CRIMINAL JUSTICE INSTITIUTE
UNIVERSITY OF ARKANSAS SYSTEM

TECHNICAL SPECIALIST

Job Description:
The Criminal Justice Institute is currently seeking qualified applicants for a Technical Specialist position within our Cybersecurity Defense Initiative (CDI) program. CDI was created to provide comprehensive, transferable, and inexpensive cyberterrorism training to qualifying technical personnel throughout the United States. Classes are offered free-of-charge to technical personnel and managers working within agencies or organizations considered as a part of our nation's critical infrastructure. CDI is unique in the arena of cyberterrorism training because the classes are brought directly to areas of critical need throughout the country, at no cost to the participants.

The Technical Specialist position is a technical provisional position responsible for the development and delivery of cybersecurity/cyberterrorism courses nationwide via the U.S. Department of Homeland Security grants. The Technical Specialist acts as a technical advisor to the Program Coordinator, and to other grant program support staff as assigned.

Duties:
Provides network, computer, and information security recommendations and implementation assistance in support of designated grant projects at training locations nationwide. Travels to various locations nationally, to plan, setup, deliver, and assist with the facilitation and instruction of cybersecurity/cyberterrorism courses. Maintains mobile computer training labs and all associated equipment used for the delivery of courses. Assists in the scheduling, planning, and marketing of courses and facilitates the course registration process by providing information to registrants, registering students for courses, managing enrollment records, and entering evaluation results into student database system.

Qualifications:
Associate's degree from an accredited college or university. Required qualifications include: (a) three years of experience as a computer technician; (b) three years of experience working with information systems; (c) knowledge of local area networking; (d) prior experience with CISCO networking products; and, (e) experience or knowledge about working in a virtual computing environment.   Frequent nationwide travel is required. Other job related education and/or experience may be substituted for all or part of these basic requirements upon approval of the Director of the Criminal Justice Institute.

Preferred
CISCO Certification and knowledge of computer security through experience. Experience or knowledge of working with and maintaining computers in a training lab based environment. Experience with the creation and maintenance of websites, with experience in html and xml file creation. Bachelor's Degree from an accredited college or university in a computer-related discipline.

Salary:
To mid $40,000s depending on qualifications and experience.

Closing Date:
This position will remain open until filled.

To Apply:
To apply for this position, submit a Criminal Justice Institute application (available at www.cji.edu), résumé, and names and address of three professional references to: Criminal Justice Institute, Attention: Human Resources, 26 Corporate Hill Drive, Little Rock, AR 72205.

The Criminal Justice Institute is an Affirmative Action/Equal Opportunity Employer.