programs from SSID**

Knowledge of basic first aid and CPR can be of vital importance for SROs and school personnel as they interact with students daily. *Basic First Aid and CPR Training for SROs* was added to SSID's catalog of classes to explain and demonstrate basic first aid, medical emergencies (includes adult choking), injury emergencies, environmental emergencies, adult CPR and Automated External Defibrillator (AED) use, and modules for child CPR, AED use and choking.

*Continuity Planning: The Crisis is Over – What Do We Do Now?* introduced participants to the concept of continuity planning. The course provided a brief overview of continuity, including its definition, the legal basis for continuity planning and the essential elements of a viable continuity program. Schools regularly practice emergency and disaster drills but what happens if that isn't the end? What if it was more than a drill? In the event of a crisis, it is imperative that essential functions of the school be continued throughout, or resumed soon after, a disruption of normal activities.

School resource officers and school personnel are often faced with ethical dilemmas when dealing with student issues. *Prevention Ethics for SROs* was designed to introduce participants to a model for ethical decision making and practice. The class explored the definition of ethics and introduced a model for ethical decision making.

*Interviewing Juveniles and Determining Deception* was designed to offer techniques and procedures for SROs and other personnel to use when interviewing juveniles and describes in detail tactical approaches for handling deception. The course addressed such areas as determining deception through verbal patterns and signals, an explanation of body signals of students who may be withholding information and how to interview a juvenile when the SRO believes he or she is being deceptive.





## Expanding CJI's Programs Nationally: The National Center for Rural Law Enforcement



The Criminal Justice Institute established the **National Center for Rural Law Enforcement (NCRLE)** to extend needed programs and services nationally. Through federal funding, the NCRLE offers training and professional development opportunities designed specifically to benefit rural and tribal communities. All of the programs developed through the NCRLE also expand the training and professional development opportunities for Arkansas law enforcement professionals serving rural communities. Programs held in FY14 include:

- **Rural Executive Management Institute (REMI) Project**
- **Sexual Assault Training for Rural Law Enforcement Personnel**
- **Cyberterrorism Defense Initiative (CDI)**



## Rural Executive Management Institute (REMI)

The **Rural Executive Management Institute (REMI)** is a management education and training program designed to prepare rural law enforcement executives from across the nation for the unique challenges they face as agency heads of small law enforcement agencies. Better trained law enforcement executives create greater trust, less fear and, ultimately, safer communities.

To ensure accessibility, sessions of REMI are held in areas throughout the United States. Lodging, meals and other reimbursable travel expenses related to the training are paid by the REMI grant. Participants are selected from city police departments with a city population of 25,000 or less, or sheriffs' offices with a county population of 50,000 or less. Approximately 1,000 rural executives representing 49 states (including Alaska) have received education and training through the REMI Project.

The NCRLE Advisory Board met in Little Rock, Arkansas on May 29-30, 2014, to conduct an overall review of the REMI curriculum to ensure the effectiveness and efficiency of the training.

**In FY14, the REMI project delivered five classes to 155 rural law enforcement executives. REMI Sessions were held in Fargo, North Dakota; Spokane, Washington; Birmingham, Alabama; Salt Lake City, Utah and Cincinnati, Ohio.**



**The REMI Project enhances the managerial, administrative, and leadership capabilities of small town and rural law enforcement executives. Program graduates have voiced the following:**

*"It seems as though issues I have are no different than those across the country. It's great to know I am not alone and that there are people to help."*

*"I received information and gathered knowledge from experienced instructors that have been where I am and had a successful career. I know if I apply half of what I learned from REMI, I too will be successful."*

*"This is the first supervisory training I have received. It is easier now for me to understand the issues within the department and with individual officers."*

*"It was an opportunity I would not have otherwise had."*

**The REMI curriculum addresses new issues as they emerge. Current topics include:**

- Leadership in Rural Law Enforcement
- Civil Liability Issues for Law Enforcement Executives
- Surviving in a Political World
- Preparing and Managing Budgets
- Grant Writing Techniques
- Drug Endangered Children
- Challenging the Organizational Culture

## Sexual Assault Training for Rural Law Enforcement

NCRLE's conversion of its classroom-based sexual assault curricula to an online format will provide the opportunity for rural law enforcement personnel to receive needed training without incurring the expenses of training, including travel and overtime.

Through NCRLE's **Sexual Assault Training for Rural Law Enforcement Project**, law enforcement personnel will obtain a better understanding of the impact of sexual assault upon a victim, especially one in a rural environment. In addition, training on responding to sexual assaults from an investigative standpoint as well as a managerial standpoint will enhance the rural agency's role in the community when sexual assaults occur.

NCRLE's online curricula will provide training for investigators as well as managerial personnel. The curricula promote a team approach to responding to sexual assaults. Victims in rural areas face a different set of barriers for reporting and obtaining services than victims in urban areas. By working with other service providers through a team approach, law enforcement agencies can enhance the victim's experience while he/she recovers from the assault as well as participate in the criminal justice process.

NCRLE's online investigator curriculum will provide training on the dynamics of sexual assault and the impact of trauma on the victim; how to effectively interview the victim

**Since 1999, the rural sexual assault project has trained 567 criminal justice professionals from Arkansas and 46 other states representing 356 separate agencies.**

in order to obtain vital information which will enhance the investigation; evidence collection, including the medical forensic exam; and the interview and interrogation of suspects. Also included is a segment focusing on drug-facilitated sexual assault. In addition, the executive curriculum explores media relations and the use of social media as an investigative tool, policy and procedure, and the team approach to sexual assault investigations. Using effective techniques and strategies in the course of the sexual assault investigation, victims will be better served and more offenders will be held accountable for their actions.

