

**CRIMINAL JUSTICE INSTITUTE
UNIVERSITY OF ARKANSAS SYSTEM**

DRUG ENDANGERED CHILDREN SPECIALIST

Each year the health, welfare and future of hundreds, if not thousands, of Arkansas's children are jeopardized by caregivers who use, distribute or produce illicit drugs. Drug endangered children are at risk of injury or death, physical and sexual abuse, and nutritional, educational, supervisory, and emotional neglect. While law enforcement, social services, medical, judicial and educational professionals are all committed to assisting children affected by the illicit drug activities occurring in their home, there is an absence of multidisciplinary strategies for the comprehensive identification and rescue of drug endangered children and their families. The Drug Endangered Children (DEC) Initiative, implemented by the Criminal Justice Institute (CJI), benefits children and families in our state who are impacted by illicit drug activities each year. This initiative is focused on developing a sustainable, effective and efficient evidence-based drug endangered children program for Arkansas. Helping drug affected children and their families break the cycle of child and drug abuse will contribute to enhancing the quality of life and the future of our children in local communities across the state.

Job Description: The Drug Endangered Children Specialist will assist in coordinating training and data collection efforts associated with Arkansas's Maltreatment and Drug Endangered Children Initiative (DEC). The DEC Specialist performs liaison functions with DEC counties, assists with other grant projects within the department as needed, and assists in the management of course offerings, records, and student enrollment for assigned programs.

Duties: Assists in the development of plans for the delivery of DEC education and training for law enforcement officers, social service professionals, and school officials; coordinates focus groups, workshops, training and other drug endangered children related events; and liaisons with counties participating in the DEC Initiative. The DEC Specialist assists in the management of DEC courses by preparing an annual fiscal budget for course delivery, tracking training costs, coordinating marketing efforts, scheduling instructors, making travel arrangements, reserving facilities, reviewing course material, registering students, managing enrollment records, and entering evaluation results into the student database system.

Qualifications: Required qualifications: Possess a Bachelor's or greater Degree in Criminal Justice, Social Work, or a related field. A Master's Degree is preferred. Have a minimum of three (3) years' experience in law enforcement, social services or related field. Possess professional experience in investigating child abuse, neglect or maltreatment cases. Possess experience in the areas of training, research or project development and implementation. Possess or qualify for law enforcement instructor certification from the Arkansas Commission on Law Enforcement Standards and Training. Other job related education and/or experience may be substituted for all or part of these basic requirements upon approval of the Director of the Criminal Justice Institute.

Salary: Up to \$50,000 depending on qualifications and experience.

Closing Date: This position will remain open until filled.

To Apply: To apply for this position, submit a Criminal Justice Institute application (available at www.cji.edu), résumé, and names and address of three professional references to: Criminal Justice Institute, Attention: Human Resources, 26 Corporate Hill Drive, Little Rock, AR 72205.

The Criminal Justice Institute is an Affirmative Action/Equal Opportunity Employer.