This online training will include scenarios to enhance the information given as well as videos and audio narration. The online courses will be available 24 hours a day and 7 days a week for a specified period of time.

**The projected release date for the online rural investigators course is 2015.**

## Cyberterrorism Defense Initiative (CDI)

Cyberterrorism threats to our nation's technical infrastructure are real and ongoing. Computers and servers in the United States are the most aggressively targeted information systems in the world. Each year the attacks increase in severity, frequency, and sophistication. As our nation's critical infrastructure grows more reliant on information technologies, it also becomes more exposed to cyberterrorism attacks, both foreign and domestic. These attacks are a threat to our nation's economy, public works, communication systems, computer networks, and all other critical infrastructure.

To counter this threat, CJI partnered and collaborated with four other universities in FY14 to establish the **National Cybersecurity Preparedness Consortium (NCPC)**. Through funding from the U.S. Department of Homeland Security, CJI's Cyberterrorism Defense Initiative (CDI) is updating two courses and working with other NCPC members to provide training and technical assistance that will help states and communities develop viable and sustainable cyber security programs. Other NCPC members include the University of Texas San Antonio, The Texas Engineering Extension Service in the Texas A & M University System, University of Memphis, and Norwich University Applied Research Institutes. The NCPC emphasizes cyber security as being the responsibility of the "whole community." NCPC members utilize the "whole community" concept to prepare our Nation for a coordinated response to any type of cyber attack.



CJI's Cyberterrorism Defense Initiative provides two courses at no cost to technical personnel working within our nation's critical infrastructures. CDI training prepares course participants to prevent or greatly reduce the risk for a cyber breach of their computer networks, and effectively respond to or recover from any type of cyber based attack. The two courses, *Comprehensive Cyberterrorism Defense (CCD)* and *Cyberterrorism First Responder (CFR)*, are certified by the U.S. Department of Homeland Security.

Since 2004, CJI's CDI program has delivered 271 courses and trained 5,003 technical personnel in 32 states and 1 U.S. territory.

**CDI and its courses were developed under a cooperative agreement from the U.S. Department of Homeland Security/FEMA, National Training and Education Division.**

## A Year in Review: Highlights from FY 2014

### **Officers Out-of-State Can Now Take Select Courses of the Criminal Justice Institute**

In the fall of 2013, the Criminal Justice Institute began offering access to our classes for a fee to officers outside of the state.

Because of the high quality of CJJ programs, for many years, officers in neighboring states have made requests to participate in CJJ programs. With the exception of CJJ programs funded through federal grants, participation by non-Arkansas officers was not possible. However, the University of Arkansas Board of Trustees approved a fee-structure for out-of-state officers that has allowed their participation in select programs.

The expansion of these programs to law enforcement agencies outside of the State has not impacted availability of programs for Arkansas law enforcement. To create space for out-of-state officers, CJJ adds a few additional slots to select classes. Arkansas law enforcement officers are given priority for enrollment.

The expanded availability of these programs is an important step in our mission to making communities safer by supporting law enforcement professionals through training, education, resources and collaborative partnerships.

### **Arkansas Police Departments and Sheriff's Offices Receive Free Computers and Equipment**

The Criminal Justice Institute delivered surplus computer and office equipment to qualifying Arkansas law enforcement agencies. In FY14, agencies received 32 desktop computers, 1 laptop, and 7 printers.

These donations were possible as a result of Arkansas Code § 25-34-107, which allows Arkansas law enforcement agencies to receive surplus computer equipment. This legislation has effectively given small agencies with limited resources a better opportunity for procuring needed computer and office equipment. Any State agency—which includes “every department, division, office, board, commission, and institution of the State, including state-supported institutions of higher education”—can donate equipment to Arkansas law enforcement agencies.

When additional surplus equipment becomes available, an announcement will be made on the CJJ website.



## **Assessing the Needs of Arkansas Law Enforcement**

The Criminal Justice Institute is committed to meeting the advanced education and training needs of the Arkansas law enforcement community. The Institute conducted two assessments in FY14 to allow law enforcement in the state to voice their opinions on CJ programs and services.

The first was a needs assessment that asked law enforcement for information on the training needs of officers throughout the state. This assessment assisted CJ in ensuring that we are meeting our mission—making communities safer by supporting law enforcement professionals through training, education, resources and collaborative partnerships. It also allowed CJ to develop new courses designed to meet their expressed needs.

CJI conducted a second survey to determine law enforcement satisfaction with the staff and programs of the Institute. Participation in the survey was strictly voluntary and all responses were confidential. This survey was greatly instrumental in helping us assess the effectiveness of our organization and our staff.

The feedback we received from both assessments will play a vital role in the future modification of our programs and services. Another needs assessment will be conducted in FY15.

## **Expanding CJ's Presence Online**

In FY14, the Criminal Justice Institute redesigned our website ([www.cji.edu](http://www.cji.edu)) to feature easy-to-find information about all of our classes along with the latest CJ news and announcements for upcoming law enforcement events. The new website design includes a convenient option to fill out registration forms online, making it easier than ever to sign up for a CJ class.

## **Going Green**

In an effort to *Go Green*, the Criminal Justice Institute no longer prints course materials. Officers who register for a CJ class are now emailed a link to downloadable course materials two weeks prior to the course. Materials remain available online for one week following completion of the course. Officers are encouraged to bring course materials with them to class, either downloaded to their laptop/smart device or printed from their home/agency.



CJI extends a special thanks to all the members of our Advisory Boards for your unwavering commitment to the advancement of the law enforcement profession.

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